



**UTAH STATE BAR
LICENSED PARALEGAL PRACTITIONER
Certification of Substantive Law-Related Experience**

As proof of employment for each position, an applicant shall provide a **Certification of Substantive Law-Related Experience** signed by the supervising lawyer under penalty of perjury.

I, _____, am a member in good standing of the Bar of _____, Bar License No. _____. I hereby declare the following regarding _____, applicant for licensure as a licensed paralegal practitioner:

1. I acted as supervising lawyer for the above-named applicant.
2. The work performed under my supervision by the applicant was substantive law-related work required under [Rule 15-703](#) and as defined in [Rule 15-701](#), meaning "the provision of legal services as a paralegal, paralegal student or law student, including, but not limited to, drafting pleadings, legal documents or correspondence, completing forms, preparing reports or charts, legal research, and interviewing clients or witnesses." It does not include "routine clerical or administrative duties."
3. As supervising lawyer, I personally directed, approved, and had responsibility for the work performed by the applicant.
4. During the last three years, the applicant performed a total of _____ hours of substantive law-related work under my supervision from _____ until _____.
(Month/Day/Year) (Month/Day/Year)
5. Of the total hours reported in paragraph 4, the applicant performed this work in the following areas:
 - a. _____ hours in the area of **Family Law** as outlined in [Rule 14-802\(c\)](#).
 - b. _____ hours in the area of forcible entry and detainer (often referred to as **Landlord-Tenant Law**) as outlined in [Rule 14-802\(c\)](#).
 - c. _____ hours in the area of **Debt Collection** as outlined in [Rule 14-802 \(c\)](#).

I certify under penalty of perjury under the laws of the State of Utah that the foregoing is true and correct.

Signature

Date

Firm Name/Address

City, State, ZIP

Email Address

Phone Number

STATE OF _____)
: ss
County of _____)

On this _____ day of _____, 20____, before me, _____, a notary public, personally appeared _____ who is personally known to me or proved to me on the basis of satisfactory evidence to be the person whose name is signed above.

NOTARY PUBLIC

My Commission Expires: