

MEETING MINUTES
September 14, 2017
BOARD PLANNING MEETING

12:04 p.m. Lorraine Wardle Called the Meeting to Order. The following attendees were present:

ATTENDEES PRESENT:

Lorraine Wardle
Greg Wayment
Shaleese McPhee
Erin Stauffer
Paula Christensen
Candace Gleed

Julie Emery
Stefanie Ray
Sarah Stronk
Cheryl Miller
Laura Summers

Via Telephone:
Deborah Calegory
Terri Hines

Excused:
Robyn Dotterer
Cheryl Jeffs

Carma Harper was a guest at the board meeting. Carma presented on Operation Pay It Forward and explained how the program helps veterans. She inquired if the Paralegal Division would like to be involved in conjunction with Wills For Hero's.

Paula made a motion to approve the board meeting minutes of August 19, 2017. Deborah seconded the motion, minutes were approved.

Lorraine asked for motion to approve the board members. Shaleese made motion to approve, Candace seconded the motion. Board members were approved.

Erin reported that the first Brown Bag will be on September 20th. The first Education Committee meeting will be held on September 27th at the Bar.

Paula will contact Lincoln or Katie at the Bar regarding CLE recordings.

Paula reported that Paralegal Day had a \$560.00 deficit that will be split between the Paralegal Division and Utah Paralegal Association.

Lorraine gave a summary of the salary survey and stated it will be posted online as soon as its complete.

Greg will be writing an article for the Bar Journal on the salary survey. He will be attending the Fall Forum.

Julie reported on the Bar Commission Retreat. Interesting topics involved advanced computer technology and the future of the paralegal profession. Julie suggested a futures committee to research this topic.

Julie reported that the rules approved by the LPP Steering Committee will be presented to the Supreme Court next month. Classes could possibly start in the fall of 2018.

Candace reported that she has posted all the information she has received from Lorraine to the divisions social media platforms.

Shaleese reported that as of August 21st there are 109 paid membership renewals.

Deb confirmed the term chart with board members. She asked for approval of a non-legal professional to be on the Bylaws Committee and Lorraine approved.

Laura reported that Wills for Hero's are scheduled for September, October, February and April. Serving Senior events have not been schedule as they are being held on Friday afternoons.

Meeting was adjourned at 12:50.

