

EXAMPLE
ETHICS SCHOOL SCHEDULE
9:00 AM – 3:45 PM

9:00 – 10:00	OPC Senior Counsel – Opening Remarks OPC Panel: Overview of the Attorney Discipline Process, Applicable Rules, Screening Panels, Ethics Hotline, Consumer Assistance Program, Ethics Advisory Opinions, Recent Developments. Distribute Question Cards <ol style="list-style-type: none">1) List one question you have about a specific rule;2) List one question you have about the disciplinary process.
10:00 – 10:20	Bar Services
10:20 – 10:30	Break – Collect Question Cards
10:30 – 11:20	Trust Accounts
11:20 – 11:30	Interest on Lawyer Trust Accounts (IOLTA)
11:30 – 11:50	Professionalism Counseling Board
11:50 – 12:00	Lunch (pick-up lunch provided)
12:00 – 1:00	Professionalism and Civility (Judge Presenter)
1:00 – 2:00	Law Office Management
2:00 – 2:10	Break
2:10 – 2:30	Conflicts of Interest
2:30 – 3:30	Malpractice Issues
3:30 – 3:45	OPC Senior Counsel/OPC Deputy Senior Counsel – Concluding Remarks, Respond to Select Ethics Question Cards, Distribution of Certificates of Attendance.