

Utah State Bar Commission

Friday, January 24, 2020

Utah Law & Justice Center

Agenda

1. **9:00 a.m.** **President's Report: Herm Olsen**

 05 Mins. 1.1 Review Legislative Phone Conference Calendar
 05 Mins. 1.2 Spring Convention Report: **Heather Farnsworth**
 05 Mins. 1.3 St. George and Park City Room Reservations Reminder
 10 Mins. 1.4 3rd Division Bar Elections Reminder & Ballot Language

2. **9:30 a.m.** **Action Items**

 15 Mins. 2.1 Nominate Bar President-Elect Candidates
 15 Mins. 2.2 Select Dorathy Merrill Brothers Award Recipient **(Tab 1, Page 3)**
 15 Mins. 2.3 Select Raymond Uno Award Recipient **(Tab 2, Page 17)**
 05 Mins. 2.4 Approve YLD Membership to be "10 years after Admission" **(Tab 3, Page 21)**

3. **10:20 a.m.** **Information Items**

 15 Mins. 3.1 Regulatory Reform Committee Report: **Erik Christiansen**
 10 Mins. 3.2 Bar Member Survey Committee Report: **Mark Morris**
 15 Mins. 3.3 Review New Access to Justice Commission Website

4. **11:00 a.m.** **Executive Session**

 12:00 noon **Adjourn**

Consent Agenda (Tab 4, Page 23)

(Approved by policy if no objections are raised)

1. Minutes of December 20, 2019 Commission Meeting

Attachments (Tab 5, Page 27)

1. December 2019 Financial Statements

Calendar

January 28	Conference Call Re: Legislature	4:00 p.m.	
February 1	Commission Election - Petitions, Statements, Photos Due		
February 4	Conference Call Re: Legislature	4:00 p.m.	
February 11	Conference Call Re: Legislature	4:00 p.m.	
February 13-15	ABA Mid-Year Meeting/NABE/NCBP		Austin, Texas
February 18	Conference Call Re: Legislature	4:00 p.m.	
February 25	Conference Call Re: Legislature	4:00 p.m.	
February 25-26	Bar Examination	8:00 a.m.	Law & Justice Center
March 3	Conference Call Re: Legislature	4:00 p.m.	
March 6	Executive Committee	12:00 Noon	
March 12	SUBA Luncheon	12:00 Noon	St. George, Utah
March 12	Commission Meeting	1:00 p.m.	St. George, Utah
March 13-14	Spring Convention		St. George, Utah
March 20	Election Email Message Due		
April 1	Election-Online Balloting Begins		
April 1-4	Western States Bar Conference		Scottsdale, Arizona
April 10	Executive Committee	12:00 Noon	
April 15	Election-Online Balloting Ends		
April 17	Commission Meeting	9:00 a.m.	Logan, Utah
April 21-23	ABA Day in Washington		Washington, D.C.
May 14	Admission Ceremony	12:00 Noon	State Capitol
May 29	Executive Committee	12:00 Noon	
June 5	Commission Meeting	9:00 a.m.	Utah State Bar
July 10	Executive Committee	12:00 Noon	Utah State Bar
July 16	Commission Meeting	12:00 Noon	Park City, Utah
July 16-18	Summer Convention		Park City, Utah

TAB 1

UTAH STATE BAR AWARDS COMMITTEE AWARD RECOMMENDATION

TO: Utah State Bar Commission

DATE: January 24, 2020

RE: AWARD RECOMMENDATION – Dorothy Merrill Brothers Award for the Advancement of Women in the Legal Profession.

NOMINEES:

- | | | |
|----|---------------------|---------------------------------|
| 1. | Amy Fowler | (No prior Bar award.) |
| 2. | M. Michele Mattsson | (No prior Bar award.) |
| 3. | Aida Neimarlija | (2015 Young Lawyer of the Year) |
| 4. | Hon. Laura Scott | (2004 Professionalism) |
| 5. | Jenifer Tomchak | (No prior Bar award.) |
| 6. | Angelina Tsu | (2009 Young Lawyer of the Year) |

RECOMMENDATION:

Jenifer Tomchak

The Utah State Bar Awards Committee met on January 15, 2020 to review and discuss the nominations made for the Dorothy Merrill Brothers Award. The Committee discussed the outstanding merits of each nominee and finally agreed upon recommending Jenifer Tomchak for the award.

AWARD HISTORY:

	Past Recipients	Other Nominations That Year
2019	Jacey Skinner	Ann Marie Taliaferro
2018	Ellen Maycock	Ann Marie Taliaferro
2017	Hon. Michele Christiansen	Marlesse Jones
2016	Barbara Hjelte	Joni K. Jones
2015	Patrice Arent	
2014	Terrie McIntosh	Peggy Hunt, Elaina Maragakis, Aida Neimarlija, Lori Nelson
2013	Charlotte L. Miller	Lori Nelson
2012	Hon. Sandra N. Peuller	Kelly De Hill, Elizabeth Dunning, Jennifer Lee, Lori Nelson
2011	Lauren I. Scholnick	
2010	Evelyn J. Furse Melanie J. Vartabedian Lisa A. Yerkovich	Joanna Sagers, Rashelle Perry, Kathy Dryer
2009	Hon. Carolyn B. McHugh	Lori Nelson
2008	Constance Lundberg Susan Peterson	Steven Waterman
2007	Irene Warr	Kate Toomey, Christine Fitzgerald Solits
2006	Janet H. Smith	Hon. Carolyn McHugh, Julie K. Morriss
2005	Annette W. Jarvis	Michaela D. Andruzzi, Ellen O'Hara
2004	Paul M. Warner	Commissioner Susan Bradford, Charlotte Miller
2003	Denise Dragoo	Nelda Bishop, Kristen Clayton, Bonnie Mitchell, Debra Moore and Judi Greta Sorensen
2002	Hon. Pamela T. Greenwood	Karin Hobbs
2001	Laura M. Gray	Hon. Tina Campbell, Laura M. Gray, Patricia M. Leath, Hon. Pamela Greenwood, Charlotte Miller, and Marilu Peterson (non-lawyer)
2000	Katherine D. Pullins (non-lawyer)	Hon. David K. Winder
1999	Rosalie M. Reilly	
1998	James B. Lee	Attorney General Jan Graham, Hon. Pam Greenwood, Glenn C. Hanni; Hon. Leslie A. Lewis, Patricia M. Leith, Hon. Kay Lindsay, Charlotte L. Miller, Toni Marie Sutliff, Irene Warr
1997	Anne Milne	
1996	Patricia W. Christensen	
1995	Hon. Christine M. Durham	

Christy Abad

From: WordPress <Nominations@utahbar.org>
Sent: Tuesday, January 14, 2020 4:56 PM
To: Christy Abad
Subject: New submission from Nomination Bar Awards

Nominator Name

Patricia Christensen

Utah State Bar Member

Nominee's Name

Jenifer Tomchak

Dorathy Merrill Brothers Award (Spring Convention)

It is my great pleasure to nominate Jenifer Tomchak for the Dorathy Merrill Brothers Award.

Jen is a truly remarkable individual: a brilliant lawyer, a devoted public servant, and a tireless advocate for the advancement of women and minorities in the profession, with an unparalleled record of service to the bar, the bench and the community.

Having known Jen for 18 years, during which I recruited her to my law firm as a young attorney, worked with her in the practice, served with her on numerous committees, boards and commissions, and enjoyed a close personal relationship with her, I can attest to the fact that she is a tireless worker and creative problem solver, and that she has a strong ethical and moral compass, combined with an easy smile and a great sense of humor, which makes her pleasant, collaborative and easy to work with.

A magna cum laude graduate of Utah State University in 2001, Jen went on to earn joint JD and MBA Degrees from the University of Utah in 2004, graduating Order of the Coif, after a distinguished academic career.

She then clerked for Chief Justice Matthew B. Durrant on the Utah Supreme Court, before joining the law firm of Parr Brown Gee & Loveless, where she quickly distinguished herself for her thorough and thoughtful legal work, collegiality, critical and creative thinking skills, impressive work ethic, collaborative approach to problem solving, and remarkable client-relationship skills. She was quickly elevated to shareholder status and hand-picked for some of the most challenging legal teams and important management roles at the firm--always performing at a consistently high level.

While doing so, she also embarked on the most remarkable career of community service I have ever witnessed: Federal Bar Association, Utah Chapter: From 2006-2010, Jen served as the Chair of the Pro Bono Committee for the Utah Chapter of the Federal Bar Association, in which capacity, she organized three service programs, that received national recognition for the FBA-Utah:

VAWA Training – A program to train domestic violence counselors throughout the state of Utah to assist victims of domestic violence to self-petition for legal status in the United States, under the Violence Against Women Act.

Federal Appointment Wheel – A collaboration with the U.S. District Court for Utah to improve the process for appointing counsel to individuals in civil rights cases.

Help R.I.S.E. – A collaboration with the U.S. District Court for Utah to provide civil legal representation to participants in drug and mental health reentry courts.

Jen has also served on the FBA Board of Directors since 2007, and served as President in 2014, leading the board in organizing more than twenty separate events and programs, including three full-day conferences, two student mentoring events, and a celebration of the 50th Anniversary of the Civil Rights Act. As a result of her exceptional leadership, the Utah Chapter was awarded the 2014 Presidential Excellence Award by the National FBA organization for its statewide programming. Since 2014, Jen has remained active on the FBA-Utah Board, serving as Chair of its CLE and Special Projects Committees, and continuing to provide award-winning leadership to the organization at both the state and national levels.

Utah State Bar. Jen has demonstrated similar commitment to the Utah State Bar Association, which she has served in a number of significant capacities:

Young Lawyer Division – Jen was a Board Member of the Young Lawyer Division from 2007-2015, serving as the Community Service Chair from 2007-2010, during which she initiated three important programs:

Walk Against Violence -- An annual 5K fun run and high-heel challenge to benefit the YWCA.

Professional Clothing Drive – A business clothing drive to benefit clients of the Junior League of Salt Lake, the Family Support Center, and the Road Home.

YWCA/FSC Game Night – Game nights for children and families served by the YWCA and the Family Support Center.

In addition, she served as Chair of the Young Lawyer Division from 2011-2012, during which she led a board of sixty members in organizing and reinvigorating more than forty separate events and programs, including:

Green Utah – to increase awareness of sustainability issues among law firms in the Utah legal community.

Practice in a Flash – a series of continuing legal education programs for young lawyers starting their own practices.

Mentoring Reception—a joint event with the Utah State Bar's New Lawyer Training Program Team to introduce new lawyers to their official NLTP mentors.

Choose Law Program – a program for high-risk high school students to teach them about the important role that law plays in their lives and encourage them to consider law as a career path.

. Litigation Section – Beginning in 2011, Jen was also asked to join the Executive Committee of the Utah State Bar's Litigation Section, where she continues to provide exceptional leadership. From 2012-2015, she chaired the Young Lawyer and Law Student Division, and was responsible for organizing the Bar's important Modest Means Program, among other initiatives. She also served as Chair of the Aiding the Judiciary Committee from 2012-2015, as Treasurer from 2017-2018, and is the Section's current Chair.

Jen also Co-Chaired the Utah State Bar's 2019 Annual Convention; and is Co-Chair of the Utah State Bar's Leadership Academy.

Books from Barristers – From 2012-2015, Jen served on the Books for Barristers Committee, helping to arrange funding for the purchase of new books to teach the importance of civics to first graders in Title I schools.

Women Lawyers of Utah – In addition, Jen has been active in the effort to promote the retention and advancement of women in the legal profession, through her service on the Board of Women Lawyers of Utah since 2009. With WLU, she has chaired committees on Career Advancement and Special Projects and helped establish WLU Chapters for women lawyers throughout the state.

She has been a leader in promoting the adoption of the Advancement Pledge by Utah law firms to encourage the attraction, retention and promotion of women and minorities in the law; and, in collaboration with the Utah Center for Legal Inclusion (UCLI), is working to provide training to law firms and help them draft and adopt policies to implement the objectives of the program.

Jen has served as an officer in the Utah Minority Bar Association and has trained young lawyers as a pupillage group leader in the American Inns of Court Program.

Jen Tomchak is truly one of the brightest stars in the legal profession; and I can think of no one more deserving of the Utah State Bar's Dorothy Merrill Brothers Award.

Please select one:

My nomination is public and I give permission for my nomination to be shared with the nominee and published, whole or in part, by the Utah State Bar.

Nominator Name

Patricia Christensen

Bar Number

0645

Email address

pchristensen@parrbrown.com

Date

1/14/2020

JENIFER L. TOMCHAK

3407 South 3570 East, Salt Lake City, UT 84109, 801-831-4820, jen.tomchak@tomchaklaw.com

RELEVANT WORK EXPERIENCE

Tomchak Law, PC, Owner

Oct. 2017 – Present

Represent and advise clients in a variety of commercial litigation matters and employment-based immigration. See enclosed biography. Representative cases and clients available upon request.

Parr Brown Gee & Loveless, Shareholder

May 2004–Jan. 2005, April 2006–Sept. 2017

Represent and advise clients in a variety of commercial litigation matters with a focus on professional malpractice defense. Handle all aspects of the litigation from intake to resolution, including appeal. Chair of Marketing Committee (2017).

The Office of Utah Supreme Court Justice Matthew B. Durrant, Law Clerk

January 2005–2006

Analyze complex legal issues and draft bench memoranda and opinions on criminal and civil matters.

Multi-Cultural Legal Center, Lionel H. Frankel Fellow

June–July 2002

Draft VAWA petitions for victims of domestic abuse seeking to self-petition for legal status in the United States.

The Office of United States Senator Mike Crapo, Intern

January–May 2001

Correspond with constituents and perform legal research about proposed and existing legislation.

PROFESSIONAL RECOGNITION

Utah State Bar 2018 Annual Convention, Co-Chair

Featured in *Attorney at Law Magazine*, Professional Liability Defense Team: Lawyers for Lawyers, 2017

Litigators Cup Recipient, Litigation Section, 2017

Hearts and Hand Award, Utah State Bar, Utah Philanthropy Day, 2014

30 Women to Watch, *Utah Business Magazine*, April 2009

Mountain States Rising Star, *Super Lawyers*, 2008–Present

Utah Legal Elite, Business Litigation, *Utah Business Magazine*, January 2010–Present

EDUCATION

S.J. Quinney College of Law, J.D., May 2004

Order of the Coif

Utah Law Review

Lionel H. Frankel Public Interest Fellowship

Study Abroad, Costa Rica

ASUU Supreme Court Chief Justice

Outstanding Achievement Award, Constitutional Law

Advanced Spanish for Lawyers

Teaching Assistant, Legal Methods and Academic Support Program

David Eccles School of Business, M.B.A, Business Management, May 2004

Utah State University, B.A., Political Science, May 2001

Magna Cum Laude

Dean's List

Presidential Academic Scholarship

Study Abroad, Spain

PRESENTATIONS

- *How to Avoid Malpractice*, Utah State Bar Annual Convention, July 2018
- *Advancement Pledge: Practical Tips for Attracting, Retaining, and Promoting Women*, Moderator, Spring 2018.
- *Tips and Tricks all Practitioners Should Know About Practicing in the Third District*, Moderator/Coordinator, Spring 2015 and 2016, Winter 2018.
- *Ethics and Etiquette in Federal Practice*, Moderator, June 2017 and 2018

- *How Not to Lose Your Appeal at Trial*, Moderator, Spring 2017.
- *Mastering Expert Cross Examination*, Moderator, Fall Forum 2017.
- *Electronic Media Evidence Law*, NBI Presenter, March 23, 2016.
- *The Basics of Family Law: Tips and Tricks for Civil Litigation*, Moderator, Modest Means CLE Training, Spring 2013 and Fall 2014.
- *Associate 411*, Panelist, Annual Mentoring Marathon, 2012-2014.
- *Tips and Best Practices from Law Clerks*, Moderator, Tri-State Seminar, Fall 2013.
- *Conducting Expert Discovery Under the New Rule 26*, Moderator, Litigation Section Quarterly Luncheon, Fall 2012.
- *Annual Banter with the Bench*, Moderator, Women Lawyers of Utah, Spring 2011, Spring 2019.

LANGUAGES

Conversational Spanish

INTERESTS

International Travel, Skiing, Mountain Biking, Reading Fiction, Photography, Foreign Film, Theater, Dance

COMMUNITY CONTRIBUTIONS AND LEADERSHIP EXPERIENCE

UTAH FEDERAL BAR ASSOCIATION. Board member since 2007.

Special Projects Chair (2018). Create and implement Advancement Pledge. Recipient of Chapter Grant.

Chair of CLE Committee (2014-2018).

President (2014). Led twenty-five board members in organizing more than twenty separate events and programs, including three full-day conferences. Initiated two student mentoring events and 50th Anniversary Celebration for the Civil Rights Act. The Utah Chapter was nationally recognized with the 2014 Presidential Excellence Award for its programming.

Chair of Pro Bono Committee (Nov. 2006-2010). Organized the following programs:

VAWA Training: Program to train domestic violence counselors throughout Utah to help victims of domestic violence to self-petition for legal status in U.S. under the Violence Against Women Act. Recognized by the National Federal Bar Association.

Federal Appointment Wheel: Collaboration with Utah Federal District Court to improve the appointment process in civil rights cases.

Help R.I.S.E.: Collaboration with Utah Federal District Court to provide civil legal representation to participants in drug and mental health reentry courts (Reentry Independence through Sustainable Efforts). Recognized by the National Federal Bar Association with the Ilene and Michael Shaw FBA Younger Lawyer Public Service Grant and the American Bar Association Young Lawyer's Division First Place Award for Public Service (2012-2013).

LITIGATION SECTION. Executive Committee member since 2011.

President-Elect (Present), Treasurer (2017-2018), Secretary (2016-2017), Chair of the Aiding the Judiciary Committee (2012-2014), Young Lawyers and Law Student Division Chair (2012-2015). Organized Modest Means kickoff event and reception, annual continuing legal education support for that program, first annual mentoring event, and (first) annual Introduction to the Matheson Courthouse CLE.

BOOKS FROM BARRISTERS. Committee member (2012-2015). Arrange sponsorships to buy and deliver new books to teach about the importance of civics to first graders in Title I schools.

YOUNG LAWYERS DIVISION. Board member from 2007-2015.

President (July 2011-2012). Led board of sixty members in organizing more than forty separate events and programs. In that position, initiated or reinvigorated the following programs:

Green Utah: Increase awareness of sustainability issues among law firms in the Utah legal community.

Practice in a Flash: Series of continuing legal education training for young lawyers who are starting their own practice.

Mentoring Reception: Organize first annual joint-event with New Lawyers Training Program to introduce new lawyers to mentors.

Choose Law Program: Reinvigorated program for high-risk high school students regarding the important role law plays in their lives and encourage them to consider law as a career path.

Community Service Chair (July 2007-2010). Initiated the following programs:

Walk Against Violence: Organize first annual 5k fun run and high-heel challenge to benefit YWCA.

Professional Clothing Drive: Donation drive to benefit Junior League, Family Support Center, and Road Home.

YWCA/FSC Game Night: Organize game night for children and families at YWCA and Family Support Center.

WOMEN LAWYERS OF UTAH.

Chair Advancement of Women in the Legal Profession Committee (May 2018-Present): Organize annual Banter with the Bench and Fireside continuing legal education programs

Chapters Chair (May 2016-Present): Coordinate with liaisons in Northern, Central, and Southern Utah to organize continuing education and networking events.

Retreat and Special Projects Committee Member (May 2014-Present): Organize annual WLU Retreat and annual special project.

Advancement of Women in the Legal Profession Committee (May 2009-2014): Organize annual Banter with the Bench and Fireside continuing legal education programs.

OTHER PROFESSIONAL ASSOCIATIONS AND MEMBERSHIPS

Utah Minority Bar Association, Past Secretary

Salt Lake County Bar Association, Member

Women's Giving Circle, Lifetime Member

Utah State Bar, Annual Convention, Co-Chair 2018

Inns of Court, Pupilage Group Leader 2015, 2017, 2018

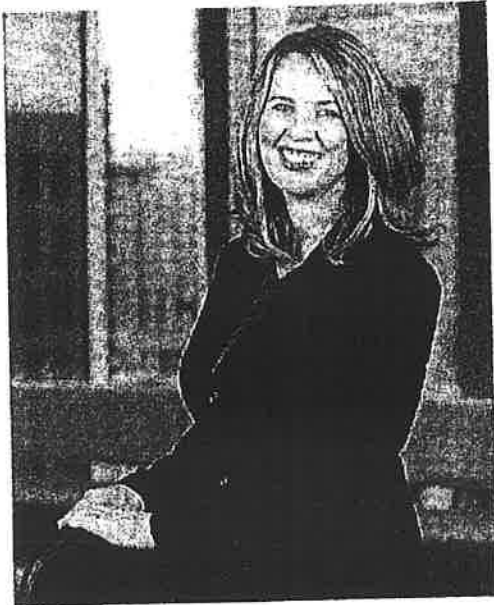
Utah Women's Forum, Member

Leadership Academy, Co-Chair

National Federal Bar Association, Younger Lawyer Board

JENIFER TOMCHAK

TOMCHAK LAW



Jen Tomchak is a passionate and skilled advocate for her clients. She spent thirteen years practicing at one of the best commercial law firms in Salt Lake City, Parr Brown Gee & Loveless. There she gained extensive experience representing clients in a wide variety of commercial litigation matters. In 2018, she opened Tomchak Law, where she continues to represent clients, large and small, in commercial disputes. She is well recognized and admired by other Utah lawyers for the quality of her work. She is an excellent writer and an accomplished oral advocate, regularly handling hearings in both federal and state courts. Clients appreciate her dedication to their cases and trust her to provide sound advice on how to resolve their legal issues. Ms. Tomchak has been praised by her clients for her efficient and effective approach to litigation. She serves as legal counsel to a number of small, midsize, national, and international companies.

Since early in her career, Ms. Tomchak has been recognized for her skilled representation of clients in litigation. Since 2008, Ms. Tomchak has been recognized in *Mountain States Super Lawyers* as a "Rising Star." In April of 2009, she was recognized by *Utah Business* magazine as one of "Utah's 30 Women to Watch." She has also continuously been listed in *Utah Business* magazine as one of Utah's Legal Elite in business litigation.

Education:

A graduate of Utah State University, Ms. Tomchak received her B.A. in Political Science, *magna cum laude*, a minor in Spanish, and a Certificate in International Relations. She interned in Washington, DC

for U.S. Senator Mike Crapo, and then earned both her M.B.A. and J.D. in 2004 from the University of Utah, *Order of the Coif*. Prior to opening Tomchak Law, she clerked for Utah Supreme Court Justice Matthew Durrant and was a shareholder of Parr Brown Gee & Loveless.

Practice Areas:

Professional and Legal Malpractice Liability Defense: Ms. Tomchak has significant experience defending individual attorneys, law firms, and other professionals against claims alleging malpractice, breach of contract, breach of fiduciary duty, and negligence. She has been able to substantially limit the defense costs and risk of exposure for national and regional law firms and their attorneys by effectively using dispositive motions and discovery techniques to narrow the claims and potential damages asserted against them. All of which contribute to her successful record and ability to defend cases in a cost-effective manner. These attributes are exemplified by her recent cases, including successfully resolving claims filed against a regional firm in the firm's favor on a motion to dismiss; and successfully resolving claims filed against a regional firm and its attorneys in their favor on a motion for summary judgment. In a recent case, a claim for tens of millions of dollars was resolved in a walk-away settlement for her client after many of the claims were dismissed on a motion for summary judgment.

Commercial Banking and Equipment Finance Litigation: Ms. Tomchak has extensive experience representing clients in litigation relating to commercial banking and equipment finance laws. She represents international banks and companies in connection with enforcing their rights under equipment leases and loans through litigation and collection efforts. She has also represented clients in a wide variety of commercial banking litigation, including in cases with issues relating to depository and payor/drawee bank and lending liability under the Utah Uniform Commercial Code and the Truth in Lending Act. After a recent arbitration, Ms. Tomchak's client received a defense verdict for hundreds of thousands of dollars.

Personal Injury: Ms. Tomchak has gotten great results for a number of clients in personal injury matters. Her clients appreciate the personal approach she applies to their cases because she really takes the time to understand their needs. She works efficiently and effectively to get a timely resolution of their claims.

Securities and Investment Litigation: Ms. Tomchak has experience both pursuing and defending securities-related claims. She has represented numerous investors in litigation against promoters and others involved in perpetrating investment fraud through Ponzi schemes and other fraudulent conduct. She has also defended large companies and officers from derivative actions and claims by minority shareholders.

Employment Law: Ms. Tomchak handles a wide variety of employment law issues. She has significant experience with employment litigation, including trade secret disputes, enforcement of non-competition and non-solicitation agreements, employee fraud, enforcement and defense of severance and ERISA claims, and other types of wage and discrimination claims. As part of her employment practice, Ms. Tomchak regularly advises clients with respect to employment contracts and their employment-based immigration needs, including temporary and permanent work visas and worksite enforcement.

Personal:

Ms. Tomchak, an Idaho native, grew up helping her father on his cattle ranch. She earned money for college tuition by working in spud harvest and working two jobs at the administrative offices of her local mall and as a night supervisor for Dairy Queen. She is a first-generation college graduate, who understands the value of hard work.

Ms. Tomchak is as fearless in her personal life as she is in zealously representing her clients. Her favorite past-time is to travel the world with her husband and two young sons. She has traveled to over 50 countries on every continent except Antarctica. She also enjoys mountain-biking, rock climbing, skiing, and reading historical fiction.

Professional Associations and Awards:

Ms. Tomchak makes significant contributions to her profession and community. For this she has been recognized as Utah Business Magazine's 30 Women to Watch, a 2016 recipient of the Utah Hearts and Hand Award, and the 2016 recipient of the Litigation Section's Litigator's Cup (the Stanley Cup for litigators practicing in Utah).

Ms. Tomchak is a well-recognized leader in the Utah legal community. She has served on and led a number of professional associations. She is a Past President of the Utah Chapter of the Federal Bar Association and Utah Young Lawyer's Division. She continues to serve on both the local and national boards of the Federal Bar Association as a Chair of the Special Projects Committee and an officer of the National FBA's Younger Lawyer's Division. She is the President-Elect of the Litigation Section of the Utah State Bar, the Chair of the Advancement of Women in the Legal Profession Committee, and the co-chair of the Utah State Bar's Leadership Academy. She was the Co-Chair of the 2018 Annual Bar Convention for the Utah State Bar. She was an organizing member of the Books from Barristers Program for the Utah State Bar. She continues to work on diversity issues, having served a Fellowship with the MultiCultural Legal Center and as a current member of the Utah Minority Bar Association and the Advancement Pledge. In each of these roles, she seeks to increase access to justice, improve diversity in the legal profession, and increase awareness of domestic violence issues.

Christy Abad

From: WordPress <Nominations@utahbar.org>
Sent: Tuesday, January 14, 2020 8:03 PM
To: Christy Abad
Subject: New submission from Nomination Bar Awards

Nominator Name

Larissa Lee

Utah State Bar Member

Nominee's Name

Jenifer Tomchak

Dorathy Merrill Brothers Award (Spring Convention)

We are pleased to submit this nomination on behalf of Jen Tomchak for the 2020 Dorathy Merrill Brothers Award. We are last year's participants in the Utah State Bar's Leadership Academy Class, and despite the vast number of committee and organizations in which Jen is involved, she made time over the course of the past year to get to know and mentor each and every one of us.

We believe the Leadership Academy has been the best service the Bar has provided to us, and that's due to the hard work of the Academy's board, of which Jen is the co-chair. Jen is heavily involved in developing the curriculum and scheduling impressive guest speakers for our meetings. This program kicked off with a retreat in San Francisco, during which we spent time getting to know each other, discussing books we read on leadership, and thinking about our passion and career goals. Jen's story of how she got to where she is and her career path was inspiring to each of us, and many of us began viewing our careers with a different perspective because of it, some of which have even changed careers because of it.

After the retreat, we had the pleasure of meeting with Jen and the rest of the Leadership Academy board in monthly meetings. Jen was heavily involved and actively participated in all of the meetings, sharing her unique perspective and insights. At these meetings, Jen made everyone in the room feel important and included and made sure everyone is involved.

Several of us have also served on other committees that Jen leads, including chairing the Advancement of Women in the Legal Profession Committee through Women Lawyers of Utah. Just like with Leadership Academy, she includes everyone, treating those around her with respect and dignity and is the consummate

professional. When a difficult situation or problem arises, Jen capably problem solves and handles it, all the while maintaining her cool. Through her actions, Jen inspires us all to be better attorneys and better human beings.

Jen has positively affected so many women (and men) in this community by generously donating her time and unique skillset, and we can't think of a better candidate for this award.

Sincerely,

Leadership Academy, Class of 2019

Larissa Lee, Melina Shiraldi, Ruth Hackford Peer, Mason Kjar, Nick Stiles, Jonathan Felt, Savannah Lawrence, Geidy Achecar, Monica Diaz, Jason Greene

Please select one:

My nomination is public and I give permission for my nomination to be shared with the nominee and published, whole or in part, by the Utah State Bar.

Nominator Name

Larissa Lee

Bar Number

15657

Email address

larissal@utcourts.gov

Date

1/13/2020

TAB 2

UTAH STATE BAR AWARDS COMMITTEE AWARD RECOMMENDATION

TO: Utah State Bar Commission

DATE: January 24, 2020

RE: AWARD RECOMMENDATION – Raymond S. Uno Award for the Advancement of Minorities in the Legal Profession.

NOMINEES:

- | | |
|-----------------------|--------------------------|
| 1. Melinda Bowen | (No prior Bar award.) |
| 2. Hon. Lynn W. Davis | (1999 Judge of the Year) |
| 3. James A. Sorenson | (No prior Bar award.) |
| 4. Engels Tejeda | (No prior Bar award.) |

RECOMMENDATION:

Melinda Bowen

The Utah State Bar Awards Committee met on January 15, 2020 to review and discuss the nominations made for the Raymond S. Uno Award. The Committee discussed the outstanding merits of each nominee and finally agreed upon recommending Melinda Bowen for the award.

AWARD HISTORY:

	Past Recipients	Other Nominations That Year
2019	Yvette Donosso	
2018	Hon. Augustus G. Chin	
2017	Hon. Vernice Trease	Trystan Smith
2016	Reyes Aguilar, Carl Hernandez	
2015	Andrea Martinez Griffin	
2014	Janise K. Macanas	Larry EchoHawk, Douglas Matsumori
2013	Cecilia Romero	
2012	Prof. David Dominguez	S. Grace Acosta, Augustus Chin, Hakeem Ishola, Doug Matsumori, Darold J. McDade, Sean Reyes, J. Craig Swapp, Phillip Uipi, Hon. Andrew Valdez
2011	Nathan D. Alder	
2010	Trystan Smith	Carlos Esqueda
2009	Cheryl Miyuki Mori	
2008	Su Chon	
2007	Judge Glen K. Iwasaki	Judge Glen K. Iwasaki, Sean D. Reyes
2006	Mona Burton	Douglas Matsumori
2005	Cheryl D. Luke	Filia H. "Phil" Uipi
2004	Marlene Gonzalez	Barbara Melendez, Filia H. "Phil" Uipi
2003	F. John Hill	James C. Bradshaw, Gus Chin, Barbara Dickey, Marlene Gonzalez, Darold J. McDade, Mark R. Moffat
2002	Robert L. Flores	Darold J. McDade
2001	Hon. Tyrone E. Medley	Gus Chin
2000	Sherrie Hayashi	
1999	Jimi Mitsunaga	
1998	Hon. Raymond Uno	
1997	Michael N. Martinez	
1996	John Martinez	
1995	Hon. William A. Thorne, Jr.	

Christy Abad

From: WordPress <Nominations@utahbar.org>
Sent: Monday, January 13, 2020 1:44 PM
To: Christy Abad
Subject: New submission from Nomination Bar Awards

Nominator Name

Abigail Dizon-Maughan

Utah State Bar Member

Nominee's Name

Melinda Bowen

Raymond S. Uno Award (Spring Convention)

It is with great pride that submit the nomination of Melinda Bowen for consideration for the Raymond S. Uno Award. I am proud to know Ms. Bowen and even prouder still of her many accomplishments and contributions toward the advancement of minorities in the Bar.

To know Ms. Bowen is to know that she is a tireless and fierce champion for the advancement of attorneys of color. From her two terms as president of the Utah Minority Bar Association to her current role with the Utah Center for Legal Inclusion, Ms. Bowen has mentored, encouraged, and led young attorneys to aspire for greatness within this profession.

