APPLICATION BY NON-APPROVED SPONSOR FOR ACCREDITATION OF A CLE ACTIVITY

Please Note: The program must deal with subject matter directly related to the practice of law
This form must be submitted within 60 days prior to or following the course.

1. Name of CLE Sponsor: ______________________________
2. Name of Contact Person: ___________________________
3. Telephone: ___________________________
4. Address: _________________________________________
5. Email: __________________________________________
6. Title of CLE activity: ________________________________

7. Date(s): ___________________________ Location(s): ___________________________
8. Method(s) of Presentation:
   - Faculty in Room with Participants
   - Interactive Video
   - Audio Presentation
   - Internet On-Demand
   - Telephone to Broadcast Site
   - Satellite
   - Videotape Presentation
   - Discussion Leader Present
   - Web Cast
   - Other: ___________________________

9. Course registration fee(s): $________ Expected or actual Attendance: ___________

10. The Sponsor's calculation of the requested number of (a) Total Credit Hours (b) Portion of Total Credit Hours devoted to Ethics/Professional Responsibility (c) Portion of Total Credit Hours devoted to Professionalism & Civility *Ethics hours are included in total credit hours.
   (a) Total Credit Hours: __________ (b) Ethics/Professional Responsibility: __________ (c) Professionalism & Civility: __________

11. Is this seminar made available to all attorneys in the state of Utah? Yes No If not, state why it is beneficial to limit the attorneys who may attend.

12. The required course approval fee is computed as follows: $25 accreditation fee per application, $1.50 per credit hour per attendee, the $1.50 fee will cap at $15.00 per attendee and shall be submitted no more than 60 days following the date of the activity. (The course approval fees shall be waived for CLE activities for which no charge is made.)

13. The Sponsor agrees to submit to the Utah State Board of CLE within 60 days following this activity an alphabetical list of Utah attendees including the State Bar membership number, and or attendance information in a computerized format to be prescribed by the Board.

14. Submit with this Application the following information:
   a. Time Schedule/ agenda (Brochure, Outline, Description)
   b. Table of Contents
   c. Faculty Description

15. The sponsor represents that it will:
   a. Comply with the Rules and Regulations of the Utah State Board of CLE, including any amendments thereto;
   b. Conduct this CLE activity substantially as advertised and presented in this application, subject to any emergency substitutions and withdraws.
   c. Allow in-person observation by the justices of the Utah Supreme Court and members of the Utah MCLE Board & staff;
   The sponsor acknowledges that this activity may be disapproved and prior approval of any CLE activity revoked for non-compliance with the Rules and Regulations, and amendments thereto, or for failure to comply with the agreements and representations contained in this request.

Date: ___________________________ CLE Sponsor: ___________________________

By: ___________________________ Title: ___________________________