

**PARALEGAL DIVISION
OF THE UTAH STATE BAR**

APPLICATION FOR MEMBERSHIP

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| FOR USE BY DIVISION ONLY: Date Received: _____ District No.: _____ Date Approved: _____ |
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INSTRUCTIONS

Note: If you were a member of the Paralegal Division last year (formerly Legal Assistant Division), do not use this form. Please contact the Utah State Bar (801-531-9077) for a "Paralegal Division Membership Renewal form," or use the renewal form on our web site.

1. Fill out all information in Form A "Applicant General Information."
2. Fill out all information Form B "Affidavit of Applicant." Be sure to check which category in Paragraph 2 of the Affidavit that applies and attach proof of completion of the requirement.

PLEASE NOTE: If you are a "freelance" or "contract" paralegal, please contact the Utah State Bar for the "Affidavit of Freelance Paralegal Applicant," or use Form C "For Freelance Paralegal" on our web site. A "freelance" or "contract" paralegal is a paralegal working under the ultimate supervision of one or more duly licensed Utah attorneys on a case-by-case basis.

3. Have your supervising attorney or former supervising attorney fill out and sign the applicable Form C "Affidavit of Current Supervising Attorney." Use the Form C "Affidavit of Former Supervising Attorney" **ONLY** if you are applying under Category C, D, E or F **AND** have not worked for the current attorney for the time period required by the selected category.
4. Membership in the Division is \$75.00 per year. You must attach check payable to the Utah State Bar to your application.
5. Keep a complete copy of your application for future reference. Only properly completed applications with the required documentation and membership fee attached will be processed. All others will be returned.
6. The Code of Ethics and the Guidelines for the Utilization of Paralegals adopted by the Paralegal Division and the Board of Bar Commissioners of the Utah State Bar is enclosed. Keep this for future reference. You may also wish to provide a copy to your supervising attorney.

7. *All Applicants are hereby notified that membership in the Paralegal Division does not confer upon the Applicant membership in the Utah State Bar, nor does membership in the Division authorize Applicant to practice law.*

8. *All Applicants are hereby notified that acceptance for membership in the Paralegal Division of the Utah State Bar will not grant Certified Paralegal (CP) or Certified Legal Assistant (CLA) status to the Applicant. Use of the "CP" or "CLA" designation is prohibited except by proper certification from the National Association of Legal Assistants, Inc. ("NALA").*

9/5/06