Ms. Bowen's greatest attribute as a leader is her willingness to lead by example. Despite the years she has served in leadership positions, earning titles and accolades, Ms. Bowen remains "in the trenches," doing and leading along side her colleagues. For example, Ms. Bowen is the co-president of UCLI and the chair of UCLI's Advancement Committee. As the chairperson of the Advancement Committee, Ms. Bowen leads a large group of attorney mentors – all willing to mentor young students of color (elementary school, junior high, and high school age) to encourage them to consider a career in the law. Student participants in this program are scattered across the valley and scheduling a time to meet with them has been challenging. However, Ms. Bowen does not allow such difficulties prevent her from meeting with the students. She travels with her team to elementary, junior high, and high schools to meet with, mentor, and encourage students of color to consider a career in the law. Ms. Bowen has driven up from Utah County, where she is a professor at BYU, to meet with marginalized students in Kearns to teach them about the Constitution and to ensure that their first interactions with an attorney is a positive one. Ms. Bowen does not expect from others what she does not expect from herself. And for that I, and many others, have learned how to be true leaders.

I can think of no other person more deserving of the Raymond S. Uno Award than Melinda Bowen. Her

commitment to the advancement of minorities in the legal profession has not only benefited those who have the pleasure and honor of working with her, and receiving her mentorship, but also those young attorneys yet to come. Ms. Bowen is teaching our future leaders and for her work she should be recognized by her colleagues.

Please select one:

My nomination is public and I give permission for my nomination to be shared with the nominee and published, whole or in part, by the Utah State Bar.

Nominator Name

Abigail Dizon-Maughan

Bar Number

14436

Email address

adm@burbidgemitchell.com

Date

1/13/2020

TAB 3

At the YLD Board meeting on January 8, 2020, the YLD Board and Executive Board voted and approved an amendment to the YLD bylaws as follows:

Section 2.1 shall be amended to read: Membership shall terminated automatically on June 30 after a member attains thirty-six (36) years of age, or ten (10) years after admission to the practice of law in any state, whichever occurs last, except as set forth herein.

Per YLD bylaws, for the amendment to become effective, it must be submitted for final approval to the Utah Bar Commissioners within fourteen (14) working days of passage by the YLD Board. Will you please add this to the agenda for the January Bar Commission meeting to be put up for a vote for final approval?

Thank you,

Torie B. Finlinson

TAB 4

**UTAH STATE BAR
BOARD OF BAR COMMISSIONERS
MINUTES**

DECEMBER 20, 2019

LAW AND JUSTICE CENTER

- In Attendance:** President Herm Olsen and President-elect Heather Farnsworth (by phone). Commissioners: John Bradley, Steven Burt, Chrystal Mancusco-Smith, Mark Morris, Mark Pugsley, Michelle Quist, Tom Seiler, Heather Thuet and Katie Woods.
- Ex-Officio Members:** H. Dickson Burton, Kate Conyers, Torie Finlinson, Amy Fowler, Candace Gleed, Camila Moreno and Dean Elizabeth Kronk Warner.
- Not in Attendance:** Mary Kay Griffin, Marty Moore and Cara Tangaro. Ex-Officio Members: Nate Alder, Erik Christiansen, Jiro Johnson, Margaret Plane, Robert Rice, and Dean Gordon Smith.
- Also in Attendance:** Executive Director John C. Baldwin, Assistant Executive Director Richard Dibblee, General Counsel Elizabeth A. Wright, and Supreme Court Liaison Larissa Lee.

Minutes: 9:10 a.m. start

1. President's Report: Herm Olsen

- 1.1 '20 Legislative Session/Tax Reform.** The Bar's lobbyists Frank Pignanelli, Steve Foxley and Doug Foxley were introduced to the Commission. The Commission discussed last year's tax reform effort and resulting legislation and the upcoming 2020 legislative session.
- 1.2 Legislative Conference Call Schedule.** Commissioners were reminded of the legislative session conference call that takes place every Tuesday at 4:00 p.m. during the legislative session.

OUT OF ORDER

3.2 2020 Leadership Academy Selection Process. Leadership Academy Co-Chairs Jen Tomchak and Cheryl Mori presented the Commission with the proposed 2020 participants. The Leadership Academy was very pleased to present a diverse group that is representative of each of the judicial districts in the state. Jen Tomchak reported on the highlights of last year's academy and outlined the plans for 2020. **Katie Woods moved to ratify the Leadership Academy's selection of 2020 participants. Michele Quist seconded the motion which passed unopposed.**

2. Information Items.

Regulatory Reform Committee. Chair of the Bar's Regulatory Reform Committee, Judge Tom Willmore, joined the Commission to report on the first meeting of the Committee. Judge Willmore reported that the sense is that the proposed reforms are going ahead without any input from the Bar and that the Committee will therefore focus on keeping lawyers informed about the reforms and any proposed rule changes. The Commission discussed the concern that the reforms are happening so quickly that lawyers have not had time to study the issues. Commissioners expressed concern about ownership and use of client data by tech companies. Some expressed a concern about the lack of transparency about the sandbox and the criteria for participation. Larissa Lee pointed out that the Task Force has a new website, that its meetings are open to the public, and that agendas and materials will be posted on the website. **Mark Pugsley moved to ask the Court for an extension of the comment period for any regulatory-reform rule changes from 45 days to 6 months so that lawyers have ample time to study the issues and provide comments. John Bradley seconded the motion which passed unopposed.** Herm Olsen will send a letter to the Court asking for an extension of comment period time for regulatory-reform rule changes.

OUT OF ORDER

4.2 2020 Approve Fund for Client Protection Recommendations. The Commission reviewed and discussed the Fund for Client Security award recommendations. Herm Olsen pointed out that one claimant was awarded \$250 of a \$500 claim and indicated the Commission should award the entire \$500. **Tom Seiler moved to approve the Fund's recommendations with the modification that the claimant discussed be awarded his entire \$500 claim. Chrystal Mancusco-Smith seconded the motion which passed unopposed.**

3. Discussion Items.

- 3.1 Proposal to Prohibit "Bullet Voting."** The Commission discussed the pros, cons and necessity of prohibiting lawyers from voting for only one of three candidates in Commissioner elections.
- 3.2 2020 Leadership Academy Selection Process.** See above.
- 3.3 Position on Resolution to Amend the Constitution.** The Commission discussed the permissibility, pros and cons of supporting an amendment to the United States Constitution.

4. Action Items.

- 4.1 Review Ethics Advisory Opinion 19-03.** Billy Walker from OPC and Linda Smith and Kenneth Lougee from the Bar's Ethics Advisory Opinion Committee joined the Commission to discuss whether the Commission should reject Ethics Advisory Opinion 19-03. The Opinion concerns an interpretation of Rule 5.5's prohibition against a non-

Utah lawyer having a “continuous and systematic presence” in Utah for the practice of law. OPC believes the Commission should reject the opinion because it is inconsistent with the plain language of Rule 5.5(b) and the Utah Supreme Court’s decision in Jardine. After hearing arguments from both sides, **Kati Woods moved to retain the opinion and recommend that the Rules of Professional Conduct Committee make changes to Rule 5.5 to clarify the rule. Michelle Quist seconded the motion which assed unopposed.**

4.2 2020 Approve Fund for Client Protection Recommendations. See above.

4.3 Petition to Amend Rule 14-508. Elizabeth Wright asked the Commission to approve a petition to the Supreme Court to clarify language in Rule 14-508. The word “resign” in the current rule is inaccurate and confusing. The Admissions Committee also proposed changes to admissions rules to correspond with the proposed clarification of 14-508 and other “cleanup” changes to 10 admissions rules. **Tom Seiler moved to approve petitioning the Court for the proposed rule changes. John Bradley seconded the motion which passed unopposed.**

4.4 Request to form Cannabis Law Section. Heather Thuet moved to approve the request to create a Cannabis Law Section. **Mark Pugsley seconded the motion which passed unopposed.**

4.5 Approve New YLD Membership Requirements. Torie Finlinson reported that the YLD Board will vote on expanding YLD membership eligibility from lawyers in their first 6 years of practice to lawyers in their first 10 years of practice. This change will make the Bar’s membership requirements consistent with a recent change by the ABA for its YLD membership eligibility.

5. Executive Session.

The meeting adjourned for the day at 1:10 p.m.

Consent Agenda

1. Approved Minutes from the November 8, 2019 Commission Meeting.

Handouts:

1. List of 2020 Leadership Academy participants
2. Memorandum regarding Admissions rules changes.
3. Memos regarding Keller.
4. Copy of statement made by Oregon Bar.

TAB 5

UTAH STATE BAR
Budget and Finance Committee
Financial Results as of December 31, 2019
and for the six month period then ended

FINANCIAL STATEMENT HIGHLIGHTS

Notable Trends:

- The results of the first half of the fiscal year was, for the most part, as expected. Licensing revenue, NLTP and admissions revenue are all reporting under budget. Declining applicants and admittees to the Bar continue to impact these revenue streams.

Year-to-Date (YTD) Net Profit – Accrual Basis:

	Actual	Budget	Fav(unfav) \$ Variance	Fav(unfav) % Variance
YTD revenue	5,438,948	5,639,179	(200,231)	-4%
YTD expenses	3,670,851	3,572,643	(98,208)	-3%
YTD net profit	1,768,097	2,066,536	(298,439)	-14%

YTD net profit is \$1.8 million and is \$298,000 under budget, which is the result of the YTD revenue reporting \$200,000 under budget combined with expenses that are running \$98,000 over budget.

YTD Net Profit –Cash Basis: Adding back year-to-date depreciation expense of \$100,000 and adding back in capital expenditures of \$31,000, the cash basis year-to-date net profit is approximately \$69,000 higher.

Explanations for Departments with Net Profit Variances \$10k and 5% Over/Under Budget and/or significant activity:

Admissions: YTD Admissions revenue is \$149,000, which is \$14,000 (9%) below budget and approximately \$11,000 less than last year's revenue at this time. Admissions expenses are \$322,000, or \$40,000 (14%) over budget and \$50,000 over last year's expenses, compared to the same time last year, which is due to the purchase of a new admissions database costing \$60,000.

NLTP: YTD NLTP revenue is \$28,200, which is \$8,100 (22%) below budget and last year's revenue at this time. NLTP expenses are \$33,000, or \$4,000 (14%) over budget and \$5,000 over last year's expenses, which is due to the purchase of a new NLTP database during the current year that costs approximately \$1,100 per month.

CLE: The CLE department's revenue is currently reporting \$40,000 less than budgeted, which has resulted in a net spending of \$62,000 compared to budget net spending of \$19,000, a difference of \$44,000. Seminar profit/loss is the most significant revenue item reporting under budget. This is due to some of the prior year CLE events getting closed in the current fiscal year, instead of the prior year, which was due to slow responses from Section leaders approving closure of events. This will likely continue to affect the current year budget-to-actual comparisons. Note that aside from the Seminar Profit/Loss variance, the CLE Registrations and Video Library sales are running close to the budget

UTAH STATE BAR
Budget and Finance Committee
Financial Results as of December 31, 2019
and for the six month period then ended

amounts. Program expenses are running slightly over budget, but this is largely a timing issue and will likely resolve itself as the year progresses.

Summer Convention: The July 2019 Summer Convention in Park City, is reporting YTD spending of \$31,000. We had budgeted for the Summer Convention to report net income of approximately \$15,000, and therefore, the Summer Convention is \$46,000 under budget. The unfavorable variance is due mostly to lower revenue generate off the event than expected.

