

**UTAH STATE BAR
FINAL BUDGET
FY 2017/18**

Approved 5/12/17

Utah State Bar

Final FY2018 Budget - Summary by Department

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
Licensing	4,219,089	4,331,400	112,311	3%
Admissions	478,106	473,405	(4,701)	-1%
NLTP	85,000	72,434	(12,566)	-15%
OPC	12,000	12,000	-	0%
CLE	566,000	570,000	4,000	1%
Summer Convention	188,000	257,000	69,000	37%
Fall Forum	124,150	111,000	(13,150)	-11%
Spring Convention	128,000	147,200	19,200	15%
Member Services	241,027	226,797	(14,230)	-6%
Public Services	21,747	17,336	(4,411)	-28%
Bar Operations	63,535	85,569	22,034	26%
Facilities	308,442	257,979	(50,463)	-16%
Total Revenue	6,435,096	6,562,121	127,025	2%
Expenses				
Licensing	110,732	115,000	4,268	4%
Admissions	481,145	490,503	9,358	2%
NLTP	87,053	78,012	(9,041)	-10%
OPC	1,336,238	1,388,388	52,150	4%
CLE	513,282	552,826	39,544	8%
Summer Convention	212,766	257,201	44,435	21%
Fall Forum	150,462	111,312	(39,150)	-26%
Spring Convention	118,917	129,439	10,522	9%
Member Services	692,407	657,319	(35,088)	-5%
Public Services	463,948	471,410	7,462	2%
Bar Operations	1,570,151	1,627,665	57,514	4%
Facilities	560,681	548,267	(12,414)	-2%
Total Expenses	6,297,782	6,427,343	129,561	2%
Net Profit (Loss)	\$ 137,314	\$ 134,778	\$ (2,536)	-1%
Depreciation	242,215	250,929	8,714	4%
Cash increase (decrease) from operations	379,529	385,707	6,178	2%
Changes in operating assets/liabilities	20,000	20,000	-	0%
Capital expenditures	(184,000)	(131,924)	52,076	-28%
Net change in cash	\$ 215,529	\$ 273,783	\$ 58,254	27%

(1) Member Services is comprised of Bar Journal, Member Benefits, Section Support, Legislative, Public Education and Young Lawyers Division

(2) Public Services is comprised of Committees, Consumer Assistance, Access to Justice, and Tuesday Night Bar

(3) Bar Operations is comprised of Bar Management, General Counsel, IT, and Commission/Sp Projects

**Utah State Bar
Final FY2018 Budget
01 - Licensing**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4010 · Section/Local Bar Support fees	\$ 20,367	\$ 17,220	\$ (3,147)	-15%
4021 · Lic Fees > 3 Years	3,456,892	3,556,750	99,858	3%
4022 · Lic Fees < 3 Years	265,924	252,150	(13,774)	-5%
4023 · Lic Fees - House Counsel	22,715	29,607	6,892	30%
4025 · Pro Hac Vice Fees	71,910	70,981	(929)	-1%
4026 · Lic Fees - Inactive/FS	107,661	114,595	6,934	6%
4027 · Lic Fees - Inactive/NS	200,578	215,055	14,477	7%
4029 · Prior Year Lic Fees	2,096	3,778	1,682	80%
4030 · Certs of Good Standing	23,950	24,569	619	3%
4095 · Miscellaneous Income	1,996	1,694	(302)	-15%
4096 · Late Fees	45,000	45,000	-	0%
Total Revenue	4,219,089	4,331,400	112,311	3%
Expenses				
Salaries & Benefits				
5510 · Salaries/Wages	45,071	48,058	2,987	7%
5605 · Payroll Taxes	3,380	3,987	607	18%
5610 · Health Insurance	7,374	4,939	(2,435)	-33%
5630 · Dental Insurance	444	456	12	3%
5640 · Life & LTD Insurance	468	571	103	22%
5650 · Retirement Plan Contributions	4,508	4,090	(418)	-9%
5655 · Retirement Plan Fees & Costs	710	712	2	0%
5660 · Training/Development	-	625	625	-
Total Salaries/Benefit Expenses	61,955	63,438	1,483	2%
General & Administrative				
7025 · Office Supplies	1,300	1,684	384	30%
7035 · Postage/Mailing, net	13,700	8,855	(4,845)	-35%
7040 · Copy/Printing Expense	10,500	10,222	(278)	-3%
7050 · Computer Maintenance	1,116	1,654	538	48%
7055 · Computer Supplies & Small Equip	150	230	80	53%
7089 · Membership Database Fees	12,200	7,124	(5,076)	-42%
7100 · Telephone	1,500	2,618	1,118	75%
7120 · Membership/Dues	-	70	70	-
7140 · Credit Card Merchant Fees	51,938	64,047	12,109	23%
7140 · Credit Card Merchant Fees - Other	-	-	-	-
7141 · Credit Card surcharge	(50,788)	(51,298)	(510)	1%
7170 · Lobbying Rebates	1,000	14	(986)	-99%
Total General & Administrative Expenses	42,616	45,218	2,602	6%
Building Overhead				
6015 · Janitorial Expense	439	442	3	1%
6020 · Heat	267	249	(18)	-7%
6025 · Electricity	699	698	(1)	0%
6030 · Water/Sewer	69	72	3	5%
6035 · Outside Maintenance	164	181	17	11%

**Utah State Bar
Final FY2018 Budget
01 - Licensing**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6040 · Building Repairs	189	379	190	100%
6045 · Bldg Mtnce Contracts	615	531	(84)	-14%
6050 · Bldg Mtnce Supplies	28	43	15	53%
6065 · Bldg Insurance/Fees	319	255	(64)	-20%
6070 · Building & Improvements Depre	804	788	(16)	-2%
6075 · Furniture & Fixtures Depre	234	230	(4)	-2%
7065 · Computers, Equip & Sftwre Depr	2,334	2,473	139	6%
Total Building Overhead Expenses	6,161	6,343	182	3%
Total Expenses	110,732	115,000	4,268	4%
Net Profit (Loss)	\$ 4,108,357	\$ 4,216,400	\$ 108,043	3%

Utah State Bar
Final FY2018 Budget
02 - Admissions

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4001 · Admissions - Student Exam Fees	\$ 164,640	\$ 147,900	\$ (16,740)	-10%
4002 · Admissions - Attorney Exam Fees	67,492	65,433	(2,059)	-3%
4003 · Admissions - Retake Fees	48,000	58,395	10,395	22%
4004 · Admissions - Laptop Fees	70,000	69,360	(640)	-1%
4006 · Transfer App Fees	1,000	2,040	1,040	104%
4008 · Attorney - Motion	76,002	76,806	804	1%
4009 · House Counsel	14,700	19,941	5,241	36%
4095 · Miscellaneous Income	1,273	1,530	257	20%
4096 · Late Fees	34,999	32,000	(2,999)	-9%
Total Revenue	478,106	473,405	(4,701)	-1%
Expenses				
Program Services				
5001 · Meeting Facility-external only	13,500	16,000	2,500	19%
5002 · Meeting facility-internal only	7,000	7,000	-	0%
5013 · ExamSoft	22,000	24,000	2,000	9%
5014 · Questions	52,000	50,000	(2,000)	-4%
5015 · Investigations	1,500	230	(1,270)	-85%
5016 · Credit Checks	2,500	2,568	68	3%
5017 · Medical Exam	800	2,560	1,760	220%
5025 · Temp Labor/Proctors	6,000	6,600	600	10%
5046 · Court Reporting	400	-	(400)	-100%
5070 · Equipment Rental	5,000	7,422	2,422	48%
5075 · Food & Bev-external costs only	5,000	6,891	1,891	38%
5076 · Food & beverage - internal only	9,000	8,000	(1,000)	-11%
5085 · Misc. Program Expense	34	35	1	3%
5702 · Travel - Lodging	1,800	4,200	2,400	133%
5703 · Travel - Transportation/Parking	1,700	2,550	850	50%
5704 · Travel - Mileage Reimbursement	150	-	(150)	-100%
5705 · Travel - Per Diems	900	1,500	600	67%
Total Program Services Expenses	129,284	139,557	10,273	8%
Salaries & Benefits				
5510 · Salaries/Wages	234,913	239,828	4,915	2%
5605 · Payroll Taxes	17,384	18,586	1,202	7%
5610 · Health Insurance	22,117	20,248	(1,869)	-8%
5630 · Dental Insurance	1,340	1,367	27	2%
5640 · Life & LTD Insurance	1,595	1,573	(22)	-1%
5650 · Retirement Plan Contributions	23,491	24,311	820	3%
5655 · Retirement Plan Fees & Costs	2,128	2,137	9	0%
5660 · Training/Development	500	600	100	20%
Total Salaries/Benefit Expenses	303,468	308,650	5,182	2%
General & Administrative				
7025 · Office Supplies	1,600	1,500	(100)	-6%
7035 · Postage/Mailing, net	2,600	1,800	(800)	-31%

**Utah State Bar
Final FY2018 Budget
02 - Admissions**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7040 · Copy/Printing Expense	5,800	4,000	(1,800)	-31%
7050 · Computer Maintenance	2,820	2,600	(220)	-8%
7055 · Computer Supplies & Small Equip	300	300	-	0%
7089 · Membership Database Fees	3,180	3,180	-	0%
7100 · Telephone	2,500	2,500	-	0%
7110 · Publications/Subscriptions	150	1,000	850	567%
7120 · Membership/Dues	600	800	200	33%
7140 · Credit Card Merchant Fees	14,343	10,000	(4,343)	-30%
7150 · E&O/Off & Dir Insurance	4,000	3,800	(200)	-5%
Total General & Administrative Expenses	37,893	31,480	(6,413)	-17%
Building Overhead				
6015 · Janitorial Expense	749	754	5	1%
6020 · Heat	456	425	(31)	-7%
6025 · Electricity	1,193	1,191	(2)	0%
6030 · Water/Sewer	116	123	7	6%
6035 · Outside Maintenance	281	309	28	10%
6040 · Building Repairs	321	645	324	101%
6045 · Bldg Mtnce Contracts	1,051	906	(145)	-14%
6050 · Bldg Mtnce Supplies	48	73	25	52%
6065 · Bldg Insurance/Fees	544	436	(108)	-20%
6070 · Building & Improvements Depre	1,368	1,344	(24)	-2%
6075 · Furniture & Fixtures Depre	398	392	(6)	-1%
7065 · Computers, Equip & Sftwre Depr	3,975	4,217	242	6%
Total Building Overhead Expenses	10,500	10,816	316	3%
Total Expenses	481,145	490,503	9,358	2%
Net Profit (Loss)	\$ (3,039)	\$ (17,098)	\$ (14,059)	463%

Utah State Bar
Final FY2018 Budget
03 - NLTP

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4020 · NLTP Fees	85,000	73,134	(11,866)	-14%
4200 · Seminar Profit/Loss	-	(700)	(700)	-
Total Revenue	85,000	72,434	(12,566)	-15%
Expenses				
Program Services				
5002 · Meeting facility-internal only	1,499	1,665	166	11%
5075 · Food & Bev-external costs only	1,801	300	(1,501)	-83%
5076 · Food & beverage - internal only	1,800	2,500	700	39%
5702 · Travel - Lodging	1,000	1,600	600	60%
5703 · Travel - Transportation/Parking	-	1,285	1,285	-
5704 · Travel - Mileage Reimbursement	700	634	(66)	-9%
5705 · Travel - Per Diems	-	685	685	-
Total Program Services Expenses	6,800	8,669	1,869	27%
Salaries & Benefits				
5510 · Salaries/Wages	50,000	42,713	(7,287)	-15%
5605 · Payroll Taxes	3,749	3,207	(542)	-14%
5610 · Health Insurance	7,372	4,637	(2,735)	-37%
5630 · Dental Insurance	449	456	7	1%
5640 · Life & LTD Insurance	415	399	(16)	-4%
5650 · Retirement Plan Contributions	5,000	4,175	(825)	-17%
5655 · Retirement Plan Fees & Costs	709	712	3	0%
5660 · Training/Development	935	960	25	3%
Total Salaries/Benefit Expenses	68,629	57,259	(11,370)	-17%
General & Administrative				
7025 · Office Supplies	299	22	(277)	-93%
7035 · Postage/Mailing, net	200	192	(8)	-4%
7040 · Copy/Printing Expense	1,364	1,200	(164)	-12%
7050 · Computer Maintenance	936	936	-	0%
7100 · Telephone	600	1,200	600	100%
7120 · Membership/Dues	201	542	341	170%
7140 · Credit Card Merchant Fees	1,598	1,760	162	10%
Total General & Administrative Expenses	5,198	5,878	680	13%
Building Overhead				
6015 · Janitorial Expense	459	439	(20)	-4%
6020 · Heat	279	248	(31)	-11%
6025 · Electricity	730	694	(36)	-5%
6030 · Water/Sewer	70	72	2	3%
6035 · Outside Maintenance	172	180	8	5%
6040 · Building Repairs	197	376	179	91%
6045 · Bldg Mtncnce Contracts	642	528	(114)	-18%
6050 · Bldg Mtncnce Supplies	29	43	14	47%
6065 · Bldg Insurance/Fees	333	254	(79)	-24%

**Utah State Bar
Final FY2018 Budget
03 - NLTP**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6070 · Building & Improvements Depre	840	762	(78)	-9%
6075 · Furniture & Fixtures Depre	240	222	(18)	-7%
7065 · Computers, Equip & Sftwre Depr	2,435	2,389	(46)	-2%
Total Building Overhead Expenses	6,426	6,206	(220)	-3%
Total Expenses	87,053	78,012	(9,041)	-10%
Net Profit (Loss)	\$ (2,053)	\$ (5,578)	\$ (3,525)	172%

**Utah State Bar
Final FY2018 Budget
04 - Bar Management**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4060 · E-Filing Revenue	20,000	13,211	(6,789)	-34%
4095 · Miscellaneous Income	798	2,593	1,795	225%
4103 · In - Kind Revenue - UDR	825	1,277	452	55%
4151 · ILM Realized Gains / Losses	57,093	59,928	2,835	5%
4152 · ILM Interest Income	2,034	15,746	13,712	674%
4153 · ILM Unrealized Gains / Losses	(20,075)	(7,330)	12,745	-63%
4155 · General Interest Income	108	144	36	33%
Total Revenue	60,783	85,569	24,786	41%
Expenses				
Program Services				
5002 · Meeting facility-internal only	1,200	2,000	800	67%
5063 · Special Event Expense	800	2,379	1,579	197%
5070 · Equipment Rental	-	22	22	-
5075 · Food & Bev-external costs only	2,999	3,671	672	22%
5076 · Food & beverage - internal only	1,000	1,042	42	4%
5079 · Soft Drinks	2,801	2,776	(25)	-1%
5085 · Misc. Program Expense	600	1,200	600	100%
5702 · Travel - Lodging	2,000	4,112	2,112	106%
5703 · Travel - Transportation/Parking	1,600	823	(777)	-49%
5704 · Travel - Mileage Reimbursement	56	511	455	813%
5705 · Travel - Per Diems	200	381	181	91%
5706 · Travel - Meals	-	415	415	-
5805 · ABA Annual Meeting	1,500	5,800	4,300	287%
5810 · ABA Mid Year Meeting	1,900	-	(1,900)	-100%
5815 · Commission/Education	600	-	(600)	-100%
5830 · Western States Bar Conference	4,000	6,050	2,050	51%
5960 · Overhead Allocation - Seminars	(20,000)	(20,000)	-	0%
Total Program Services Expenses	1,256	11,182	9,926	790%
Salaries & Benefits				
5510 · Salaries/Wages	574,706	543,826	(30,880)	-5%
5605 · Payroll Taxes	40,229	36,478	(3,751)	-9%
5610 · Health Insurance	29,487	43,420	13,933	47%
5630 · Dental Insurance	2,998	1,594	(1,404)	-47%
5640 · Life & LTD Insurance	3,200	1,432	(1,768)	-55%
5645 · Workman's Comp Insurance	3,292	2,848	(444)	-13%
5650 · Retirement Plan Contributions	57,472	47,834	(9,638)	-17%
5655 · Retirement Plan Fees & Costs	3,547	3,183	(364)	-10%
5660 · Training/Development	2,200	2,000	(200)	-9%
Total Salaries/Benefit Expenses	717,131	682,615	(34,516)	-5%
General & Administrative				
7025 · Office Supplies	10,000	9,962	(38)	0%
7035 · Postage/Mailing, net	1,200	1,070	(130)	-11%
7040 · Copy/Printing Expense	3,000	5,138	2,138	71%

**Utah State Bar
Final FY2018 Budget
04 - Bar Management**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7050 · Computer Maintenance	4,704	4,315	(389)	-8%
7055 · Computer Supplies & Small Equip	2,641	654	(1,987)	-75%
7089 · Membership Database Fees	3,000	-	(3,000)	-100%
7100 · Telephone	3,334	4,476	1,142	34%
7105 · Advertising	100	-	(100)	-100%
7120 · Membership/Dues	3,602	2,638	(964)	-27%
7135 · Bank Service Charges	2,200	1,662	(538)	-24%
7136 · ILM Service Charges	13,498	15,009	1,511	11%
7138 · Bad debt expense	500	1	(499)	-100%
7140 · Credit Card Merchant Fees	999	(1,573)	(2,572)	-257%
7150 · E&O/Off & Dir Insurance	8,760	8,150	(610)	-7%
7160 · Audit Expense	30,400	30,000	(400)	-1%
7175 · O/S Consultants	16,296	10,000	(6,296)	-39%
7179 · Payroll Adm Fees	3,001	2,811	(190)	-6%
7180 · Administrative Fee Expense	1,700	952	(748)	-44%
7195 · Other Gen & Adm Expense	5,000	5,000	-	0%
Total General & Administrative Expenses	113,935	100,265	(13,670)	-12%
In Kind Expenses				
7103 · InKind Contrib-UDR & all other	2,001	5,000	2,999	150%
Building Overhead				
6015 · Janitorial Expense	1,824	1,835	11	1%
6020 · Heat	1,108	1,036	(72)	-7%
6025 · Electricity	2,902	2,899	(3)	0%
6030 · Water/Sewer	282	300	18	6%
6035 · Outside Maintenance	684	753	69	10%
6040 · Building Repairs	782	1,571	789	101%
6045 · Bldg Mtnce Contracts	2,559	2,205	(354)	-14%
6050 · Bldg Mtnce Supplies	115	178	63	55%
6065 · Bldg Insurance/Fees	1,324	1,062	(262)	-20%
6070 · Building & Improvements Depr	3,326	3,273	(53)	-2%
6075 · Furniture & Fixtures Depr	972	955	(17)	-2%
7065 · Computers, Equip & Sftwre Depr	9,687	10,266	579	6%
Total Building Overhead Expenses	25,565	26,334	769	3%
Total Expenses	859,888	825,396	(34,492)	-4%
Net Profit (Loss)	\$ (799,105)	\$ (739,827)	\$ 59,278	-7%

Utah State Bar
Final FY2018 Budget
05 - Property Management

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4039 · Room Rental-All parties	131,599	115,574	(16,025)	-12%
4042 · Food & Beverage Rev-All Parties	150,906	118,222	(32,684)	-22%
4043 · Setup & A/V charges-All parties	4,230	2,186	(2,044)	-48%
4090 · Tenant Rent	21,670	21,672	2	0%
4095 · Miscellaneous Income	37	325	288	779%
Total Revenue	308,442	257,979	(50,463)	-16%
Expenses				
Program Services				
5070 · Equipment Rental	4,011	2,186	(1,825)	-46%
5075 · Food & Bev-external costs only	134,645	105,448	(29,197)	-22%
5079 · Soft Drinks	10,672	8,225	(2,447)	-23%
Total Program Services Expenses	149,428	115,858	(33,470)	-22%
Salaries & Benefits				
5510 · Salaries/Wages	103,124	118,745	15,621	15%
5605 · Payroll Taxes	7,735	9,327	1,592	21%
5610 · Health Insurance	14,744	16,556	1,812	12%
5630 · Dental Insurance	891	911	20	2%
5640 · Life & LTD Insurance	749	703	(46)	-6%
5650 · Retirement Plan Contributions	10,313	10,477	164	2%
5655 · Retirement Plan Fees & Costs	1,420	1,425	5	0%
5660 · Training/Development	-	950	950	-
Total Salaries/Benefit Expenses	138,976	159,095	20,119	14%
General & Administrative				
7025 · Office Supplies	1,872	1,208	(664)	-35%
7033 · Operating Meeting Supplies	22,001	22,536	535	2%
7035 · Postage/Mailing, net	441	(4,562)	(5,003)	-1134%
7040 · Copy/Printing Expense	4,056	3,829	(227)	-6%
7041 · Copy/Print revenue	(28,046)	(26,036)	2,010	-7%
7055 · Computer Supplies & Small Equip	100	-	(100)	-100%
7100 · Telephone	4,089	7,194	3,105	76%
7140 · Credit Card Merchant Fees	-	26	26	-
7190 · Lease Interest Expense	1,698	185	(1,513)	-89%
7191 · Lease Sales Tax Expense	283	704	421	149%
Total General & Administrative Expenses	6,494	5,085	(1,409)	-22%
In Kind Expenses				
7103 · InKind Contrib-UDR & all other	26,532	20,030	(6,502)	-25%
Building Overhead				
6015 · Janitorial Expense	15,987	16,088	101	1%
6020 · Heat	9,721	9,077	(644)	-7%
6025 · Electricity	25,450	25,412	(38)	0%
6030 · Water/Sewer	2,460	2,630	170	7%

Utah State Bar
Final FY2018 Budget
05 - Property Management

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6035 · Outside Maintenance	6,002	6,605	603	10%
6040 · Building Repairs	6,862	13,775	6,913	101%
6045 · Bldg Mtnce Contracts	22,426	19,332	(3,094)	-14%
6050 · Bldg Mtnce Supplies	999	1,559	560	56%
6055 · Real Property Taxes	14,846	17,039	2,193	15%
6060 · Personal Property Taxes	299	319	20	7%
6065 · Bldg Insurance/Fees	11,616	9,306	(2,310)	-20%
6070 · Building & Improvements Depre	29,172	28,691	(481)	-2%
6075 · Furniture & Fixtures Depre	8,508	8,371	(137)	-2%
7065 · Computers, Equip & Sftwre Depr	84,903	89,994	5,091	6%
Total Building Overhead Expenses	239,251	248,198	8,947	4%
Total Expenses	560,681	548,267	(12,314)	-2%
Net Profit (Loss)	\$ (252,239)	\$ (290,287)	\$ (38,148)	15%

Utah State Bar
Final FY2018 Budget
06 - Office of Prof Conduct

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4095 · Miscellaneous Income	2,000	2,000	-	0%
4200 · Seminar Profit/Loss	10,000	10,000	-	0%
Total Revenue	12,000	12,000	-	0%
Expenses				
Program Services				
5002 · Meeting facility-internal only	1,000	1,000	-	0%
5040 · Witness & Hearing Expense	1,999	10,000	8,001	400%
5041 · Process Serving	1,200	1,200	-	0%
5046 · Court Reporting	-	850	850	-
5076 · Food & beverage - internal only	999	500	(499)	-50%
5702 · Travel - Lodging	5,999	3,684	(2,315)	-39%
5703 · Travel - Transportation/Parking	4,000	732	(3,268)	-82%
5704 · Travel - Mileage Reimbursement	2,399	1,916	(483)	-20%
5705 · Travel - Per Diems	2,601	1,278	(1,323)	-51%
5805 · ABA Annual Meeting	999	5,342	4,343	435%
5810 · ABA Mid Year Meeting	2,000	5,580	3,580	179%
Total Program Services Expenses	23,196	32,119	8,923	38%
Salaries & Benefits				
5510 · Salaries/Wages	876,527	914,496	37,969	4%
5605 · Payroll Taxes	65,739	67,353	1,614	2%
5610 · Health Insurance	81,096	77,112	(3,984)	-5%
5630 · Dental Insurance	4,917	6,661	1,744	35%
5640 · Life & LTD Insurance	6,164	5,821	(343)	-6%
5650 · Retirement Plan Contributions	87,653	90,660	3,007	3%
5655 · Retirement Plan Fees & Costs	7,804	6,946	(858)	-11%
5660 · Training/Development	5,001	3,850	(1,151)	-23%
Total Salaries/Benefit Expenses	1,134,901	1,172,899	37,998	3%
General & Administrative				
7025 · Office Supplies	8,000	4,720	(3,280)	-41%
7035 · Postage/Mailing, net	7,000	6,068	(932)	-13%
7040 · Copy/Printing Expense	17,001	16,707	(294)	-2%
7045 · Internet Service	400	-	(400)	-100%
7050 · Computer Maintenance	2,820	2,589	(231)	-8%
7055 · Computer Supplies & Small Equip	2,000	162	(1,838)	-92%
7089 · Membership Database Fees	5,680	6,848	1,168	21%
7100 · Telephone	8,499	15,673	7,174	84%
7105 · Advertising	150	75	(75)	-50%
7106 · Public Notification	1,500	998	(502)	-33%
7110 · Publications/Subscriptions	9,499	11,118	1,619	17%
7120 · Membership/Dues	4,800	4,430	(370)	-8%
7150 · E&O/Off & Dir Insurance	14,502	13,871	(631)	-4%
7176 · Bar Litigation	-	244	244	-
7178 · Offsite Storage/Backup	3,501	4,000	499	14%

Utah State Bar
Final FY2018 Budget
06 - Office of Prof Conduct

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7195 · Other Gen & Adm Expense	500	800	300	60%
Total General & Administrative Expenses	85,852	88,304	2,452	3%
Building Overhead				
6015 · Janitorial Expense	6,584	6,625	41	1%
6020 · Heat	4,003	3,738	(265)	-7%
6025 · Electricity	10,479	10,465	(14)	0%
6030 · Water/Sewer	1,012	1,083	71	7%
6035 · Outside Maintenance	2,474	2,720	246	10%
6040 · Building Repairs	2,826	5,673	2,847	101%
6045 · Bldg Mtncn Contracts	9,236	7,961	(1,275)	-14%
6050 · Bldg Mtncn Supplies	413	642	229	55%
6065 · Bldg Insurance/Fees	4,782	3,832	(950)	-20%
6070 · Building & Improvements Depr	12,012	11,816	(196)	-2%
6075 · Furniture & Fixtures Depr	3,504	3,447	(57)	-2%
7065 · Computers, Equip & Sftwre Depr	34,964	37,062	2,098	6%
Total Building Overhead Expenses	92,289	95,065	2,776	3%
Total Expenses	1,336,238	1,388,388	52,150	4%
Net Profit (Loss)	\$ (1,324,238)	\$ (1,376,388)	\$ (52,150)	4%

Utah State Bar
Final FY2018 Budget
07 - General Counsel

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5002 · Meeting facility-internal only	5,000	5,000	-	0%
5015 · Investigations	204	200	(4)	-2%
5040 · Witness & Hearing Expense	(250)	(300)	(50)	20%
5075 · Food & Bev-external costs only	204	-	(204)	-100%
5076 · Food & beverage - internal only	2,796	2,752	(44)	-2%
5702 · Travel - Lodging	1,596	1,700	104	7%
5703 · Travel - Transportation/Parking	1,500	638	(862)	-57%
5705 · Travel - Per Diems	96	335	239	249%
5706 · Travel - Meals	150	-	(150)	-100%
5810 · ABA Mid Year Meeting	-	2,273	2,273	-
Total Program Services Expenses	11,800	12,598	798	7%
Salaries & Benefits				
5510 · Salaries/Wages	162,241	173,073	10,832	7%
5605 · Payroll Taxes	11,844	12,508	664	6%
5610 · Health Insurance	14,742	12,020	(2,722)	-18%
5630 · Dental Insurance	447	456	9	2%
5640 · Life & LTD Insurance	894	1,101	207	23%
5650 · Retirement Plan Contributions	15,123	15,376	253	2%
5655 · Retirement Plan Fees & Costs	1,419	1,046	(373)	-26%
5660 · Training/Development	1,200	1,625	425	35%
Total Salaries/Benefit Expenses	207,910	217,206	9,296	4%
General & Administrative				
7025 · Office Supplies	399	263	(136)	-34%
7035 · Postage/Mailing, net	173	818	645	373%
7040 · Copy/Printing Expense	501	1,153	652	130%
7050 · Computer Maintenance	1,884	1,726	(158)	-8%
7055 · Computer Supplies & Small Equip	359	2,584	2,225	620%
7100 · Telephone	1,150	2,613	1,463	127%
7110 · Publications/Subscriptions	1,379	1,606	227	16%
7120 · Membership/Dues	1,018	1,064	46	5%
7150 · E&O/Off & Dir Insurance	3,984	3,953	(31)	-1%
7176 · Bar Litigation	14,999	15,000	1	0%
7177 · UPL	4,999	10,000	5,001	100%
Total General & Administrative Expenses	31,051	40,940	9,889	32%
Building Overhead				
6015 · Janitorial Expense	1,268	1,275	7	1%
6020 · Heat	770	720	(50)	-7%
6025 · Electricity	2,018	2,015	(3)	0%
6030 · Water/Sewer	194	208	14	7%
6035 · Outside Maintenance	476	524	48	10%
6040 · Building Repairs	545	1,092	547	100%
6045 · Bldg Mtnc Contracts	1,779	1,533	(246)	-14%

**Utah State Bar
Final FY2018 Budget
07 - General Counsel**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6050 · Bldg Mtnce Supplies	80	124	44	55%
6065 · Bldg Insurance/Fees	920	738	(182)	-20%
6070 · Building & Improvements Depr	2,312	2,275	(37)	-2%
6075 · Furniture & Fixtures Depr	672	664	(8)	-1%
7065 · Computers, Equip & Sftwre Depr	6,732	7,135	403	6%
Total Building Overhead Expenses	17,766	18,301	535	3%
Total Expenses	268,527	289,045	20,518	8%
Net Profit (Loss)	\$ (268,527)	\$ (289,045)	\$ (20,518)	8%

Utah State Bar
Final FY2018 Budget
08 - Computer/MIS/Internet

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5075 · Food & Bev-external costs only	55	162	107	195%
5702 · Travel - Lodging	957	3,428	2,471	258%
5703 · Travel - Transportation/Parking	882	3,485	2,603	295%
5704 · Travel - Mileage Reimbursement	303	-	(303)	-100%
5705 · Travel - Per Diems	153	-	(153)	-100%
5805 · ABA Annual Meeting	-	460	460	-
5810 · ABA Mid Year Meeting	2,031	228	(1,803)	-89%
Total Program Services Expenses	4,381	7,764	3,383	77%
Salaries & Benefits				
5510 · Salaries/Wages	110,723	128,205	17,482	16%
5605 · Payroll Taxes	8,306	8,932	626	8%
5610 · Health Insurance	14,742	11,731	(3,011)	-20%
5630 · Dental Insurance	893	911	18	2%
5640 · Life & LTD Insurance	972	948	(24)	-2%
5650 · Retirement Plan Contributions	11,072	9,778	(1,294)	-12%
5655 · Retirement Plan Fees & Costs	1,419	1,091	(328)	-23%
5660 · Training/Development	1,200	3,825	2,625	219%
Total Salaries/Benefit Expenses	149,327	165,421	16,094	11%
General & Administrative				
7025 · Office Supplies	669	1,713	1,044	156%
7040 · Copy/Printing Expense	-	85	85	-
7045 · Internet Service	3,139	10,252	7,113	227%
7050 · Computer Maintenance	12,932	41,726	28,794	223%
7055 · Computer Supplies & Small Equip	13,992	2,482	(11,510)	-82%
7089 · Membership Database Fees	-	1,216	1,216	-
7100 · Telephone	3,386	3,663	277	8%
7105 · Advertising	-	75	75	-
7110 · Publications/Subscriptions	1,968	2,385	417	21%
7120 · Membership/Dues	352	372	20	6%
7175 · O/S Consultants	10,000	10,550	550	5%
Total General & Administrative Expenses	46,438	74,518	28,080	60%
Building Overhead				
6015 · Janitorial Expense	604	608	4	1%
6020 · Heat	367	343	(24)	-7%
6025 · Electricity	961	960	(1)	0%
6030 · Water/Sewer	93	99	6	7%
6035 · Outside Maintenance	227	249	22	10%
6040 · Building Repairs	259	520	261	101%
6045 · Bldg Mtnce Contracts	846	730	(116)	-14%
6050 · Bldg Mtnce Supplies	38	59	21	55%
6065 · Bldg Insurance/Fees	438	351	(87)	-20%
6070 · Building & Improvements Depre	1,102	1,083	(19)	-2%

Utah State Bar
Final FY2018 Budget
08 - Computer/MIS/Internet

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6075 · Furniture & Fixtures Depre	321	316	(5)	-2%
7065 · Computers, Equip & Sftwre Depr	3,206	3,398	192	6%
Total Building Overhead Expenses	8,462	8,717	255	3%
Total Expenses	208,608	256,420	47,812	23%
Net Profit (Loss)	\$ (208,608)	\$ (256,420)	\$ (47,812)	23%

Utah State Bar
Final FY2018 Budget
CLE

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4052 · Meeting - Sponsor Revenue	14,000	25,000	11,000	79%
4081 · CLE - Registrations	450,000	450,000	-	0%
4082 · CLE - Video Library Sales	100,000	105,000	5,000	5%
4084 · Business Law Book Sales	12,000	-	(12,000)	-100%
4200 · Seminar Profit/Loss	(10,000)	(10,000)	-	0%
Total Revenue	566,000	570,000	4,000	1%
Expenses				
Program Services				
5001 · Meeting Facility-external only	14,688	15,000	312	2%
5002 · Meeting facility-internal only	9,996	9,035	(961)	-10%
5030 · Speaker Fees & Expenses	43,962	20,000	(23,962)	-55%
5031 · Speaker Reimb. - Receipt Req'd	7,568	9,000	1,432	19%
5035 · Awards	-	1,441	1,441	-
5037 · Grants/ contributions - general	13,464	-	(13,464)	-100%
5060 · Program Special Activities	9,098	5,000	(4,098)	-45%
5063 · Special Event Expense	-	5,000	5,000	-
5064 · MCLE Fees Paid	20,400	25,000	4,600	23%
5070 · Equipment Rental	9,875	10,000	125	1%
5075 · Food & Bev-external costs only	84,779	135,000	50,221	59%
5076 · Food & beverage - internal only	22,946	24,000	1,054	5%
5085 · Misc. Program Expense	2,052	8,000	5,948	290%
5702 · Travel - Lodging	1,287	6,000	4,713	366%
5703 · Travel - Transportation/Parking	2,278	2,000	(278)	-12%
5704 · Travel - Mileage Reimbursement	-	500	500	-
5705 · Travel - Per Diems	433	300	(133)	-31%
5706 · Travel - Meals	-	78	78	-
5960 · Overhead Allocation - Seminars	(28,739)	(28,739)	-	0%
5970 · Event Revenue Sharing - 3rd Pty	76,724	70,000	(6,724)	-9%
Total Program Services Expenses	290,811	316,615	25,804	9%
Salaries & Benefits				
5510 · Salaries/Wages	91,819	116,062	24,243	26%
5605 · Payroll Taxes	6,888	8,689	1,801	26%
5610 · Health Insurance	14,744	19,341	4,597	31%
5630 · Dental Insurance	893	911	18	2%
5640 · Life & LTD Insurance	904	864	(41)	-4%
5650 · Retirement Plan Contributions	9,182	11,481	2,299	25%
5655 · Retirement Plan Fees & Costs	1,418	1,425	7	0%
5660 · Training/Development	1,166	1,950	784	67%
Total Salaries/Benefit Expenses	127,014	160,722	33,708	27%
General & Administrative				
7025 · Office Supplies	600	745	145	24%
7033 · Operating Meeting Supplies	-	108	108	-
7035 · Postage/Mailing, net	13,000	4,000	(9,000)	-69%

**Utah State Bar
Final FY2018 Budget
CLE**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7040 · Copy/Printing Expense	32,116	21,000	(11,116)	-35%
7045 · Internet Service	602	365	(237)	-39%
7050 · Computer Maintenance	1,884	1,726	(158)	-8%
7055 · Computer Supplies & Small Equip	2,000	1,386	(614)	-31%
7089 · Membership Database Fees	4,225	2,886	(1,339)	-32%
7100 · Telephone	3,853	3,962	109	3%
7120 · Membership/Dues	-	255	255	-
7140 · Credit Card Merchant Fees	12,749	12,611	(138)	-1%
7175 · O/S Consultants	-	125	125	-
7195 · Other Gen & Adm Expense	307	66	(241)	-78%
Total General & Administrative Expenses	71,336	49,235	(22,101)	-31%
Building Overhead				
6015 · Janitorial Expense	905	922	17	2%
6020 · Heat	550	520	(30)	-5%
6025 · Electricity	1,438	1,457	19	1%
6030 · Water/Sewer	139	151	12	8%
6035 · Outside Maintenance	359	379	20	5%
6040 · Building Repairs	485	790	305	63%
6045 · Bldg Mtnce Contracts	1,229	1,108	(121)	-10%
6050 · Bldg Mtnce Supplies	55	89	34	63%
6055 · Real Property Taxes	11,084	12,779	1,695	15%
6060 · Personal Property Taxes	227	239	12	5%
6065 · Bldg Insurance/Fees	756	534	(222)	-29%
6070 · Building & Improvements Depr	1,644	1,645	1	0%
6075 · Furniture & Fixtures Depr	480	480	(0)	0%
7065 · Computers, Equip & Sftwre Depr	4,770	5,160	390	8%
Total Building Overhead Expenses	24,121	26,254	2,133	9%
Total Expenses	513,282	552,826	39,544	8%
Net Profit (Loss)	\$ 52,718	\$ 17,174	\$ (35,544)	-67%

