

April 9, 2008

Dear UBA Solo, Small Firm, and Rural Law Practice Section Members,

The Legal Career Services staff at the University of Utah S.J. Quinney College of Law are happy to assist you in your recruiting efforts and provide other career-related information. This letter includes up-to-date information on some of the ways in which we can help you facilitate recruiting. You will find additional information about our services through our website: <http://www.law.utah.edu/career/>.

### **Job postings**

You can post student and graduate part-time, full-time and temporary law clerk and research positions on our electronic job board. To post a job, go the following link: <http://www.law.utah.edu/career/job-post/>, complete the form and click the Submit Job button. Your job will be posted soon afterward.

### **On-Campus Recruiting (OCI) and Resume Collection**

Our on-campus interview dates for Fall OCI 2008 are Wednesday, September 3 through Friday, October 10. The Spring OCI 2009 dates are Tuesday, February 17, 2009 to Friday, February 27, 2009. We use a web-based system called Symplicity <https://law-utah-csm.symplicity.com/employers> to manage the on-campus interview seasons. You may register for a free account through this website if you do not already have one and request an on-campus interview schedule or request resumes through this system. We are now accepting reservations for Fall OCI 2008 for resume collection and on-campus interviews and will continue to accept reservations through August 1, 2008. Since dates are reserved on a first-come, first-served basis, we encourage you to register as soon as possible. Registered employers may begin viewing resumes on August 12, 2008 for the Fall OCI. We will begin accepting reservations for Spring OCI 2009 in early December 2008.

### **Employment and Salary Information**

You will find our most recent Employment Statistics and Bar Passage results in the Facts at a Glance <http://www.law.utah.edu/webfiles/lcs/Employment2007.pdf>.

As always, we are happy to answer any questions or provide additional assistance. You may contact us at 801-581-7767 or via e-mail at [Careers@law.utah.edu](mailto:Careers@law.utah.edu). We look forward to working with you.

Sincerely,

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