Member Services: Member Services YTD net spending is \$162,000 compared to budgeted net spending of \$183,000. Lower net spending is due to lower expenses, which is most likely a timing issue which will align more closely to budget as the year progresses. We also note that currently member Services revenues are \$23,000 less than budgeted, which is mostly the result of lower than budgeted advertising revenue for the Bar Journal. Advertising revenue can be difficult to estimate and fluctuations are not uncommon. Therefore, the variance is not unusual.

Bar Operations: Bar Operations (Management, Finance, General Counsel, IT, and Commission/Special Projects) generated net spending of \$907,000 YTD, compared to YTD budgeted net spending of \$792,000. The higher than projected net spending is mainly due to lower than budgeted interest income and higher than budgeted expenses for Unauthorized Practice of Law (UPL), outside consulting services and staff-related expenses. The UPL expense relates to an ongoing case of an individual who continues to practice law without a license. The expense was not anticipated and was not included in the budget.

ADDITIONAL COMMENTS

Board Designated Reserves: In consultation with Bar management and the Budget & Finance Committee, the Commission informally targeted the following reserve amounts:

Operations Reserve (3 months' operations)	\$1,736,718
Capital Replacement Reserve (equipment)	200,000
Capital Replacement Reserve (building)	<u>650,000</u>
Total	\$2,586,718
Estimated cash reserve at December 31, 2019	<u>\$4,110,920</u>
Excess of current cash reserve over board-designated reserve	<u>\$1,524,202</u>

**Utah State Bar
Income Statement
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
Licensing	4,260,199	4,385,851	4,402,044	(16,193)	100%	4,525,292	97%
Admissions	160,300	149,075	163,562	(14,487)	91%	424,535	35%
NLTP	36,300	28,200	36,300	(8,100)	78%	65,250	43%
OPC	9,554	7,106	8,339	(1,233)	85%	26,687	27%
CLE	226,791	182,775	222,628	(39,853)	82%	566,000	32%
Summer Convention	250,465	218,585	266,000	(47,415)	82%	266,000	82%
Fall Forum	79,085	83,224	80,725	2,499	103%	80,400	104%
Spring Convention	14,572	2,830	14,440	(11,610)	20%	123,000	2%
Member Services	191,117	166,384	189,895	(23,511)	88%	283,247	59%
Public Services	5,110	8,415	4,954	3,461	170%	14,297	59%
Bar Operations	114,726	95,823	145,439	(49,617)	66%	210,561	46%
Facilities	105,475	110,681	104,853	5,828	106%	248,600	45%
Total Revenue	5,453,694	5,438,948	5,639,179	(200,231)	96%	6,833,869	80%
Expenses							
Licensing	44,777	64,353	75,642	11,289	85%	190,345	34%
Admissions	273,420	322,878	283,137	(39,741)	114%	516,992	62%
NLTP	27,110	33,090	29,137	(3,953)	114%	54,898	60%
OPC	715,241	763,650	735,760	(27,890)	104%	1,495,540	51%
CLE	200,718	244,854	241,161	(3,693)	102%	568,972	43%
Summer Convention	254,963	249,572	252,378	2,806	99%	265,605	94%
Fall Forum	83,441	75,596	79,923	4,327	95%	80,738	94%
Spring Convention	7,529	7,557	10,615	3,058	71%	123,448	6%
Member Services	324,406	327,989	372,493	44,504	88%	809,044	41%
Public Services	260,631	314,679	305,193	(9,486)	103%	560,914	56%
Bar Operations	889,259	1,002,344	937,761	(64,583)	107%	1,730,090	58%
Facilities	242,936	264,288	249,443	(14,845)	106%	541,122	49%
Total Expenses	3,324,431	3,670,851	3,572,643	(98,208)	103%	6,937,708	53%
Net Profit (Loss)	\$ 2,129,263	\$ 1,768,097	\$ 2,066,536	\$ (298,439)	86%	\$ (103,839)	-1703%
Depreciation	117,422	99,581	121,680	22,099	82%	251,412	
Cash increase (decrease) from operations	2,246,685	1,867,679	2,188,216	(320,537)	85%	147,573	
Changes in operating assets/liabilities	2,817,813	(3,060,086)	(3,060,086)	-	100%	20,000	
Capital expenditures	(108,410)	(31,418)	(78,500)	47,082	40%	(157,000)	
Net change in cash	\$ 4,956,088	\$ (1,223,826)	\$ (950,370)	\$ (273,456)	129%	\$ 10,573	-11575%

**Utah State Bar
Licensing
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4010 · Section/Local Bar Support fees	16,764	16,936	18,003	(1,067)	94%	18,237	93%
4011 · Admissions LPP	-	1,650	-	1,650	#DIV/0!	-	#DIV/0!
4021 · Lic Fees > 3 Years	3,598,835	3,662,785	3,686,245	(23,460)	99%	3,732,582	98%
4022 · Lic Fees < 3 Years	204,620	187,470	225,733	(38,263)	83%	239,045	78%
4023 · Lic Fees - House Counsel	34,960	41,440	38,476	2,964	108%	43,012	96%
4025 · Pro Hac Vice Fees	30,250	62,375	43,361	19,014	144%	82,639	75%
4024 · Lic Fees LPP	-	800	-	800	#DIV/0!	-	#DIV/0!
4026 · Lic Fees - Inactive/FS	118,285	121,990	122,660	(670)	99%	120,305	101%
4027 · Lic Fees - Inactive/NS	211,950	214,830	218,409	(3,579)	98%	218,187	98%
4029 · Prior Year Lic Fees	1,275	-	1,627	(1,627)	0%	3,432	0%
4030 · Certs of Good Standing	14,530	13,310	15,413	(2,103)	86%	34,058	39%
4095 · Miscellaneous Income	230	465	624	(159)	75%	962	48%
4096 · Late Fees	28,500	61,800	31,493	30,307	196%	32,833	188%
Total Revenue	4,260,199	4,385,851	4,402,044	(16,193)	100%	4,525,292	97%
Expenses							
Program Services	-	-	18,516	18,516	0%	37,028	-
Salaries & Benefits	31,120	45,626	34,939	(10,687)	131%	94,746	48%
General & Administrative	9,271	14,629	18,510	3,881	79%	49,161	30%
Building Overhead	4,386	4,098	3,677	(421)	111%	9,410	44%
Total Expenses	44,777	64,353	75,642	11,289	85%	190,345	34%
Net Profit (Loss)	\$ 4,215,422	\$ 4,321,498	\$ 4,326,402	\$ (4,904)	100%	\$ 4,334,947	100%

Note: Includes LPP staff time and exam expense

**Utah State Bar
Admissions
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4001 · Admissions - Student Exam Fees	20,350	19,525	19,808	(283)	99%	120,725	16%
4002 · Admissions - Attorney Exam Fees	25,925	19,450	26,067	(6,617)	75%	45,725	43%
4003 · Admissions - Retake Fees	27,350	20,875	30,964	(10,089)	67%	46,700	45%
4004 · Admissions - Laptop Fees	16,350	13,500	16,964	(3,464)	80%	53,850	25%
4006 · Transfer App Fees	16,400	27,900	16,381	11,519	170%	44,950	62%
4008 · Attorney - Motion	24,650	25,500	26,890	(1,390)	95%	51,000	50%
4009 · House Counsel	10,200	9,350	11,051	(1,701)	85%	22,100	42%
4095 · Miscellaneous Income	5,575	1,275	2,787	(1,512)	46%	7,235	18%
4096 · Late Fees	11,500	8,700	11,631	(2,931)	75%	30,200	29%
Total Revenue	160,300	149,075	163,543	(14,468)	91%	424,485	38%
Expenses							
Program Services	74,052	70,533	73,339	2,806	96%	115,838	61%
Salaries & Benefits	170,107	162,011	179,828	17,817	90%	339,263	48%
General & Administrative	18,013	79,822	18,498	(61,324)	432%	37,779	211%
Building Overhead	11,248	10,511	11,472	961	92%	24,112	44%
Total Expenses	273,420	322,878	283,137	(39,741)	114%	516,992	62%
Net Profit (Loss)	\$ (113,120)	\$ (173,803)	\$ (119,594)	\$ (54,209)	45%	\$ (92,507)	188%

**Utah State Bar
NLTP
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4020 · NLTP Fees	36,300	28,200	36,300	(8,100)	78%	65,250	43%
4200 · Seminar Profit/Loss	-	-	-	-	#DIV/0!	-	-
Total Revenue	36,300	28,200	36,300	(8,100)	78%	65,250	43%
Expenses							
Program Services	2,724	1,929	3,269	1,340	59%	5,146	37%
Salaries & Benefits	19,284	22,383	21,064	(1,319)	106%	38,996	57%
General & Administrative	2,624	6,465	2,276	(4,189)	284%	5,447	119%
Building Overhead	2,477	2,314	2,528	214	92%	5,309	44%
Total Expenses	27,110	33,090	29,137	(3,953)	114%	54,898	60%
Net Profit (Loss)	\$ 9,190	\$ (4,890)	\$ 7,163	\$ (12,053)	-68%	\$ 10,352	-47%

**Utah State Bar
OPC
December 31, 2019**

Revenue
4095 · Miscellaneous Income
4200 · Seminar Profit/Loss
Total Revenue

Expenses
Program Services
Salaries & Benefits
General & Administrative
Building Overhead
Total Expenses

Net Profit (Loss)

Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget
2,600	2,250	3,200	(950)	70%
6,954	4,856	5,139	(283)	94%
9,554	7,106	8,339	(1,233)	85%
17,846	16,208	18,817	2,609	86%
604,807	647,448	628,660	(18,788)	103%
53,323	63,302	48,211	(15,091)	131%
39,265	36,692	40,072	3,380	92%
715,241	763,650	735,760	(27,890)	104%
\$ (705,687)	\$ (756,544)	\$ (727,421)	\$ (29,123)	104%

Total Budget	YTD % of Tot Budget
6,687	34%
20,000	24%
26,687	27%
29,581	55%
1,252,244	52%
129,546	49%
84,169	44%
1,495,540	51%
\$ (1,468,853)	52%

**Utah State Bar
CLE
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4052 · Meeting - Sponsor Revenue	2,250	14,500	1,744	12,756	831%	15,000	97%
4053 · Meeting - Vendor Revenue	-	1,000	-	1,000	#DIV/0!	1,000	-
4054 · Meeting - Material Sales	-	-	-	-	#DIV/0!	-	-
4081 · CLE - Registrations	154,788	149,635	152,565	(2,930)	98%	470,000	32%
4082 · CLE - Video Library Sales	57,249	58,732	59,750	(1,018)	98%	90,000	65%
4084 · Business Law Book Sales	3,315	-	-	-	#DIV/0!	-	-
4095 · Miscellaneous Income	-	-	-	-	#DIV/0!	-	-
4200 · Seminar Profit/Loss	9,190	(41,093)	8,569	(49,662)	-480%	(10,000)	411%
Total Revenue	226,791	182,775	222,628	(39,853)	82%	566,000	32%
Expenses							
Program Services	108,301	137,583	134,028	(3,555)	103%	359,405	38%
Salaries & Benefits	60,454	67,995	65,585	(2,410)	104%	132,750	51%
General & Administrative	23,988	32,561	32,894	333	99%	60,693	54%
Building Overhead	7,975	6,716	8,654	1,938	78%	16,124	42%
Total Expenses	200,718	244,854	241,161	(3,693)	102%	568,972	43%
Net Profit (Loss)	\$ 26,073	\$ (62,080)	\$ (18,533)	\$ (43,547)	335%	\$ (2,972)	2089%