Utah State Bar
Final FY2018 Budget
10 - Summer Convention

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4051 · Meeting - Registration	156,000	216,500	60,500	39%
4052 · Meeting - Sponsor Revenue	18,000	25,000	7,000	39%
4053 · Meeting - Vendor Revenue	11,000	12,000	1,000	9%
4055 · Meeting - Sp Ev Registration	3,000	3,500	500	17%
Total Revenue	188,000	257,000	69,000	37%
Expenses				
Program Services				
5001 · Meeting Facility-external only	1,000	22,000	21,000	2100%
5002 · Meeting facility-internal only	1,000	1,100	100	10%
5030 · Speaker Fees & Expenses	5,000	5,000	-	0%
5063 · Special Event Expense	5,000	2,000	(3,000)	-60%
5064 · MCLE Fees Paid	4,000	4,500	500	13%
5070 · Equipment Rental	8,000	6,700	(1,300)	-16%
5075 · Food & Bev-external costs only	100,000	124,000	24,000	24%
5076 · Food & beverage - internal only	2,000	2,600	600	30%
5085 · Misc. Program Expense	1,000	1,100	100	10%
5702 · Travel - Lodging	12,000	11,600	(400)	-3%
5703 · Travel - Transportation/Parking	3,000	1,600	(1,400)	-47%
5704 · Travel - Mileage Reimbursement	700	2,400	1,700	243%
5705 · Travel - Per Diems	1,500	2,000	500	33%
5960 · Overhead Allocation - Seminars	20,000	20,000	-	0%
Total Program Services Expenses	164,200	206,600	42,400	26%
Salaries & Benefits				
5510 · Salaries/Wages	27,572	30,000	2,428	9%
5605 · Payroll Taxes	2,070	2,200	130	6%
5650 · Retirement Plan Contributions	2,756	3,000	244	9%
Total Salaries/Benefit Expenses	32,398	35,200	2,802	9%
General & Administrative				
7025 · Office Supplies	200	200	-	0%
7035 · Postage/Mailing, net	100	88	(12)	-12%
7040 · Copy/Printing Expense	5,500	4,000	(1,500)	-27%
7089 · Membership Database Fees	4,000	4,000	-	0%
7100 · Telephone	301	400	99	33%
7140 · Credit Card Merchant Fees	3,498	4,000	502	14%
Total General & Administrative Expenses	13,599	12,754	(911)	-7%
Building Overhead				
6015 · Janitorial Expense	183	184	1	1%
6020 · Heat	111	104	(7)	-6%
6025 · Electricity	292	291	(1)	0%
6030 · Water/Sewer	26	30	4	16%
6035 · Outside Maintenance	69	76	7	10%
6040 · Building Repairs	79	158	79	100%

Utah State Bar
Final FY2018 Budget
10 - Summer Convention

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6045 · Bldg Mtncn Contracts	257	222	(35)	-14%
6050 · Bldg Mtncn Supplies	13	18	5	38%
6065 · Bldg Insurance/Fees	132	107	(25)	-19%
6070 · Building & Improvements Depr	336	329	(7)	-2%
6075 · Furniture & Fixtures Depr	96	96	(0)	0%
7065 · Computers, Equip & Sftwre Depr	975	1,032	57	6%
Total Building Overhead Expenses	2,569	2,647	78	3%
Total Expenses	212,766	257,201	44,369	21%
Net Profit (Loss)	\$ (24,766)	\$ (201)	\$ 24,631	-99%

Utah State Bar
Final FY2018 Budget
11 - Fall Forum

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4051 · Meeting - Registration	89,700	101,000	11,300	13%
4052 · Meeting - Sponsor Revenue	20,000	-	(20,000)	-100%
4053 · Meeting - Vendor Revenue	14,450	10,000	(4,450)	-31%
Total Revenue	124,150	111,000	(13,150)	-11%
Expenses				
Program Services				
5001 · Meeting Facility-external only	3,000	6,000	3,000	100%
5002 · Meeting facility-internal only	-	700	700	-
5030 · Speaker Fees & Expenses	40,000	12,000	(28,000)	-70%
5035 · Awards	400	-	(400)	-100%
5064 · MCLE Fees Paid	4,500	4,000	(500)	-11%
5070 · Equipment Rental	12,600	6,000	(6,600)	-52%
5075 · Food & Bev-external costs only	36,000	40,000	4,000	11%
5076 · Food & beverage - internal only	-	15	15	-
5703 · Travel - Transportation/Parking	1,000	-	(1,000)	-100%
5960 · Overhead Allocation - Seminars	15,000	15,000	-	0%
Total Program Services Expenses	112,500	83,715	(28,785)	-26%
Salaries & Benefits				
5510 · Salaries/Wages	11,154	11,000	(154)	-1%
5605 · Payroll Taxes	836	800	(36)	-4%
5650 · Retirement Plan Contributions	1,116	1,200	84	8%
Total Salaries/Benefit Expenses	13,106	13,000	(106)	-1%
General & Administrative				
7025 · Office Supplies	403	300	(103)	-26%
7035 · Postage/Mailing, net	100	100	-	0%
7040 · Copy/Printing Expense	3,000	5,400	2,400	80%
7089 · Membership Database Fees	5,513	4,000	(1,513)	-27%
7100 · Telephone	-	200	200	-
7140 · Credit Card Merchant Fees	2,300	1,800	(500)	-22%
7195 · Other Gen & Adm Expense	4,000	100	(3,900)	-98%
Total General & Administrative Expenses	22,286	11,950	(10,336)	-46%
Building Overhead				
6015 · Janitorial Expense	183	184	1	1%
6020 · Heat	111	104	(7)	-6%
6025 · Electricity	292	291	(1)	0%
6030 · Water/Sewer	27	30	3	12%
6035 · Outside Maintenance	69	76	7	10%
6040 · Building Repairs	79	158	79	100%
6045 · Bldg Mtncce Contracts	257	222	(35)	-14%
6050 · Bldg Mtncce Supplies	13	18	5	38%
6065 · Bldg Insurance/Fees	132	107	(25)	-19%
6070 · Building & Improvements Depre	336	329	(7)	-2%

**Utah State Bar
Final FY2018 Budget
11 - Fall Forum**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6075 · Furniture & Fixtures Depre	96	96	(0)	0%
7065 · Computers, Equip & Sftwre Depr	975	1,032	57	6%
Total Building Overhead Expenses	2,570	2,647	77	3%
Total Expenses	150,462	111,312	(39,150)	-26%
Net Profit (Loss)	\$ (26,312)	\$ (312)	\$ 26,000	-99%

Utah State Bar
Final FY2018 Budget
12 - Spring Convention

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4051 · Meeting - Registration	102,000	115,000	13,000	13%
4052 · Meeting - Sponsor Revenue	14,000	17,000	3,000	21%
4053 · Meeting - Vendor Revenue	10,000	12,000	2,000	20%
4055 · Meeting - Sp Ev Registration	2,000	3,200	1,200	60%
Total Revenue	128,000	147,200	19,200	15%
Expenses				
Program Services				
5001 · Meeting Facility-external only	8,500	8,000	(500)	-6%
5002 · Meeting facility-internal only	499	600	101	20%
5030 · Speaker Fees & Expenses	5,000	6,000	1,000	20%
5031 · Speaker Reimb. - Receipt Req'd	1,600	1,500	(100)	-6%
5060 · Program Special Activities	250	250	-	0%
5063 · Special Event Expense	6,200	9,000	2,800	45%
5064 · MCLE Fees Paid	4,000	4,500	500	13%
5070 · Equipment Rental	3,500	3,500	-	0%
5075 · Food & Bev-external costs only	36,400	36,400	-	0%
5076 · Food & beverage - internal only	1,072	1,500	428	40%
5085 · Misc. Program Expense	963	900	(63)	-7%
5702 · Travel - Lodging	5,000	3,000	(2,000)	-40%
5704 · Travel - Mileage Reimbursement	2,500	2,000	(500)	-20%
5705 · Travel - Per Diems	537	400	(137)	-26%
5960 · Overhead Allocation - Seminars	15,000	15,000	-	0%
Total Program Services Expenses	91,021	92,550	1,529	2%
Salaries & Benefits				
5510 · Salaries/Wages	14,089	19,425	5,336	38%
5605 · Payroll Taxes	1,057	1,575	518	49%
5650 · Retirement Plan Contributions	1,410	1,943	533	38%
Total Salaries/Benefit Expenses	16,556	22,943	6,387	39%
General & Administrative				
7025 · Office Supplies	255	800	545	214%
7035 · Postage/Mailing, net	22	22	-	0%
7040 · Copy/Printing Expense	5,400	6,500	1,100	20%
7045 · Internet Service	425	-	(425)	-100%
7100 · Telephone	207	911	704	340%
7140 · Credit Card Merchant Fees	2,461	3,000	539	22%
7195 · Other Gen & Adm Expense	-	66	66	-
Total General & Administrative Expenses	8,770	11,299	2,529	29%
Building Overhead				
6015 · Janitorial Expense	183	184	1	1%
6020 · Heat	111	104	(7)	-6%
6025 · Electricity	292	291	(1)	0%
6030 · Water/Sewer	27	30	3	12%

