

MEETING MINUTES
May 15, 2018
BOARD MEETING

12:06 p.m. Lorraine Wardle (via phone) called the Meeting to Order. The following attendees were present:

ATTENDEES PRESENT:

Erin Stauffer
Greg Wayment
Julie Emery
Candace Gleed
Paula Christensen
Cheryl Miller

Via Telephone:
Lorraine Wardle
Sarah Stronk
Robyn Dotterer
Stefanie Ray
Deborah Category
Terri Hines

Excused:
Shaleese McPhee
Cheryl Jeffs

Chair - Lorraine reported that she will be sending the report forms to the board by due date of May 23, 2018. The Heather Finch Scholarship recipient has not yet been chosen.

Education - Erin reported that all arrangements have been made for Paralegal Day on May 17th. Greg Wayment has been chosen as Paralegal of the Year 2018 and will be honored at the event. Julie will write the article for the Bar Journal regarding Greg's award. Erin stated that the Board and UPA should net between \$2,000.00 - \$2,500.00 from Paralegal Day.

Erin reported that Sanda Roberts and Carma Harper will be presenting for the first two hours at the Annual Meeting on June 22nd. Candace requested a copy of the meeting agenda to post on Facebook. Erin said the additional presenters for the Annual Meeting are Timothy Dance (collections), Gregory Saylin (sexual harassment), LPP Panel Discussion, Sean Morris (work/life management) and Judge Chin. The Annual Board Meeting will immediately follow. Julie suggested that registration for the Annual Meeting be made available on the Bar website as soon as possible. Discussion followed regarding possible vendors for swag/drawings at the meeting.

Julie reported that she is waiting on costs from various speakers for the Summer Convention July 25-28. She also reported that LPP classes will begin at UVU in the Fall 2018 with the first set of tests in Spring 2019.

Marketing/Publications – Deadline for the Bar Journal is May 31. Julie will write the article as noted above.

Membership – Lorraine will contact Shaleese regarding the renewal memberships. She wants to confirm that the renewal form is working online.

Social Media/Government Relations – Candace suggested that everyone review the new Bar website. A discussion followed regarding the additional 30.00 per month for the new platform.

Community Service/YLD – Lorraine will send out an email regarding the Wills for Hero’s event to be held May 19th.

Parliamentarian – Deb reported that Option 1 for nominating and electing Officers of the Division received the most votes. Robyn made a motion to approve Bylaws as presented, Candace seconded, and it was unanimously approved.

Lorraine reported that there are two open positions for the Board. Candace and Sarah will look at the list of recommendations. Deadline for nominations is May 23rd. Julie suggested looking at law firms for possible candidates. Lorraine will send out an email regarding the nominations.

Candace motioned to adjourn, Paula seconded, meeting was adjourned at 12:57.

