

ELECTIVE: IMMIGRATION LAW

Sample 1

Activity	Initial Each Selected Item
Observe or participate in an immigration related hearing	
Discuss how the AILA website may be used as a tool in the area of immigration law	
Participate in preparing and filing an I-129 Fiance(e) petition	
Participate in preparing and filing an I-130/I-485 Petition for Alien Relative	
Participate in preparing and filing an I-765 Application for Employment Authorization	

Sample 2

Participate in client consultation and retention	
Immigration Court Proceedings:	
<ul style="list-style-type: none"> • Participate in client preparation for an Immigration Court hearing 	
<ul style="list-style-type: none"> • Prepare the trial folder 	
<ul style="list-style-type: none"> • Explore and navigate relevant legal authority (incl. CFR, INA, USC, Memos and Cables, Practice Manuals) and use available resources to remain current with Immigration Law (incl. AILALink, WestLaw, etc. 	
<ul style="list-style-type: none"> • Participate in a Master Calendar hearing; discuss. 	
<ul style="list-style-type: none"> • Participate in an Individual Merits Hearing; discuss 	
<ul style="list-style-type: none"> • Draft various applicable motions (e.g. Motion to Reopen, Motion to Change Venue, Motion to Submit Evidence, etc) 	
<ul style="list-style-type: none"> • Draft substantial brief/memo to the Immigration Court (e.g. Eligibility Brief, etc) 	
Immigration Benefits – USCIS:	
<ul style="list-style-type: none"> • Draft forms such as G-28, I-765, N-400, etc. 	
<ul style="list-style-type: none"> • Prepare final petition packets to send to USCIS 	
<ul style="list-style-type: none"> • Prepare client for CIS interview 	

ELECTIVE: IMMIGRATION LAW

<ul style="list-style-type: none">• Participate in a CIS interview	
<ul style="list-style-type: none">• Draft substantial brief/memo to USCIS	
Detention/Bond:	
<ul style="list-style-type: none">• Participate in a visit to a client in jail (ICE Hold)	
<ul style="list-style-type: none">• Participate in communication with ICE/DRO to facilitate the setting of bond and release of an alien.	
<ul style="list-style-type: none">• Draft a Motion to Redetermine Bond	
<ul style="list-style-type: none">• Participate in a bond hearing.	
FOIA:	
<ul style="list-style-type: none">• Draft a FOIA request	
<ul style="list-style-type: none">• Draft a FOIA appeal	
<ul style="list-style-type: none">• Perform review of FOIA information received (analysis, TOC, summary)	
Pro Bono/Volunteer:	
<ul style="list-style-type: none">• Participate in the Detained Calendar at Immigration Court	
<ul style="list-style-type: none">• Participate in the Centro Hispano Pro Bono Clinic	
Miscellaneous:	
<ul style="list-style-type: none">• Attend AILA Chapter meetings and events	