**Utah State Bar
Final FY2018 Budget
12 - Spring Convention**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6035 · Outside Maintenance	69	76	7	10%
6040 · Building Repairs	79	158	79	100%
6045 · Bldg Mtnce Contracts	257	222	(35)	-14%
6050 · Bldg Mtnce Supplies	13	18	5	38%
6065 · Bldg Insurance/Fees	132	107	(25)	-19%
6070 · Building & Improvements Depr	336	329	(7)	-2%
6075 · Furniture & Fixtures Depr	96	96	(0)	0%
7065 · Computers, Equip & Sftwre Depr	975	1,032	57	6%
Total Building Overhead Expenses	2,570	2,647	77	3%
Total Expenses	118,917	129,439	10,522	9%
Net Profit (Loss)	\$ 9,083	\$ 17,761	\$ 8,678	96%

Utah State Bar
Final FY2018 Budget
13 - Bar Journal

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4061 · Advertising Revenue	145,000	134,573	(10,427)	-7%
4062 · Subscriptions	150	61	(89)	-59%
4072 · Royalty Inc - Bar J, MBNA, LM,M	5,600	5,000	(600)	-11%
Total Revenue	150,750	139,634	(11,116)	-7%
Expenses				
Program Services				
5002 · Meeting facility-internal only	1,001	1,030	29	3%
5076 · Food & beverage - internal only	2,500	2,500	-	0%
5090 · Commission Expense	25,000	23,856	(1,144)	-5%
Total Program Services Expenses	28,501	27,386	(1,115)	-4%
Salaries & Benefits				
5510 · Salaries/Wages	24,659	24,290	(369)	-1%
5605 · Payroll Taxes	1,849	1,677	(172)	-9%
5610 · Health Insurance	3,687	3,692	5	0%
5630 · Dental Insurance	224	228	4	2%
5640 · Life & LTD Insurance	204	195	(9)	-4%
5650 · Retirement Plan Contributions	2,466	2,407	(59)	-2%
5655 · Retirement Plan Fees & Costs	356	356	0	0%
5660 · Training/Development	-	225	225	-
Total Salaries/Benefit Expenses	33,445	33,070	(375)	-1%
General & Administrative				
7025 · Office Supplies	100	13	(88)	-88%
7035 · Postage/Mailing, net	30,000	29,141	(859)	-3%
7040 · Copy/Printing Expense	76,000	71,553	(4,447)	-6%
7045 · Internet Service	100	92	(8)	-8%
7055 · Computer Supplies & Small Equip	300	-	(300)	-100%
7100 · Telephone	350	652	302	86%
7138 · Bad debt expense	-	1,890	1,890	-
7140 · Credit Card Merchant Fees	250	563	313	125%
Total General & Administrative Expenses	107,100	103,903	(3,197)	-3%
Building Overhead				
6015 · Janitorial Expense	125	121	(4)	-3%
6020 · Heat	72	68	(4)	-5%
6025 · Electricity	193	191	(2)	-1%
6030 · Water/Sewer	18	20	2	10%
6035 · Outside Maintenance	46	50	4	8%
6040 · Building Repairs	51	104	53	103%
6045 · Bldg Mtncce Contracts	169	145	(24)	-14%
6050 · Bldg Mtncce Supplies	8	12	4	46%
6065 · Bldg Insurance/Fees	84	70	(14)	-17%
6070 · Building & Improvements Depre	216	216	(0)	0%
6075 · Furniture & Fixtures Depre	60	63	3	5%

**Utah State Bar
Final FY2018 Budget
13 - Bar Journal**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7065 · Computers, Equip & Sftwre Depr	640	676	36	6%
Total Building Overhead Expenses	1,682	1,734	52	3%
Total Expenses	170,728	166,093	(4,635)	-3%
Net Profit (Loss)	\$ (19,978)	\$ (26,458)	\$ (6,480)	32%

Utah State Bar
Final FY2018 Budget
14 - Committees

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4093 · Law Day Revenue	5,737	4,000	(1,737)	-30%
4095 · Miscellaneous Income	10	50	40	400%
Total Revenue	5,747	4,050	(1,697)	-30%
Expenses				
Program Services				
5002 · Meeting facility-internal only	2,902	3,283	381	13%
5035 · Awards	-	26	26	-
5061 · LRE - Bar Support	65,000	65,000	-	0%
5062 · Law Day	9,353	10,000	647	7%
5070 · Equipment Rental	-	98	98	-
5075 · Food & Bev-external costs only	159	-	(159)	-100%
5076 · Food & beverage - internal only	3,581	3,620	39	1%
5085 · Misc. Program Expense	84	-	(84)	-100%
5096 · UDR Support	10,000	-	(10,000)	-100%
Total Program Services Expenses	91,079	82,026	(9,053)	-10%
Salaries & Benefits				
5510 · Salaries/Wages	23,482	25,871	2,389	10%
5605 · Payroll Taxes	1,760	1,812	52	3%
5610 · Health Insurance	3,687	3,692	5	0%
5630 · Dental Insurance	223	228	5	2%
5640 · Life & LTD Insurance	204	195	(9)	-4%
5650 · Retirement Plan Contributions	2,348	2,573	225	10%
5655 · Retirement Plan Fees & Costs	355	356	1	0%
5660 · Training/Development	-	125	125	-
Total Salaries/Benefit Expenses	32,059	34,852	2,793	9%
General & Administrative				
7025 · Office Supplies	200	8	(192)	-96%
7035 · Postage/Mailing, net	165	160	(5)	-3%
7040 · Copy/Printing Expense	1,063	400	(663)	-62%
7045 · Internet Service	37	-	(37)	-100%
7100 · Telephone	345	675	330	96%
7177 · UPL	3	-	(3)	-100%
Total General & Administrative Expenses	1,813	1,242	(571)	-31%
Building Overhead				
6015 · Janitorial Expense	125	121	(4)	-3%
6020 · Heat	73	68	(5)	-7%
6025 · Electricity	193	191	(2)	-1%
6030 · Water/Sewer	18	20	2	10%
6035 · Outside Maintenance	46	50	4	8%
6040 · Building Repairs	51	104	53	103%
6045 · Bldg Mtnce Contracts	169	145	(24)	-14%
6050 · Bldg Mtnce Supplies	8	12	4	46%

**Utah State Bar
Final FY2018 Budget
14 - Committees**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6065 · Bldg Insurance/Fees	84	70	(14)	-17%
6070 · Building & Improvements Depr	216	216	(0)	0%
6075 · Furniture & Fixtures Depr	60	63	3	5%
7065 · Computers, Equip & Sftwre Depr	640	676	36	6%
Total Building Overhead Expenses	1,683	1,734	51	3%
Total Expenses	126,634	119,855	(6,779)	-5%
Net Profit (Loss)	\$ (120,887)	\$ (115,805)	\$ 5,082	-4%

Utah State Bar
Final FY2018 Budget
15 - Member Benefits

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4071 · Mem Benefits - Lexis	3,438	-	(3,438)	-100%
4072 · Royalty Inc - Bar J, MBNA, LM,M	839	-	(839)	-100%
4093 · Law Day Revenue	-	1,163	1,163	-
Total Revenue	4,277	1,163	(3,114)	-73%
Expenses				
Program Services				
5047 · Casemaker	71,000	70,000	(1,000)	-1%
5099 · Blomquist Hale	75,000	75,000	-	0%
Total Program Services Expenses	146,000	145,000	(1,000)	-1%
Salaries & Benefits				
5510 · Salaries/Wages	346	281	(65)	-19%
5605 · Payroll Taxes	26	20	(6)	-24%
5650 · Retirement Plan Contributions	35	28	(7)	-20%
Total Salaries/Benefit Expenses	407	329	(78)	-19%
General & Administrative				
7035 · Postage/Mailing, net	9	-	(9)	-100%
7040 · Copy/Printing Expense	1,133	-	(1,133)	-100%
Total General & Administrative Expenses	1,142	-	(1,142)	-100%
Building Overhead				
6015 · Janitorial Expense	111	111	0	0%
6020 · Heat	65	63	(2)	-3%
6025 · Electricity	176	176	(0)	0%
6030 · Water/Sewer	15	18	3	21%
6035 · Outside Maintenance	42	46	4	9%
6040 · Building Repairs	47	95	48	103%
6045 · Bldg Mtnce Contracts	156	134	(22)	-14%
6050 · Bldg Mtnce Supplies	8	11	3	35%
6065 · Bldg Insurance/Fees	80	64	(16)	-19%
6070 · Building & Improvements Depre	204	199	(5)	-3%
6075 · Furniture & Fixtures Depre	60	58	(2)	-3%
7065 · Computers, Equip & Sftwre Depr	586	623	37	6%
Total Building Overhead Expenses	1,550	1,597	47	3%
Total Expenses	149,099	146,927	(2,172)	-1%
Net Profit (Loss)	\$ (144,822)	\$ (145,764)	\$ (942)	1%

Utah State Bar
Final FY2018 Budget
16 - Section Support

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4010 · Section/Local Bar Support fees	85,000	84,000	(1,000)	-1%
Total Revenue	85,000	84,000	(1,000)	-1%
Expenses				
Program Services				
5002 · Meeting facility-internal only	-	113	113	-
5076 · Food & beverage - internal only	-	271	271	-
5703 · Travel - Transportation/Parking	-	2	2	-
Total Program Services Expenses	-	386	386	-
Salaries & Benefits				
5510 · Salaries/Wages	48,289	52,862	4,573	9%
5605 · Payroll Taxes	3,621	4,130	509	14%
5610 · Health Insurance	7,372	3,969	(3,403)	-46%
5630 · Dental Insurance	449	456	7	1%
5640 · Life & LTD Insurance	352	296	(56)	-16%
5650 · Retirement Plan Contributions	4,829	2,613	(2,216)	-46%
5655 · Retirement Plan Fees & Costs	709	712	3	0%
5660 · Training/Development	-	650	650	-
Total Salaries/Benefit Expenses	65,621	65,688	67	0%
General & Administrative				
7025 · Office Supplies	100	-	(100)	-100%
7035 · Postage/Mailing, net	100	-	(100)	-100%
7040 · Copy/Printing Expense	101	95	(6)	-6%
7050 · Computer Maintenance	941	863	(78)	-8%
7089 · Membership Database Fees	3,167	293	(2,875)	-91%
7100 · Telephone	690	1,304	614	89%
Total General & Administrative Expenses	5,099	2,555	(2,544)	-50%
Building Overhead				
6015 · Janitorial Expense	202	204	2	1%
6020 · Heat	123	115	(8)	-7%
6025 · Electricity	322	322	(0)	0%
6030 · Water/Sewer	31	33	2	7%
6035 · Outside Maintenance	77	84	7	9%
6040 · Building Repairs	87	174	87	100%
6045 · Bldg Mtncce Contracts	283	245	(38)	-14%
6050 · Bldg Mtncce Supplies	13	20	7	52%
6055 · Real Property Taxes	11,134	12,779	1,645	15%
6060 · Personal Property Taxes	227	239	12	5%
6065 · Bldg Insurance/Fees	144	118	(26)	-18%
6070 · Building & Improvements Depre	372	363	(9)	-2%
6075 · Furniture & Fixtures Depre	108	106	(2)	-2%
7065 · Computers, Equip & Sftwre Depr	1,071	1,139	68	6%
Total Building Overhead Expenses	14,194	15,940	1,746	12%

**Utah State Bar
Final FY2018 Budget
16 - Section Support**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Total Expenses	84,914	84,568	(346)	0%
Net Profit (Loss)	\$ 86	\$ (568)	\$ (654)	-760%

Utah State Bar
Final FY2018 Budget
17 - Consumer Assistance

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5704 · Travel - Mileage Reimbursement	60	11	(49)	-82%
Total Program Services Expenses	60	11	(49)	-82%
Salaries & Benefits				
5510 · Salaries/Wages	85,324	90,532	5,208	6%
5605 · Payroll Taxes	6,399	6,101	(298)	-5%
5610 · Health Insurance	7,372	10,004	2,632	36%
5630 · Dental Insurance	447	456	9	2%
5640 · Life & LTD Insurance	694	603	(91)	-13%
5650 · Retirement Plan Contributions	8,532	8,610	78	1%
5655 · Retirement Plan Fees & Costs	710	712	2	0%
5660 · Training/Development	300	759	459	153%
Total Salaries/Benefit Expenses	109,778	117,777	7,999	7%
General & Administrative				
7025 · Office Supplies	200	132	(68)	-34%
7035 · Postage/Mailing, net	399	339	(60)	-15%
7040 · Copy/Printing Expense	101	32	(69)	-68%
7055 · Computer Supplies & Small Equip	-	255	255	-
7100 · Telephone	2,500	3,201	701	28%
7120 · Membership/Dues	600	555	(45)	-8%
Total General & Administrative Expenses	3,800	4,515	715	19%
Building Overhead				
6015 · Janitorial Expense	454	461	7	2%
6020 · Heat	279	260	(19)	-7%
6025 · Electricity	730	728	(2)	0%
6030 · Water/Sewer	70	75	5	8%
6035 · Outside Maintenance	172	189	17	10%
6040 · Building Repairs	197	395	198	100%
6045 · Bldg Mtnce Contracts	642	554	(88)	-14%
6050 · Bldg Mtnce Supplies	29	45	16	54%
6065 · Bldg Insurance/Fees	336	267	(69)	-21%
6070 · Building & Improvements Depre	840	822	(18)	-2%
6075 · Furniture & Fixtures Depre	240	240	0	0%
7065 · Computers, Equip & Sftwre Depr	2,435	2,580	145	6%
Total Building Overhead Expenses	6,424	6,618	194	3%
Total Expenses	120,062	128,920	8,858	7%
Net Profit (Loss)	\$ (120,062)	\$ (128,920)	\$ (8,858)	7%

Utah State Bar
Final FY2018 Budget
18 - Access to Justice

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4063 · Modest Means revenue	16,000	13,000	(3,000)	-19%
4200 · Seminar Profit/Loss	-	286	286	-
Total Revenue	16,000	13,286	(2,714)	-17%
Expenses				
Program Services				
5002 · Meeting facility-internal only	3,200	2,133	(1,068)	-33%
5037 · Grants/ contributions - general	-	1,000	1,000	-
5075 · Food & Bev-external costs only	4,500	2,500	(2,000)	-44%
5076 · Food & beverage - internal only	6,500	6,000	(500)	-8%
5085 · Misc. Program Expense	100	50	(50)	-50%
5702 · Travel - Lodging	2,000	-	(2,000)	-100%
5703 · Travel - Transportation/Parking	501	161	(340)	-68%
5704 · Travel - Mileage Reimbursement	3,499	2,247	(1,252)	-36%
5705 · Travel - Per Diems	250	-	(250)	-100%
5706 · Travel - Meals	-	24	24	-
Total Program Services Expenses	20,550	14,114	(6,436)	-31%
Salaries & Benefits				
5510 · Salaries/Wages	90,515	98,102	7,587	8%
5605 · Payroll Taxes	6,788	7,581	793	12%
5610 · Health Insurance	14,745	13,306	(1,439)	-10%
5630 · Dental Insurance	894	1,367	473	53%
5640 · Life & LTD Insurance	684	671	(13)	-2%
5650 · Retirement Plan Contributions	9,052	5,817	(3,235)	-36%
5655 · Retirement Plan Fees & Costs	1,419	868	(552)	-39%
5660 · Training/Development	700	600	(100)	-14%
Total Salaries/Benefit Expenses	124,797	128,310	3,513	3%
General & Administrative				
7025 · Office Supplies	99	229	130	131%
7035 · Postage/Mailing, net	101	17	(84)	-83%
7040 · Copy/Printing Expense	599	631	32	5%
7045 · Internet Service	350	1,803	1,453	415%
7050 · Computer Maintenance	5,600	7,000	1,400	25%
7055 · Computer Supplies & Small Equip	300	11	(289)	-96%
7089 · Membership Database Fees	1,000	2,600	1,600	160%
7100 · Telephone	1,502	4,030	2,528	168%
7115 · Public Relations	189	-	(189)	-100%
7120 · Membership/Dues	450	255	(195)	-43%
7140 · Credit Card Merchant Fees	900	690	(210)	-23%
7150 · E&O/Off & Dir Insurance	12,774	13,802	1,028	8%
7175 · O/S Consultants	-	525	525	-
Total General & Administrative Expenses	23,864	31,592	7,728	32%
Building Overhead				

Utah State Bar
Final FY2018 Budget
18 - Access to Justice

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
6015 · Janitorial Expense	886	891	5	1%
6020 · Heat	537	503	(34)	-6%
6025 · Electricity	1,409	1,407	(2)	0%
6030 · Water/Sewer	136	146	10	7%
6035 · Outside Maintenance	332	366	34	10%
6040 · Building Repairs	380	763	383	101%
6045 · Bldg Mtncce Contracts	1,242	1,070	(172)	-14%
6050 · Bldg Mtncce Supplies	56	86	30	54%
6065 · Bldg Insurance/Fees	642	515	(127)	-20%
6070 · Building & Improvements Depre	1,620	1,588	(32)	-2%
6075 · Furniture & Fixtures Depre	468	463	(5)	-1%
7065 · Computers, Equip & Sftwre Depr	4,698	4,982	284	6%
Total Building Overhead Expenses	12,406	12,779	373	3%
Total Expenses	181,617	186,795	5,178	3%
Net Profit (Loss)	\$ (165,617)	\$ (173,509)	\$ (7,892)	5%

**Utah State Bar
Final FY2018 Budget
19 - Tuesday Night Bar**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5002 · Meeting facility-internal only	27,000	27,000	-	0%
5075 · Food & Bev-external costs only	600	600	-	0%
5076 · Food & beverage - internal only	400	400	-	0%
5085 · Misc. Program Expense	3,500	3,612	112	3%
Total Program Services Expenses	31,500	31,612	112	0%
Salaries & Benefits				
5510 · Salaries/Wages	2,965	3,418	453	15%
5605 · Payroll Taxes	223	283	60	27%
5650 · Retirement Plan Contributions	297	211	(86)	-29%
Total Salaries/Benefit Expenses	3,485	4,012	527	15%
General & Administrative				
7025 · Office Supplies	50	13	(37)	-74%
7110 · Publications/Subscriptions	600	203	(397)	-66%
Total General & Administrative Expenses	650	216	(434)	-67%
Total Expenses	35,635	35,840	205	1%
Net Profit (Loss)	\$ (35,635)	\$ (35,840)	\$ (205)	1%