**Utah State Bar
Summer Convention
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4051 · Meeting - Registration	199,695	181,985	215,000	(33,015)	85%	215,000	85%
4052 · Meeting - Sponsor Revenue	25,500	19,500	25,500	(6,000)	76%	25,500	76%
4053 · Meeting - Vendor Revenue	9,800	11,800	10,000	1,800	118%	10,000	118%
4055 · Meeting - Sp Ev Registration	15,470	5,300	15,500	(10,200)	34%	15,500	34%
Total Revenue	250,465	218,585	266,000	(47,415)	82%	266,000	82%
Expenses							
Program Services	222,607	214,543	221,979	7,436	97%	224,000	96%
Salaries & Benefits	15,680	20,613	15,340	(5,273)	134%	21,845	94%
General & Administrative	16,676	14,416	13,673	(743)	105%	16,993	85%
Building Overhead	-	-	1,386	1,386	0%	2,767	-
Total Expenses	254,963	249,572	252,378	2,806	99%	265,605	94%
Net Profit (Loss)	\$ (4,498)	\$ (30,987)	\$ 13,622	\$ (44,609)	-227%	\$ 395	-7845%

**Utah State Bar
Fall Forum
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4051 · Meeting - Registration	72,360	76,499	74,000	2,499	103%	74,000	103%
4052 · Meeting - Sponsor Revenue	-	-	-	-	#DIV/0!	-	-
4053 · Meeting - Vendor Revenue	6,725	4,950	6,725	(1,775)	74%	6,400	77%
4055 · Meeting - Sp Ev Registration	-	1,775	-	1,775	#DIV/0!	-	-
Total Revenue	79,085	83,224	80,725	2,499	103%	80,400	104%
Expenses							
Program Services	64,058	64,336	59,466	(4,870)	108%	59,466	108%
Salaries & Benefits	8,222	4,160	8,784	4,624	47%	8,827	47%
General & Administrative	11,161	7,100	10,977	3,877	65%	11,062	64%
Building Overhead	-	-	696	696	0%	1,383	-
Total Expenses	83,441	75,596	79,923	4,327	95%	80,738	94%
Net Profit (Loss)	\$ (4,356)	\$ 7,628	\$ 802	\$ 6,826	951%	\$ (338)	-2257%

**Utah State Bar
Spring Convention
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4051 · Meeting - Registration	1,265	(870)	959	(1,829)	-91%	97,000	-1%
4052 · Meeting - Sponsor Revenue	8,750	250	9,722	(9,472)	3%	15,000	2%
4053 · Meeting - Vendor Revenue	4,500	3,450	3,699	(249)	93%	9,000	38%
4055 · Meeting - Sp Ev Registration	57	-	60	(60)	0%	2,000	0%
Total Revenue	14,572	2,830	14,440	(11,610)	20%	123,000	2%
Expenses							
Program Services	4,995	5,795	5,677	(118)	102%	83,500	7%
Salaries & Benefits	2,456	788	3,480	2,692	23%	23,054	3%
General & Administrative	78	974	72	(902)	1353%	14,128	7%
Building Overhead	-	-	1,386	1,386	0%	2,766	-
Total Expenses	7,529	7,557	10,615	3,058	71%	123,448	6%
Net Profit (Loss)	\$ 7,043	\$ (4,727)	\$ 3,825	\$ (8,552)	-124%	\$ (448)	1055%

**Utah State Bar
Member Services
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4010 · Section/Local Bar Support fees	81,774	82,537	82,565	(28)	100%	82,600	100%
4052 · Meeting - Sponsor Revenue	200	-	607	(607)	0%	1,790	0%
4061 · Advertising Revenue	100,041	79,304	97,663	(18,359)	81%	181,492	44%
4062 · Subscriptions	30	60	30	30	200%	90	67%
4071 · Mem Benefits - Lexis	761	653	752	(99)	87%	1,455	-
4072 · Royalty Inc - Bar J, MBNA, LM,M	3,311	3,662	3,266	396	112%	6,680	55%
Total Revenue	191,117	166,384	189,883	(23,499)	88%	283,222	59%
Expenses							
Program Services	142,794	137,254	147,350	10,096	93%	308,514	44%
Salaries & Benefits	94,954	94,719	100,769	6,050	94%	202,067	47%
General & Administrative	76,099	86,886	113,081	26,195	77%	276,801	31%
Building Overhead	10,559	9,130	11,293	2,163	81%	21,662	42%
Total Expenses	324,406	327,989	372,493	44,504	88%	809,044	41%
Net Profit (Loss)	\$ (133,289)	\$ (161,605)	\$ (182,610)	\$ 21,005	88%	\$ (525,822)	31%

**Utah State Bar
Public Services
(Committees, Consumer Assistance, Access to Justice, Tuesday Night Bar)
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4063 · Modest Means revenue	5,100	5,375	5,190	185	104%	10,914	49%
4093 · Law Day Revenue	-	-	-	-	#DIV/0!	3,870	0%
4095 · Miscellaneous Income	10	40	10	30	400%	10	400%
4120 · Grant Income	-	3,000	-	3,000	#DIV/0!	-	#DIV/0!
4200 · Seminar Profit/Loss	-	-	(246)	246	0%	(497)	-
Total Revenue	5,110	8,415	4,954	3,461	170%	14,297	59%
Expenses							
Program Services	94,654	119,768	119,898	130	100%	182,339	66%
Salaries & Benefits	139,294	165,643	158,550	(7,093)	104%	321,605	52%
General & Administrative	19,383	22,446	19,286	(3,160)	116%	41,321	54%
Building Overhead	7,300	6,822	7,459	637	91%	15,649	44%
Total Expenses	260,631	314,679	305,193	(9,486)	103%	560,914	56%
Net Profit (Loss)	\$ (255,521)	\$ (306,264)	\$ (300,239)	\$ (6,025)	102%	\$ (546,617)	56%

**Utah State Bar
Bar Operations
(Bar Management, General Counsel, IT, Commission/Special Projects)
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4060 · E-Filing Revenue	21,895	7,836	15,450	(7,614)	51%	33,622	23%
4103 · In - Kind Revenue - UDR	914	1,483	760	723	195%	1,330	111%
4095 · Miscellaneous Income	643	669	690	(22)	97%	1,335	50%
4200 · Seminar Profit/Loss	-	-	-	-	#DIV/0!	-	-
Investment Income	91,275	85,835	128,539	(42,704)	67%	174,274	52%
Total Revenue	114,726	95,823	145,439	(49,617)	66%	210,561	54%
Expenses							
Program Services	157,085	180,941	193,948	13,007	93%	279,876	65%
Salaries & Benefits	568,892	607,086	578,887	(28,199)	105%	1,132,333	54%
General & Administrative	132,624	184,931	133,325	(51,606)	139%	251,140	74%
In Kind	1,855	2,471	2,204	(267)	112%	5,000	49%
Building Overhead	28,803	26,915	29,397	2,482	92%	61,741	44%
Total Expenses	889,259	1,002,344	937,761	(64,583)	107%	1,730,090	58%
Net Profit (Loss)	\$ (774,533)	\$ (906,521)	\$ (792,322)	\$ (114,199)	114%	\$ (1,519,529)	60%

**Utah State Bar
Facilities
December 31, 2019**

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4039 · Room Rental-All parties	44,671	46,673	47,812	(1,139)	98%	110,000	42%
4042 · Food & Beverage Rev-All Parties	49,310	52,380	45,569	6,811	115%	115,800	45%
4043 · Setup & A/V charges-All parties	1,195	876	853	23	103%	1,000	88%
4090 · Tenant Rent	10,250	10,836	10,551	285	103%	21,700	50%
4095 · Miscellaneous Income	49	11	68	(57)	16%	100	11%
4103 · In - Kind Revenue - UDR	-	(95)	-	(95)	#DIV/0!	-	#DIV/0!
Total Revenue	105,475	110,681	104,853	5,828	106%	248,600	45%
Expenses							
Program Services	48,175	51,792	45,159	(6,633)	115%	114,184	45%
Salaries & Benefits	74,474	84,779	76,075	(8,704)	111%	153,764	55%
General & Administrative	(183)	15,331	4,922	(10,409)	311%	14,875	103%
In Kind	6,495	6,863	6,282	(581)	109%	15,277	45%
Building Overhead	113,975	105,523	117,005	11,482	90%	243,022	43%
Total Expenses	242,936	264,288	249,443	(14,845)	106%	541,122	49%
Net Profit (Loss)	\$ (137,461)	\$ (153,607)	\$ (144,590)	\$ (9,017)	106%	\$ (292,522)	53%

