



UTAH MINORITY BAR ASSOCIATION

PROMOTING DIVERSITY IN THE LAW

C/O CHRYSTAL MANCUSO-SMITH, DUNN & DUNN, P.C.
505 EAST 200 SOUTH, 2ND FL, SALT LAKE CITY, UTAH 84102

August 12, 2009 – UMBA Meeting Minutes

Attendance: Chrystal Mancuso-Smith, Grace Acosta, Simón Cantarero and Nate Alder.

1. UMBA Banquet: October 23, 2009 at the downtown Radisson. We are still working on confirmation of our keynote speaker. We have asked Larry Echohawk to speak and identified several other possible substitutions if Mr. Echohawk's schedule will not allow him to attend. Grace and Chrystal are working to minimize the costs associated with the Banquet and to maximize the potential tax deduction of donors. We recognize that, given the current state of the economy, we need to be sensitive when asking for funds and to pay close attention to how our funds are expended.
 - a. Grace – venue and all details relating to logistics & coordination; speaker
 - b. Chrystal – Auction; RSVPs (Updated and should be ready to mail out by next week)
 - c. Alisha – Donations: both scholarship funding and auction items
 - d. Simón – Program: design and printing; Entertainment – gospel choir
 - e. UMBA Awards – Chrystal will locate descriptions and ask for a volunteer to coordinate
2. Scholarships: Due October 1, 2009. Chrystal has updated the 2009 scholarship application and it is ready for distribution. She will discuss the potential for matching funds and/or partial tuition waivers w/the U of U as well as getting copies placed in the orientation packets. Simón will do the same for BYU as well as discuss it at an upcoming BYU Alumni dinner. Grace will receive applications. We will seek volunteers for the scholarship committee – make sure to include someone from BYU. We have tables for helping with the ranking which we will provide to the Committee. Su has been asked to include a paragraph about the scholarship in the next 411. Chrystal will ask Lincoln at the Bar to include the application on UMBA's website.
3. Volunteers: We identified the need to form committees to handle various tasks so that the same group of loyal members are not overburdened and to help get other members active. Chrystal will send an email to members asking them to staff the following committees:
 - a) 411; b) Banquet; c) Social Events; d) Membership; e) Scholarship; f) Award Nominating Committee; and others that may be appropriate
4. 501(c) Application & Accounting: Simón provided an update on the status of the 501(c) application. By-laws of the Foundation are being circulated and the application is in progress. Nate Alder suggested several local attorneys who may be willing to assist us with finalizing the

EXECUTIVE OFFICERS:

PRESIDENT: Chrystal Mancuso-Smith Dunn & Dunn PC (801) 521-6677 cmancuso@dunndunn.com	PRESIDENT-ELECT: Grace Acosta Dunn & Dunn PC (801) 521-6677 gacosta@dunndunn.com	EXEC. DIR./TREASURER: Ruben Arredondo Public Service Commission (801) 530-6716 raredondo@utah.gov	SECRETARY: Alisha Giles Utah Court of Appeals (801) 578-3900 alishag@email.utcourts.gov	IMMEDIATE PAST-PRESIDENT: J. Simón Cantarero Holland & Hart LLP (801) 799-5800 jscantarero@hollandhart.com
--	---	--	--	---

ADVISORY BOARD MEMBERS: Nathan Alder • Diane Akiyama • Augustus Chin • Su J. Chon • Marlene F. Gonzalez • Cheryl M. Mori • Yvonne Rodriguez Hogle • Sean D. Reyes • Clayton Simms • Trystan Smith • Judge Raymond Uno (Ret.)

application so that we can file it as soon as possible. Grace met with an accountant to review the UMBA financials and to file any taxes that should be filed. Getting our books into a more professional form is important, especially if our non-profit status is granted. Nate suggested that it may be beneficial to approach representatives from groups including the Salt Lake County Bar, WLU and YLD to see how these groups handle their accounting needs and perhaps we could all engage the services of the same accounting firm to handle any filings.

5. Board Member Elections: Elections should take place at the September 9, 2009 meeting so that a slate of new officers is ready to assist with the Banquet and to assume their respective duties at the close of the banquet. Chrystal will obtain a copy of the most-recent list of dues-paying members. Contact will members will be made within the next week or so in order to try to get members more active and to identify and address any concerns members might have. We will review the UMBA by-laws to ensure compliance with the election process. Chrystal and Grace are working on lists for the duties of the various positions, especially the duties of the Treasurer to ensure compliance with any obligations regarding the corporate UMBA and the non-profit UMBF status.

6. Other Topics Discussed:
 - a. Online Directory: We also discussed the online directory and its potential usefulness in identifying UMBA members to serve as Mentors for the Bar's New Lawyer Mentoring Program. Chrystal will include this Program in her email asking for volunteers.
 - b. Website: If there's any old or incorrect information on our website, it should be updated, including information about the banquet and scholarships.
 - c. Diversity Pledge: Recently, we had a firm approach UMBA to sign onto the Diversity Pledge. They also made a scholarship donation. Simón also suggested that Board members divide up the list of past signers of the Pledge to request their re-commitment to the goals of the pledge by providing UMBA with people to staff the various committees and to assist UMBA with areas such as event-planning and information dissemination. Chrystal has updated the form and a copy is available on the website. The UMBA board members should review the current version of the pledge to see if any updates to the language are appropriate.

Chrystal Mancuso-Smith

EXECUTIVE OFFICERS:

PRESIDENT: Chrystal Mancuso-Smith Dunn & Dunn PC (801) 521-6677 cmancuso@dunndunn.com	PRESIDENT-ELECT: Grace Acosta Dunn & Dunn PC (801) 521-6677 gacosta@dunndunn.com	EXEC. DIR./TREASURER: Ruben Arredondo Public Service Commission (801) 530-6716 raredondo@utah.gov	SECRETARY: Alisha Giles Utah Court of Appeals (801) 578-3900 alishag@email.utcourts.gov	IMMEDIATE PAST-PRESIDENT: J. Simón Cantarero Holland & Hart LLP (801) 799-5800 jscantarero@hollandhart.com
--	---	--	--	---

ADVISORY BOARD MEMBERS: Nathan Alder • Diane Akiyama • Augustus Chin • Su J. Chon • Marlene F. Gonzalez • Cheryl M. Mori • Yvonne Rodriguez Hogle • Sean D. Reyes • Clayton Simms • Trystan Smith • Judge Raymond Uno (Ret.)