**Utah State Bar
Final FY2018 Budget
20 - Legislative**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5002 · Meeting facility-internal only	1,800	1,645	(155)	-9%
5055 · Legislative Expense	42,000	43,000	1,000	2%
5070 · Equipment Rental	-	414	414	-
5075 · Food & Bev-external costs only	-	608	608	-
5076 · Food & beverage - internal only	5,201	3,947	(1,254)	-24%
Total Program Services Expenses	49,001	49,614	613	1%
Salaries & Benefits				
5510 · Salaries/Wages	999	2,199	1,200	120%
5605 · Payroll Taxes	75	170	95	126%
5650 · Retirement Plan Contributions	100	203	103	103%
Total Salaries/Benefit Expenses	1,174	2,572	1,398	119%
Total Expenses	50,175	52,186	2,011	4%
Net Profit (Loss)	\$ (50,175)	\$ (52,186)	\$ (2,011)	4%

Utah State Bar
Final FY2018 Budget
21 - Commission/Sp Projects

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4052 · Meeting - Sponsor Revenue	\$ 2,652	\$ -	(2,652)	-100%
4095 · Miscellaneous Income	100	-	(100)	-100%
Total Revenue	2,752	-	(2,752)	-100%
Expenses				
Program Services				
5001 · Meeting Facility-external only	1,731	489	(1,242)	-72%
5002 · Meeting facility-internal only	4,471	5,000	529	12%
5035 · Awards	1,328	1,000	(328)	-25%
5037 · Grants/ contributions - general	7,000	5,000	(2,000)	-29%
5042 · Operations Audit	30,000	-	(30,000)	-100%
5063 · Special Event Expense	2,000	2,000	-	0%
5070 · Equipment Rental	438	1,000	562	128%
5075 · Food & Bev-external costs only	3,000	22,000	19,000	633%
5076 · Food & beverage - internal only	7,998	9,803	1,805	23%
5085 · Misc. Program Expense	1,078	643	(435)	-40%
5702 · Travel - Lodging	4,395	10,000	5,605	128%
5703 · Travel - Transportation/Parking	592	7,000	6,408	1082%
5704 · Travel - Mileage Reimbursement	359	324	(35)	-10%
5705 · Travel - Per Diems	264	1,319	1,055	400%
5706 · Travel - Meals	-	192	192	-
5707 · Travel - Commission Mtgs	36,736	46,000	9,264	25%
5805 · ABA Annual Meeting	6,000	5,000	(1,000)	-17%
5810 · ABA Mid Year Meeting	2,120	5,000	2,880	136%
5815 · Commission/Education	8,500	25,000	16,500	194%
5820 · ABA Annual Delegate	11,004	11,000	(4)	0%
5830 · Western States Bar Conference	6,000	5,500	(500)	-8%
5840 · President's Expense	18,000	18,000	-	0%
5841 · President's Reimbursement	5,000	4,000	(1,000)	-20%
5850 · Leadership Academy	20,000	20,000	-	0%
5855 · Bar Review	8,000	1,500	(6,500)	-81%
5865 · Retreat	15,000	21,000	6,000	40%
Total Program Services Expenses	201,014	227,770	26,756	13%
Salaries & Benefits				
5510 · Salaries/Wages	12,935	8,320	(4,615)	-36%
5605 · Payroll Taxes	971	556	(415)	-43%
5650 · Retirement Plan Contributions	1,294	794	(500)	-39%
Total Salaries/Benefit Expenses	15,200	9,670	(5,530)	-36%
General & Administrative				
7025 · Office Supplies	60	-	(60)	-100%
7035 · Postage/Mailing, net	432	921	489	113%
7040 · Copy/Printing Expense	7,646	5,000	(2,646)	-35%
7045 · Internet Service	944	2,164	1,220	129%
7089 · Membership Database Fees	-	1,500	1,500	-

Utah State Bar
Final FY2018 Budget
21 - Commission/Sp Projects

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
7100 · Telephone	347	278	(69)	-20%
7140 · Credit Card Merchant Fees	4	1	(3)	-69%
7145 · Commission Election Expense	1,626	3,500	1,874	115%
7150 · E&O/Off & Dir Insurance	2,212	5,000	2,788	126%
7175 · O/S Consultants	2,500	-	(2,500)	-100%
7195 · Other Gen & Adm Expense	1,143	1,000	(143)	-13%
Total General & Administrative Expenses	16,914	19,364	2,450	14%
Total Expenses	233,128	256,804	23,676	10%
Net Profit (Loss)	\$ (230,376)	\$ (256,804)	\$ (26,428)	11%

Utah State Bar
Final FY2018 Budget
22 - Public Education

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Expenses				
Program Services				
5062 · Law Day	3,000	7,000	4,000	133%
5075 · Food & Bev-external costs only	1,000	134	(866)	-87%
5076 · Food & beverage - internal only	200	-	(200)	-100%
5702 · Travel - Lodging	-	1,276	1,276	-
5703 · Travel - Transportation/Parking	-	625	625	-
5704 · Travel - Mileage Reimbursement	500	322	(178)	-36%
5705 · Travel - Per Diems	200	236	36	18%
Total Program Services Expenses	4,900	9,592	4,692	96%
Salaries & Benefits				
5510 · Salaries/Wages	70,737	74,535	3,798	5%
5605 · Payroll Taxes	5,302	5,516	214	4%
5610 · Health Insurance	7,372	10,004	2,632	36%
5630 · Dental Insurance	449	456	7	1%
5640 · Life & LTD Insurance	514	503	(11)	-2%
5650 · Retirement Plan Contributions	7,070	7,152	82	1%
5655 · Retirement Plan Fees & Costs	709	712	3	0%
5660 · Training/Development	499	775	276	55%
Total Salaries/Benefit Expenses	92,652	99,655	7,003	8%
General & Administrative				
7025 · Office Supplies	100	176	76	76%
7035 · Postage/Mailing, net	100	6	(94)	-94%
7040 · Copy/Printing Expense	2,500	925	(1,575)	-63%
7045 · Internet Service	2,000	693	(1,307)	-65%
7055 · Computer Supplies & Small Equip	100	288	188	188%
7100 · Telephone	797	1,304	507	64%
7105 · Advertising	58,000	20,000	(38,000)	-66%
7115 · Public Relations	12,500	12,000	(500)	-4%
7120 · Membership/Dues	-	115	115	-
Total General & Administrative Expenses	76,097	35,507	(40,590)	-53%
Building Overhead				
6015 · Janitorial Expense	332	334	2	1%
6020 · Heat	202	188	(14)	-7%
6025 · Electricity	528	528	(0)	0%
6030 · Water/Sewer	51	55	4	7%
6035 · Outside Maintenance	126	137	11	9%
6040 · Building Repairs	143	286	143	100%
6045 · Bldg Mtncn Contracts	466	401	(65)	-14%
6050 · Bldg Mtncn Supplies	21	32	11	54%
6065 · Bldg Insurance/Fees	240	193	(47)	-20%
6070 · Building & Improvements Depre	600	596	(4)	-1%
6075 · Furniture & Fixtures Depre	180	174	(6)	-3%
7065 · Computers, Equip & Sftwre Depr	1,765	1,868	103	6%

**Utah State Bar
Final FY2018 Budget
22 - Public Education**

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Total Building Overhead Expenses	4,654	4,792	138	3%
Total Expenses	178,303	149,546	(28,757)	-16%
Net Profit (Loss)	\$ (178,303)	\$ (149,546)	\$ 28,757	-16%

Utah State Bar
Final FY2018 Budget
23 - Young Lawyers Division

	Budget FY 2017	Budget FY 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Revenue				
4052 · Meeting - Sponsor Revenue	\$ 1,000	\$ 2,000	1,000	100%
Total Revenue	1,000	2,000	1,000	100%
Expenses				
Program Services				
5001 · Meeting Facility-external only	14,000	-	(14,000)	-100%
5002 · Meeting facility-internal only	-	806	806	-
5030 · Speaker Fees & Expenses	-	100	100	-
5035 · Awards	1,400	3,000	1,600	114%
5037 · Grants/ contributions - general	500	3,500	3,000	600%
5060 · Program Special Activities	100	-	(100)	-100%
5062 · Law Day	-	760	760	-
5063 · Special Event Expense	-	7,000	7,000	-
5075 · Food & Bev-external costs only	21,400	14,000	(7,400)	-35%
5076 · Food & beverage - internal only	-	1,000	1,000	-
5085 · Misc. Program Expense	800	1,000	200	25%
5702 · Travel - Lodging	1,500	5,000	3,500	233%
5703 · Travel - Transportation/Parking	2,100	4,000	1,900	90%
5704 · Travel - Mileage Reimbursement	500	-	(500)	-100%
5706 · Travel - Meals	400	500	100	25%
5805 · ABA Annual Meeting	4,100	5,000	900	22%
5810 · ABA Mid Year Meeting	6,000	5,000	(1,000)	-17%
5815 · Commission/Education	800	1,000	200	25%
5865 · Retreat	-	5,000	5,000	-
Total Program Services Expenses	56,100	56,666	566	1%
Salaries & Benefits				
5510 · Salaries/Wages	458	130	(328)	-72%
5605 · Payroll Taxes	34	17	(17)	-51%
5650 · Retirement Plan Contributions	46	4	(42)	-91%
Total Salaries/Benefit Expenses	538	151	(387)	-72%
General & Administrative				
7025 · Office Supplies	200	200	-	0%
7035 · Postage/Mailing, net	-	50	50	-
7040 · Copy/Printing Expense	100	300	200	200%
7045 · Internet Service	882	100	(782)	-89%
7105 · Advertising	300	500	200	67%
7140 · Credit Card Merchant Fees	-	34	34	-
Total General & Administrative Expenses	2,550	1,184	(1,366)	-54%
Total Expenses	59,188	58,000	(1,188)	-2%
Net Profit (Loss)	\$ (58,188)	\$ (56,000)	\$ 2,188	-4%