



Procedure for Retaking LPP Licensing exam

Under Rule [15-707\(e\)](#), an Applicant failing a licensure exam(s) who wishes to retake the examination(s) must file a written request, including payment of the prescribed fee, by the retake deadline. Late applications will not be accepted. Additionally, the Applicant must provide an Updated Application by filing a [Reapplication for Licensure form](#), updating any information that has changed since the application was filed, and a [new criminal background check](#).

(e)(2) An Applicant who fails to achieve a passing score after six Licensure Examination(s) may only take additional examination(s) with the permission of the LPP Admissions Committee. A petition providing good cause as to why the LPP Admissions Committee should grant such a request must be filed with the LPP Administrator by the retake deadline. Late applications will not be accepted.

NOTE: The retake deadline is the same as the general application deadline for the next administration of the licensing exam. The prescribed filing fee associated with an applicant's submission of the Reapplication for licensure form is \$100 per practice area requested. Please provide payment via check or credit card. For payments via check, send to the following address:

Attn: LPP Reapplication Fee
Utah State Bar
645 S. 200 E.
Salt Lake City, Utah 84103

To pay via credit card, please contact Diana Gough at: diana.gough@utahbar.org or 801-297-7021