



MEETING MINUTES
December 14, 2017
BOARD MEETING

12:10 p.m. Lorraine Wardle Called the Meeting to Order. The following attendees were present:

Attendees Present:

Lorraine Wardle
Julie Emery
Sarah Stronk
Greg Wayment
Erin Stauffer

Excused:

Candace Glead
Cheryl Jeffs
Paula Christensen
Robyn Dotterer
Terri Hines

By Phone:

Deborah Category
Shalese McPhee
Stephanie Ray

Lorraine made a motion to approve November board minutes. Not a quorum, motion was tabled.

Education – Discussion about January Brown Bag – Billy Wright from the OPC. Discussion about reserving room for Paralegal Annual Meeting (June 22, 2018). Discussion about Paralegal Day (May 17, 2018). Speaker and Location T.B.D. Spring Convention and who from the Board wants to attend.

Bar Commission/LPP – Discussion about panel of steering committee for LPP at Spring Convention. Nuts and bolts Panel. Julie Emery did not end up going to St. George this month, Judge Toomey asked to present. She had to cancel at last minute so Deborah Category presented.

Marketing and Publications – Salary Survey and brief write-up of Fall Convention for Jan/Feb issue. Greg will look at announcements and ideas for next article.

Social Media – The Bar has rolled out a new website. Paralegal page and links seem to be missing. Greg will send Candace Salary Survey information when finalized.

Membership – Discussion about cost of mailing bags to new members. Julie volunteered to have her runners deliver any local bags. The rest will be mailed (5 or 6) at the cost of around \$7.80/bag. Shaleese has written a letter to go with the bags.

Finance/UPA – Discussion about Lorraine and Paula meeting to discuss the budget and do a financial review.



Ethics/Professional Standards – No discussion on ethics or professional standards at this meeting.

Community Service/YLD – Discussion about Sarah attending YLD meetings and taking over position from Laura. Laura has resigned from the Board.

Parliamentarian – Discussion about Deb’s review of the Bylaws. Haven’t been significantly revised since 1996. In 2012 a review was started, but never completed. Deb has been communication with her panel and they hope to have a newly revised set for consideration at the annual meeting.

Regional Directors – Discussion about Deb being disheartened by attorney interest in St. George in having paralegals be involved with the Division. Lorraine discussed a similar experience with attorneys (and paralegals) from Box Elder and Cache counties.

Lorraine made a motion to end the meeting. Sarah Stronk seconded the motion.