

# Certificate of Compliance

## UTAH STATE BOARD OF CONTINUING LEGAL EDUCATION

Utah State Bar  
 645 South 200 East  
 Salt Lake City, Utah, United States, 84111  
 Telephone (801) 531-9077 / Fax (801) 531-0660

For Years \_\_\_\_\_ through \_\_\_\_\_

Name: \_\_\_\_\_ Utah State Bar Number: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Activity	Program Sponsor	Program Title	Activity Type	Regular Hours	Ethics Hours	Professionalism & Civility	NLCLE Hours	Total Hours
<b>Total Hours</b>								

I hereby certify that the information contained herein is complete and accurate. I further certify that I am familiar with the Rules and Regulations governing Mandatory Continuing Legal Education for the State of Utah including Rule 14-414.

A copy of the Supreme Court Board of Continuing Education Rules and Regulation may be viewed at [www.utahbar.org/mcle](http://www.utahbar.org/mcle).

DATE: \_\_\_\_\_ Signature: \_\_\_\_\_

**EXPLANATION OF TYPE OF ACTIVITY**

- A. **Audio/Video, Interactive Telephonic and On-Line CLE Programs, Self-Study**  
No more than twelve hours of credit may be obtained through study with audio/video, interactive telephonic and on-line CLE programs. Rule 14-409 (c)
  
- B. **Writing and Publishing an Article, Self-Study**  
Three credit hours are allowed for each 3,000 words in a Board approved article published in a legal periodical. No more than twelve hours of credit may be obtained through writing and publishing an article or articles. Rule 14-409 (c)
  
- C. **Lecturing, Self-Study**  
Lecturers in an accredited continuing legal education program and part-time teaching by a practitioner in an ABA approved law school may receive three hours of credit for each hour spent lecturing or teaching. No more than twelve hours of credit may be obtained through lecturing or part time teaching. **No lecturing or teaching credit is available for participation in a panel discussion.** Rule 14-409 (a) (c)
  
- D. **Live CLE Program**  
There is no restriction on the percentage of the credit hour requirement, which may be obtained through attendance at an accredited legal education program. **However, a minimum of Twelve (12) hours must be obtained through attendance at live continuing legal education programs.** Regulation 4(d)-101(e)

**The total of all hours allowable under sub-sections (a), (b) and (c) of this Rule 14-409 may not exceed twelve (12) hours during a reporting period.**

THE ABOVE IS ONLY A SUMMARY. FOR A FULL EXPLANATION, SEE RULE 14-409 OF THE RULES GOVERNING MANDATORY CONTINUING LEGAL EDUCATION FOR THE STATE OF UTAH.

**Rule 14-414 (a)** - Each lawyer subject to MCLE requirements shall file with the Board, by January 31 following the year for which the report is due, a certificate of compliance evidencing the lawyer's completion of accredited CLE courses or activities which the lawyer has completed during the applicable reporting period.

**Rule 14-414 (b)** – Each lawyer shall pay a filing fee in the amount of \$15.00 at the time of filing the certificate of compliance. Any lawyer who fails to complete the MCLE requirement by the December 31 deadline shall be assessed a \$100.00 late fee. Lawyers who fail to comply with the MCLE requirements and file within a reasonable time, as determined by the Board in its discretion, and who are subject to an administrative suspension pursuant to Rule 14-415, after the late fee has been assessed shall be assessed a \$200.00 reinstatement fee, plus an additional \$500.00 fee if the failure to comply is a repeat violation within the past 5 years.

**Rule 14-414 (c)** – Each lawyer shall maintain proof to substantiate the information provided on the certificate of compliance filed with the Board. The proof may contain, but is not limited to, certificates of completion or attendance from sponsors, certificates from course leaders, or materials related to credit. The lawyer shall retain this proof for a period of four years from the end of the period for which the Certificate of Compliance is filed. Proof shall be submitted to the Board upon written request.

Make checks payable to Utah State Board of Continuing Legal Education or complete credit card information below. There will be a \$20 charge for returned checks.

Please Note: Your credit card statement will reflect a charge from "BarAlliance"

Billing Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

Card Type:  AMX  MC  VISA

Account # \_\_\_\_\_ Expiration Date:(e.g. 01/07) \_\_\_\_\_

Name on Card: \_\_\_\_\_

Cardholder Signature \_\_\_\_\_