Utah State Bar
Income Statement - Consolidated By Account
December 31, 2019

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
Revenue							
4001 · Admissions - Student Exam Fees	20,350	19,525	19,808	(283)	99%	120,725	16%
4002 · Admissions - Attorney Exam Fees	25,925	19,450	26,067	(6,617)	75%	45,725	43%
4003 · Admissions - Retake Fees	27,350	20,875	30,964	(10,089)	67%	46,700	45%
4004 · Admissions - Laptop Fees	16,350	13,500	16,964	(3,464)	80%	53,850	25%
4006 · Transfer App Fees	16,400	27,900	16,381	11,519	170%	44,950	62%
4008 · Attorney - Motion	24,650	25,500	26,890	(1,390)	95%	51,000	50%
4009 · House Counsel	10,200	9,350	11,051	(1,701)	85%	22,100	42%
4010 · Section/Local Bar Support fees	98,538	99,473	100,568	(1,095)	99%	100,837	99%
4011 · Admissions LPP	-	1,650	-	1,650	#DIV/0!	-	#DIV/0!
4020 · NLTP Fees	36,300	28,200	36,300	(8,100)	78%	65,250	43%
4021 · Lic Fees > 3 Years	3,598,835	3,662,785	3,686,245	(23,460)	99%	3,732,582	98%
4022 · Lic Fees < 3 Years	204,620	187,470	225,733	(38,263)	83%	239,045	78%
4023 · Lic Fees - House Counsel	34,960	41,440	38,476	2,964	108%	43,012	96%
4025 · Pro Hac Vice Fees	30,250	62,375	43,380	18,995	144%	82,689	75%
4026 · Lic Fees - Inactive/FS	118,285	121,990	122,660	(670)	99%	120,305	101%
4027 · Lic Fees - Inactive/NS	211,950	214,830	218,409	(3,579)	98%	218,187	98%
4029 · Prior Year Lic Fees	1,275	-	1,627	(1,627)	0%	3,432	0%
4030 · Certs of Good Standing	14,530	13,310	15,413	(2,103)	86%	34,058	39%
4039 · Room Rental-All parties	44,671	46,673	47,812	(1,139)	98%	110,000	42%
4042 · Food & Beverage Rev-All Parties	49,310	52,380	45,569	6,811	115%	115,800	45%
4043 · Setup & A/V charges-All parties	1,195	876	853	23	103%	1,000	88%
4051 · Meeting - Registration	273,320	257,614	289,959	(32,345)	89%	386,000	67%
4052 · Meeting - Sponsor Revenue	36,700	34,250	37,573	(3,323)	91%	57,290	60%
4053 · Meeting - Vendor Revenue	21,025	21,200	20,424	776	104%	26,400	80%
4054 · Meeting - Material Sales	-	-	-	-	#DIV/0!	-	-
4055 · Meeting - Sp Ev Registration	15,527	7,075	15,560	(8,485)	45%	17,500	40%
4060 · E-Filing Revenue	21,895	7,836	15,450	(7,614)	51%	33,622	23%
4061 · Advertising Revenue	100,041	79,304	97,663	(18,359)	81%	181,492	44%
4062 · Subscriptions	30	60	30	30	200%	90	67%
4063 · Modest Means revenue	5,100	5,375	5,202	173	103%	10,939	49%
4071 · Mem Benefits - Lexis	761	653	752	(99)	87%	1,455	-
4072 · Royalty Inc - Bar J, MBNA, LM,M	3,311	3,662	3,266	396	112%	6,680	55%
4081 · CLE - Registrations	154,788	149,635	152,565	(2,930)	98%	470,218	32%
4082 · CLE - Video Library Sales	57,249	58,732	59,750	(1,018)	98%	90,000	65%
4084 · Business Law Book Sales	3,315	-	-	-	#DIV/0!	-	-
4090 · Tenant Rent	10,250	10,836	10,551	285	103%	21,700	50%
4093 · Law Day Revenue	-	-	-	-	#DIV/0!	3,870	0%
4095 · Miscellaneous Income	14,106	4,877	12,379	(7,502)	39%	21,329	23%
4096 · Late Fees	40,000	70,500	43,124	27,376	163%	63,033	112%
4103 · In - Kind Revenue - UDR	914	1,388	760	628	183%	1,330	104%
4120 · Grant Income	-	3,000	-	3,000	#DIV/0!	-	#DIV/0!
4200 · Seminar Profit/Loss	16,144	(36,237)	13,462	(49,699)	-269%	13,400	-270%
Investment income	91,275	85,835	128,539	(42,704)	67%	174,274	49%
Total Revenue	5,453,694	5,438,148	5,639,179	(201,031)	96%	6,833,869	80%
Program Service Expenses							
5001 · Meeting Facility-external only	24,120	12,468	23,032	10,564	54%	42,400	29%
5002 · Meeting facility-internal only	26,646	29,818	28,571	(1,247)	104%	62,208	48%
5013 · ExamSoft	14,998	12,983	15,567	2,584	83%	21,000	62%
5014 · Questions	29,355	26,102	49,265	23,163	53%	79,500	33%
5015 · Investigations	150	300	119	(181)	252%	352	85%
5016 · Credit Checks	678	787	725	(62)	109%	2,200	36%
5017 · Medical Exam	-	160	-	(160)	#DIV/0!	240	-
5020 · Exam Scoring	-	1,045	-	(1,045)	#DIV/0!	-	-
5025 · Temp Labor/Proctors	3,200	3,100	3,049	(51)	102%	5,993	52%
5030 · Speaker Fees & Expenses	9,250	7,727	15,860	8,133	49%	24,850	31%
5031 · Speaker Reimb. - Receipt Req'd	1,806	2,235	2,734	499	82%	18,266	12%
5035 · Awards	2,711	3,479	2,394	(1,085)	145%	5,087	68%

Utah State Bar
Income Statement - Consolidated By Account
December 31, 2019

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
5037 · Grants/ contributions - general	4,170	6,000	3,600	(2,400)	167%	6,400	94%
5040 · Witness & Hearing Expense	167	1,369	641	(728)	214%	4,464	31%
5041 · Process Serving	1,083	500	1,333	833	38%	1,491	34%
5046 · Court Reporting	2,920	-	500	500	0%	920	0%
5047 · Casemaker	35,832	23,520	36,432	12,912	65%	73,800	32%
5055 · Legislative Expense	21,542	36,599	27,205	(9,394)	135%	60,110	61%
5060 · Program Special Activities	-	2,595	-	(2,595)	#DIV/0!	-	-
5061 · LRE - Bar Support	65,000	65,000	65,000	-	100%	65,000	100%
5062 · Law Day	1,263	-	1,380	1,380	0%	8,715	0%
5063 · Special Event Expense	74,991	55,369	77,462	22,093	71%	89,750	62%
5064 · MCLE Fees Paid	14,188	13,040	16,182	3,142	81%	44,000	30%
5070 · Equipment Rental	28,497	50,985	22,896	(28,089)	223%	44,756	114%
5075 · Food & Bev-external costs only	247,563	276,998	241,188	(35,810)	115%	452,082	61%
5076 · Food & beverage - internal only	29,760	33,210	30,190	(3,020)	110%	66,908	50%
5079 · Soft Drinks	4,930	4,774	4,805	31	99%	10,334	46%
5085 · Misc. Program Expense	2,823	7,953	3,302	(4,651)	241%	10,344	77%
5090 · Commission Expense	20,003	15,916	16,231	315	98%	27,176	59%
5095 · Wills for Heroes	225	482	427	(55)	113%	856	56%
5096 · UDR Support	-	-	-	-	#DIV/0!	-	-
5099 · Blomquist Hale	36,942	36,864	36,966	102	100%	73,881	50%
5702 · Travel - Lodging	37,672	38,143	29,373	(8,770)	130%	55,147	69%
5703 · Travel - Transportation/Parking	7,087	13,785	7,211	(6,574)	191%	19,672	70%
5704 · Travel - Mileage Reimbursement	11,173	4,268	7,136	2,868	60%	13,433	32%
5705 · Travel - Per Diems	2,604	3,736	2,000	(1,736)	187%	4,523	83%
5706 · Travel - Meals	389	109	266	157	41%	958	11%
5707 · Travel - Commission Mtgs	42,976	12,543	31,039	18,496	40%	39,202	32%
5805 · ABA Annual Meeting	18,403	14,469	22,446	7,977	64%	23,727	61%
5810 · ABA Mid Year Meeting	4,181	2,362	6,729	4,367	35%	19,930	12%
5815 · Commission/Education	19,093	15,245	18,526	3,281	82%	25,423	60%
5820 · ABA Annual Delegate	7,214	4,818	8,647	3,829	56%	11,938	40%
5830 · Western States Bar Conference	9,528	427	5,700	5,273	7%	17,146	2%
5840 · President's Expense	10,688	15,458	10,474	(4,984)	148%	20,000	77%
5841 · President's Reimbursement	-	2,754	80	(2,674)	3443%	1,441	191%
5845 · Reg Reform Task Force	-	4,477	-	(4,477)	#DIV/0!	10,000	-
5850 · Leadership Academy	5,348	4,433	8,576	4,143	52%	20,000	22%
5855 · Bar Review	1,156	431	1,003	572	43%	1,500	29%
5865 · Retreat	31,413	20,234	27,479	7,245	74%	30,000	67%
5866 · Well-Being Committee	-	26,365	25,002	(1,363)	105%	50,004	53%
5868 · UCLI Support	-	50,000	50,000	-	100%	50,000	100%
5960 · Overhead Allocation - Seminars	-	-	7,933	7,933	0%	10,750	0%
5970 · Event Revenue Sharing - 3rd Pty	23,556	33,249	44,770	11,521	74%	71,000	47%
Total Program Service Expenses	937,292	998,683	1,041,446	42,763	96%	1,798,877	56%
Salaries & Benefit Expenses							
5510 · Salaries/Wages	1,404,513	1,514,189	1,467,493	(46,696)	103%	2,916,554	52%
5605 · Payroll Taxes	97,676	105,312	101,378	(3,934)	104%	215,732	49%
5610 · Health Insurance	120,553	130,688	124,126	(6,562)	105%	258,791	50%
5620 · Health Ins/Medical Reimb	3,490	1,925	5,430	3,505	35%	8,362	23%
5630 · Dental Insurance	7,187	7,625	7,393	(232)	103%	15,639	49%
5640 · Life & LTD Insurance	8,390	8,868	8,472	(396)	105%	17,868	50%
5645 · Workman's Comp Insurance	1,310	1,289	1,398	109	92%	2,650	49%
5650 · Retirement Plan Contributions	118,994	131,379	127,351	(4,028)	103%	242,708	54%
5655 · Retirement Plan Fees & Costs	9,631	4,844	8,025	3,181	60%	15,397	31%
5660 · Training/Development	18,000	17,131	20,895	3,764	82%	27,793	62%
Total Salaries & Benefit Expenses	1,789,745	1,923,249	1,871,961	(51,288)	103%	3,721,494	48%
General & Administrative Expenses							
7025 · Office Supplies	13,990	13,980	13,811	(169)	101%	24,870	56%
7033 · Operating Meeting Supplies	11,987	12,062	11,987	(75)	101%	23,155	52%

