

_____ D. I have a minimum of five (5) continuous years of full-time employment experience as a paralegal under the ultimate supervision of a duly licensed attorney, which experience complies with the definition of a paralegal set forth below, and I am currently employed as a paralegal under the ultimate supervision of a duly licensed Utah attorney and have completed at least sixteen (16) hours of continuing legal education in the last two (2) years.

(CLE must meet the criteria be approved by the National Association of Legal Assistants (NALA) and proof of CLE attendance must be included. Also, all applications under Category D must include affidavits of the applicant's supervising attorney(s) (current or former or both), as necessary, certifying the minimum of five (5) continuous years of full-time paralegal experience. Attorney affidavits are included with this application as Form C.)

OR

_____ E. I have a baccalaureate or higher degree in any field and at least two (2) continuous years of full-time employment experience as a paralegal under the ultimate supervision of a duly licensed attorney, and am currently employed as a paralegal under the ultimate supervision of a duly licensed Utah attorney.

(All applications under Category E must include proof of completion of a baccalaureate or higher degree and affidavits of the applicant's supervising attorney(s) (current or former or both), as necessary, certifying the minimum of two (2) continuous years of full-time paralegal experience. Attorney affidavits are included with this application as Form C.)

OR

_____ F. I have successfully completed the voluntary certification examination given by the National Association of Legal Assistants ("the CLA/ CP Exam"), or a comparable examination which has been recognized in the industry for at least seven (7) continuous years, and completed at least six (6) months of full-time employment as a legal assistant under the ultimate supervision of a duly licensed attorney, and I am currently employed as a paralegal under the ultimate supervision of a duly licensed Utah attorney.

(All applications under Category F must submit proof of certification and affidavits of the applicant's supervising attorney(s) (current or former or both), as necessary, certifying the minimum of six (6) months of full-time paralegal experience. Attorney affidavits are included with this application as Form C.)

(All applications under Category G must include proof of completion from the Distance Learning Course.)

OR

_____ G. I have successfully completed the Distance Learning Course from either an ABA approved program or from a member of the American Association for Paralegal Education.

(All applications under Category G must submit proof of certification and affidavits of the applicant's supervising attorney(s) (current or former or both), as necessary, certifying the minimum of six (6) months of full-time paralegal experience. Attorney affidavits are included with this application as Form C.)

3. I also certify the following:

_____ A. I have not been convicted of a felony for which I have not been pardoned or otherwise had my full rights restored;

_____ B. I have never been convicted of a misdemeanor involving theft, embezzlement, or fraudulent misappropriation of money or other property; and

_____ C. I have never been expelled or suspended from membership in a law related professional association without being fully reinstated.

4. I have read the "Definition of Paralegal" adopted by the Utah Supreme Court and the Board of Bar Commissioners set forth. I have read and agree to be bound by the Division's Code of Ethics and Guidelines for the Utilization of Paralegals which were included with this application.

A legal assistant or paralegal is a person, qualified through education, training or work experience, who is employed or retained by a lawyer, law office, governmental agency, or other entity in a capacity or function which involves the performance, under the ultimate direction and supervision of an attorney, of specifically delegated substantive legal work, which work, for the most part, requires a sufficient knowledge of legal concepts that, absent such an assistant, the attorney would perform the task.

5. I agree to notify the Division, in writing, of any change of employment or address within fifteen (15) days of any such change and acknowledge that if such change also involves a change in the supervising attorney, that I will provide the Division with the appropriate affidavit from the new supervising attorney.

6. I certify under penalties of perjury that all the foregoing representations are true and correct.

Signature of Applicant

Subscribed, sworn to and acknowledged before me this _____
day of _____, 20_____.

Notary Public
Residing:_____

My Commission expires: