



**Paralegal Division
of the Utah State Bar
Board of Directors Meeting
November 5, 2009**

STRONG & HANNI

The meeting was called to order at approximately 12:05 p.m. by the Chair, Aaron Thompson. The following attendees were present, with the voting Directors present constituting a quorum:

Aaron Thompson, Chair**
Karen McCall* Finance
JoAnna Shiflett,* Secretary

Heather Finch* Chair Elect (Region 3)
J. Robyn Dotterer*
Carma Harper* (Region 1)

Thora Searle* (Region 2)
Colleen Wrigley,* (Region 4)
Jessica Christensen*
Sanda Flint*
Heather Nielson*
Sharon M. Andersen (Parliamentarian)

Lorraine Wardle*
Julie Eriksson, Ex-Officio Dir.

Via teleconference:

Colleen Wrigley*

EXCUSED:

Kimberly Cassett*
Steven Morley*

**Voting Member*

***Voting member in the case of a tie.*

REVIEW/APPROVAL OF MINUTES FROM BOARD MEETING OF OCTOBER 1, 2009.

Some minor revisions were addressed by Lorraine Wardle relating to CLE. Lorraine Wardle moved to approve the Board Meeting Minutes of 10/1/09 with the incorporation of the CLE changes. Motion seconded by Carma Harper.

BUDGET/FINANCE OVERVIEW. Karen McCall reported on the general budget status. Membership fees have been posted. Issues relating to the non-profit status and creating separate account for recycling fund were discussed. No major expenditures expected at present.

CHAIR ITEMS FOR DISCUSSION: Aaron Thompson led discussion on ABA approved schools in Utah, noting that the Salt Lake Community College paralegal program is now ABA approved and the only ABA approved program in Utah. Further discussion was had on paralegal listings in The Legal Eagle and Utah Professional Directories.

Aaron discussed recent ABA approval of Salt Lake Community College for paralegal program. Aaron discussed publication in Legal Eagle and Utah Professional directories and publishing membership. Do we want to include work e-mails, faxes and telephone numbers? Directories should submit drafts for review prior to publication.

COMMITTEE / LIAISON REPORTS / DISCUSSION.

CLE. Lorraine Wardle reported on the status. Upcoming events include:

November 11 – Greg Damron – Financial Advisor
December 9 – e-filing in state courts – Lincoln
January 13 – Senator Wayne Neiderheiser – Government Transparency
February 10 – Barbara Polich – Intellectual Property
March 10 – John Kessler -- Civility Advisors
April 14 –Shawn Kane – Investigations
June 9 – Troy Parkinson – Foreclosures

For the Spring Convention in St. George, a judge from Third District Court will present discussion on addiction. Lorraine noted the possibility of some reimbursement or payment to the judge for his attendance expenses. However, she does not have any firm figures, but will need approval for expenses when such are known.

Regarding Paralegal Day, the committee is looking at a possible venue at the Union Pacific Grand Salon. Potential speakers at this time are possibly Scott Matheson. Pricing for this venue appears appealing. However, JoAnna Shiflett and others noted that it is a beautiful location, but shared some concerns with this venue, primarily noise and difficulty hearing speakers due to echoing in the grand hall based on attendance at last year's UMBA benefit there.

Lorraine Wardle shared that the CLE committee is a good committee and they have lots of good things going on.

LAAU Liaison. Heather Nielsen gave a general report.

Website/Blog. JoAnna Shiflett reported just general maintenance at this time, but will be turning attention back to incorporating courthouse photos and developing document repository. Aaron Thompson reported that we have added information that the ABA has now approved SLCC as an ABA approved program.

Bar Journal/Marketing. Steven Morley was excused from the meeting. Aaron Thompson reported on his behalf that Heather Roberson has prepared a Staffing Agency Article which will be put in the January/February Bar Journal.

Young Lawyers Division (YLD) Liaison. Carma Harper reported on recent and upcoming Wills for Heroes events and discussion on changes to the WFH programming.

OTHER: Aaron Thompson led discussion of benefits of membership in the Utah Bar Paralegal Division. Part of our membership includes Blomquist Hale counseling services and Casemaker. What else can we offer to our membership? How can we better benefit our members?

Jessica Christensen noted that from a student perspective, there is no incentive or benefit to join the Paralegal Division over LAU. For example, why attend CLE when you are already in school? Robyn Dotterer noted the benefit of networking of the industry itself in contrast to just the individual person. Overall, she noted the need to raise awareness of the paralegal profession as a whole within the community.

Lorraine Wardle, Aaron Thompson, Sharon Anderson, and Julie Eriksson discussed the opening up membership and lifting the loosening restrictions for membership. Further, whether there is a need to incorporate an “active” and “inactive” status similar to the attorneys.

JoAnna Shiflett moved that the meeting adjourn. Motion seconded by Aaron Thompson.

No additional items were raised by Board members. This meeting of the Board of Directors was thereby adjourned at approximately 1:25 p.m.

The foregoing minutes constitute a complete and correct account of the proceedings of this Board of Directors meeting of the Utah State Bar, Paralegal Division, held on November 5, 2009.

JoAnna Shiflett
Secretary of the Meeting