

MEETING MINUTES
March 15, 2018
BOARD MEETING

12:00 p.m. Lorraine Wardle called the meeting to order. The following attendees were present:

ATTENDEES PRESENT:

Lorraine Wardle	Deb Caley (via telephone)
Erin Stauffer	Terri Hines (via telephone)
Sarah Stronk	Cheryl Jeffs (via telephone)
Paula Christensen	
Julie Emery	Excused:
Greg Wayment	Cheryl Miller
Stephanie Ray (via telephone)	Candace Gleed
Robin Dotterer (via telephone)	

Deb made a motion to approve the January 11, 2018 meeting minutes. Robin seconded the motion and it was approved.

Julie reported on the Heather Finch scholarship fund. Nate Alder wants it to go to the LPP Program because it is in the parameters of advancement of the paralegal profession and is what he thinks Heather would want. Julie made the following points:

- LPP is a new profession.
- UVU is offering LPP classes in continuing education, not in a degree.
- Most people feel the scholarship should stick with the full paralegal degree program.
- The classes being offered in the LPP program are prep classes.

The scholarship recipient should be decided by the end of March. We will need to find a new program to move it to by next year.

Erin reported that the annual meeting speakers have all been contacted. Swag and prizes are being collected.

Lorraine stated that nominations for Paralegal of the Year are coming in. Lorraine will be the Paralegal Divisions representative for Paralegal of the year committee.

Candace would like information up on Facebook page for Paralegal of the Year.

Julie reported that our speaker slot for the Summer Convention will be on the LPP program, more focused on what LPP's will actually do. Summer convention attendees will be: Julie, Lorraine, Candace, Erin, Sarah, and possibly Robin.

Greg will be the representative at the YLD event on 3/22 – to “market us.” Our message should be “We offer great support to your paralegals.” Ask Candace if she would like to go too.

Julie reported on the Bar Commission has apportioned money to create the LPP test. Still working on who will draft the exam. The Bar will administer the new profession. The goal is that eventually the profession will pay for itself. Goal is to have the first group testing in 2019.

Greg will do a write-up about the Spring Convention for the Bar Journal and will get announcements in the journal.

Paula reported that we have brought in \$10,095 so far this year and have spent \$8,041. We have a balance of over \$12,000 in our account.

Sarah reported that the last community service event was successful. The next one is scheduled for 3/24 in Orem.

Deb reported that nominations of officers are due by April 1st. The deadline for nominations of directs is April 23rd with elections in June. There are three spots open.

Deb would like a written resignation if anyone is not continuing on the board that is still eligible.

Deb is working on the Bylaws. The Notice of Annual Meeting will go out in April.

Paula made a motion to adjourn the meeting. Terry seconded the motion and the meeting was adjourned.