Utah State Bar
Income Statement - Consolidated By Account
December 31, 2019

	Actual LYTD	Actual YTD	Budget YTD	Fav (Unfav) variance	% of Budget	Total Budget	YTD % of Tot Budget
7035 · Postage/Mailing, net	23,147	36,711	28,502	(8,209)	129%	61,456	60%
7040 · Copy/Printing Expense	83,214	88,473	89,185	712	99%	158,848	56%
7041 · Copy/Print revenue	(12,949)	(10,138)	(13,458)	(3,320)	75%	(26,249)	39%
7045 · Internet Service	6,207	4,122	8,208	4,086	50%	14,467	28%
7050 · Computer Maintenance	20,124	24,464	17,627	(6,837)	139%	38,275	64%
7055 · Computer Supplies & Small Equip	6,492	11,270	6,971	(4,299)	162%	14,078	80%
7089 · Membership Database Fees	24,437	10,260	34,672	24,412	30%	41,382	25%
7100 · Telephone	24,424	34,322	21,866	(12,456)	157%	47,750	72%
7105 · Advertising	11,710	20,160	25,826	5,666	78%	106,318	19%
7106 · Public Notification	295	-	315	315	0%	1,225	0%
7110 · Publications/Subscriptions	11,490	15,305	10,124	(5,181)	151%	19,323	79%
7115 · Public Relations	-	-	25,002	25,002	0%	50,000	0%
7120 · Membership/Dues	8,388	9,660	9,760	100	99%	12,133	80%
7135 · Bank Service Charges	735	545	885	340	62%	1,257	43%
7136 · ILM Service Charges	9,644	9,798	8,882	(916)	110%	16,298	60%
7138 · Bad debt expense	-	-	-	-	#DIV/0!	-	-
7140 · Credit Card Merchant Fees	36,283	40,438	36,949	(3,489)	109%	109,834	37%
7141 · Credit Card surcharge	(15,611)	(19,745)	(15,209)	4,536	130%	(59,836)	33%
7145 · Commission Election Expense	-	-	-	-	#DIV/0!	3,250	0%
7150 · E&O/Off & Dir Insurance	25,760	25,976	26,136	160	99%	52,267	50%
7160 · Audit Expense	33,546	34,265	34,000	(265)	101%	34,000	101%
7170 · Lobbying Rebates	111	119	70	(49)	171%	114	105%
7175 · O/S Consultants	27,666	119,999	14,973	(105,026)	801%	112,742	106%
7176 · Bar Litigation	2,650	9,389	10,396	1,008	90%	25,000	38%
7177 · UPL	275	29,497	132	(29,365)	22346%	3,960	745%
7178 · Offsite Storage/Backup	2,298	2,174	924	(1,250)	235%	4,681	46%
7179 · Payroll Adm Fees	1,430	1,685	1,412	(273)	119%	2,853	59%
7180 · Administrative Fee Expense	268	484	303	(181)	160%	877	55%
7190 · Lease Interest Expense	-	-	-	-	#DIV/0!	701	0%
7191 · Lease Sales Tax Expense	-	-	-	-	#DIV/0!	-	#DIV/0!
7195 · Other Gen & Adm Expense	5,046	3,591	5,471	1,881	66%	13,914	26%
Total General & Administrative Expenses	363,057	528,863	415,725	(113,138)	127%	908,946	40%
In Kind Expenses							
7103 · InKind Contrib-UDR & all other	8,350	9,334	8,486	(848)	110%	20,277	46%
Total In Kind Expenses	8,350	9,334	8,486	(848)	110%	20,277	41%
Building Overhead Expenses							
6015 · Janitorial Expense	14,841	15,423	15,519	96	99%	31,209	49%
6020 · Heat	8,459	7,098	9,201	2,103	77%	22,437	32%
6025 · Electricity	25,526	24,859	26,550	1,691	94%	47,638	52%
6030 · Water/Sewer	5,157	5,330	5,212	(118)	102%	7,627	70%
6035 · Outside Maintenance	5,534	6,842	5,847	(994)	117%	14,124	48%
6040 · Building Repairs	7,374	8,670	6,707	(1,963)	129%	20,969	41%
6045 · Bldg Mtnc Contracts	15,347	17,933	15,599	(2,334)	115%	36,050	50%
6050 · Bldg Mtnc Supplies	346	-	332	332	0%	4,611	0%
6055 · Real Property Taxes	17,243	13,655	19,290	5,635	71%	33,743	40%
6060 · Personal Property Taxes	223	211	240	29	88%	460	46%
6065 · Bldg Insurance/Fees	8,597	9,120	8,848	(272)	103%	17,834	51%
6070 · Building & Improvements Depr	26,011	27,007	26,288	(719)	103%	54,832	49%
6075 · Furniture & Fixtures Depr	6,792	4,304	7,396	3,092	58%	14,857	29%
7065 · Computers, Equip & Sftwre Depr	84,537	68,270	87,996	19,726	78%	181,723	38%
Total Building Overhead Expenses	225,988	208,721	235,025	26,304	89%	488,114	46%
Total Expenses	3,324,431	3,668,851	3,572,643	(96,208)	103%	6,937,708	48%
Net Profit (Loss)	\$ 2,129,263	\$ 1,769,297	\$ 2,066,536	\$ (297,239)	86%	\$ (103,839)	

Utah State Bar Balance Sheets

	12/31/2019	6/30/2019
ASSETS		
Current Assets		
Petty Cash	\$ 625	\$ 625
Cash in Bank	91,576	1,033,337
Invested Funds	6,410,022	6,692,156
Total Cash/Investments	6,502,222	7,726,118
Accounts Receivable	56,555	47,761
Prepaid Expenses	148,586	167,371
A/R - Sections	42,084	47,548
Total Other Current Assets	247,225	262,680
Total Current Assets	6,749,447	7,988,798
Fixed Assets		
Property & Equipment	4,841,498	4,810,080
Accumulated Depreciation	(4,137,391)	(4,037,810)
Land	633,142	633,142
Total Fixed Assets	1,337,248	1,405,411
TOTAL ASSETS	\$ 8,086,695	\$ 9,394,209
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
AP Trade	\$ 20,344	\$ 119,826
Other Accounts Payable	14,824	132,403
Accrued Payables	420,025	434,814
Cap Lease Oblig - ST	3,683	3,683
A/P - Sections	-	220,698
Deferred Revenue		2,620,865
Total Current Liabilities	458,876	3,532,289
Long Term Liabilities		
Capital Lease Oblig	5,875	8,003
Total Long Term Liabilities	5,875	8,003
Total Liabilities	464,751	3,540,292
Equity		
Unrestricted Net Assets (R/E)	5,853,847	5,467,275
Fund Balance - Current Year	1,768,097	386,643
Total Equity	7,621,945	5,853,917
TOTAL LIABILITIES & EQUITY	\$ 8,086,695	\$ 9,394,209

INSTITUTIONAL LIQUIDITY MANAGEMENT

ILM-UT ST BAR (3176)

Dated: 01/02/2020

Balance Sheet Classification

Base Currency: USD As of 12/31/2019

CE

Identifier	Description	Current Units	Rating	Coupon	Effective Maturity	Book Yield	Yield	Base Book Value	Base Net Total Unrealized Gain/Loss	Market Price	Base Accrued Balance	Base Market Value + Accrued
38141W232	GOLDMAN:FS MM INST	1,997,233.73	AAA	1.770	12/31/2019	1.770	1.770	1,998,350.44	-317.82	1.0004	0.00	1,998,032.62
CCYUSD	Receivable	3,801.87	AAA	0.000	12/31/2019	0.000	0.000	3,801.87	0.00	1.0000	0.00	3,801.87
—	—	2,001,035.60	AAA	—	12/31/2019	1.767	1.767	2,002,152.31	-317.82	—	0.00	2,001,834.49

ST

Identifier	Description	Current Units	Rating	Coupon	Effective Maturity	Book Yield	Yield	Base Book Value	Base Net Total Unrealized Gain/Loss	Market Price	Base Accrued Balance	Base Market Value + Accrued
6325C0BY6	NATIONAL AUSTRALIA BANK LTD	200,000.00	AA-	4.375	12/10/2020	1.930	2.009	204,529.58	-137.38	102.1961	510.53	204,902.73
8672EMAD6	SUNCORP-METWAY LTD	230,000.00	A+	2.350	04/27/2020	1.916	1.937	230,313.31	-14.77	100.1298	960.89	231,259.43
44987CAG3	ING BANK NV	300,000.00	AA-	2.700	08/17/2020	1.940	1.886	301,413.65	100.45	100.5047	3,015.00	304,529.10
65557CAR4	NORDEA BANK AB	200,000.00	AA-	2.500	09/17/2020	1.942	1.928	200,779.34	21.86	100.4006	1,444.44	202,245.64
74256LAS8	PRINCIPAL LIFE GLOBAL FUNDING II	225,000.00	A+	2.625	11/19/2020	1.954	2.058	226,309.11	-201.66	100.4922	689.06	226,796.51
05579HAG7	BNZ INTERNATIONAL FUNDING LIMITED (LONDON BRANCH)	250,000.00	AA-	2.400	02/21/2020	1.876	1.728	250,176.85	50.90	100.0911	2,168.67	252,394.42
961214DJ9	WESTPAC BANKING CORP	200,000.00	AA-	2.150	03/06/2020	1.900	1.960	200,086.30	-22.90	100.0317	1,373.61	201,437.01
63307A2E4	NATIONAL BANK OF CANADA	200,000.00	AA-	2.150	06/12/2020	1.901	2.156	200,178.82	-186.22	99.9963	226.94	200,219.54
63307A2E4	NATIONAL BANK OF CANADA	100,000.00	AA-	2.150	06/12/2020	1.938	2.156	100,075.94	-79.64	99.9963	113.47	100,109.77
00182EBE8	ANZ NEW ZEALAND (INTL) LTD	200,000.00	AA-	2.200	07/17/2020	3.297	1.961	198,828.36	1,428.84	100.1286	2,004.44	202,261.64
57629WCF5	MASSMUTUAL GLOBAL FUNDING II	250,000.00	AA+	1.950	09/22/2020	1.844	1.889	250,188.13	-81.88	100.0425	1,340.63	251,446.88
74368CAJ3	PROTECTIVE LIFE GLOBAL FUNDING	215,000.00	AA-	2.161	09/25/2020	2.065	1.923	215,148.17	219.26	100.1709	1,238.97	216,606.41
94988JSL7	WELLS FARGO BANK NA	350,000.00	AA	2.400	01/15/2020	2.896	2.305	349,934.65	74.60	100.0027	3,873.33	353,882.78
09702LBS3	The Boeing Company	300,000.00	A-2	0.000	02/26/2020	2.180	2.122	298,992.00	0.00	99.6640	0.00	298,992.00
—	—	3,220,000.00	AA-	—	06/20/2020	2.140	2.004	3,228,954.42	1,171.45	—	18,958.00	3,247,083.87

LT

Identifier	Description	Current Units	Rating	Coupon	Effective Maturity	Book Yield	Yield	Base Book Value	Base Net Total Unrealized Gain/Loss	Market Price	Base Accrued Balance	Base Market Value + Accrued
525ESC1Y5	LEHMAN ESCROW	300,000.00	NA	0.000	01/01/2049	0.000	—	0.00	2,112.00	0.7040	0.00	2,112.00
22546QAR8	CREDIT SUISSE AG (NEW YORK BRANCH)	337,000.00	A+	3.000	10/29/2021	2.006	1.958	342,975.30	282.90	101.8600	1,741.17	345,009.37
22532LAR5	CREDIT AGRICOLE SA (LONDON BRANCH)	250,000.00	AA-	2.375	07/01/2021	1.970	2.004	251,488.57	-126.07	100.5450	2,968.75	254,331.25
59217GBX6	METROPOLITAN LIFE GLOBAL FUNDING I	316,000.00	AA-	1.950	09/15/2021	1.936	1.884	316,071.51	272.93	100.1090	1,814.37	318,158.81
136069XY2	CANADIAN IMPERIAL BANK OF COMMERCE	187,000.00	AA	2.700	02/02/2021	1.875	2.016	188,648.64	-282.42	100.7306	2,089.72	190,455.95
69371RP26	PACCAR FINANCIAL CORP	50,000.00	A+	3.100	05/10/2021	1.908	1.876	50,794.53	21.87	101.6328	219.58	51,035.98
—	—	1,440,000.00	AA-	—	08/18/2021	1.953	1.954	1,149,978.56	2,291.20	—	8,833.59	1,161,103.35

Summary

Identifier	Description	Current Units	Rating	Coupon	Effective Maturity	Book Yield	Yield	Base Book Value	Base Net Total Unrealized Gain/Loss	Market Price	Base Accrued Balance	Base Market Value + Accrued
—	—	6,661,035.60	AA	—	07/13/2020	1.960	1.921	6,379,085.29	3,144.83	—	27,791.59	6,410,021.72

* Grouped by: BS Class 2 * Groups Sorted by: BS Class 2 * Weighted by: Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued. * Holdings Displayed by: Lot.